

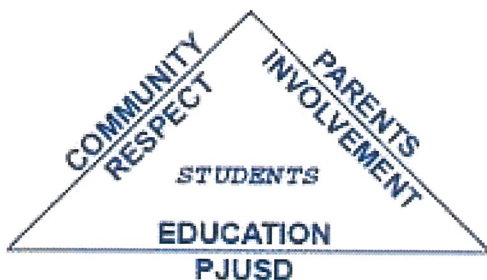
**Pierce Joint Unified School District
Board of Trustees Regular Meeting**

**Pierce Technology Building
940A Wildwood Road
Arbuckle CA 95912**

Thursday

September 14, 2017

6:00 p.m.



"Students First"



Pierce Joint Unified School District
540A 6th Street
P.O. Box 239
Arbuckle CA 95912
(530) 476-2892 * (530) 476-2289 Fax

BOARD OF TRUSTEES REGULAR MEETING
PIERCE JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY BUILDING
940A WILDWOOD ROAD, ARBUCKLE CA 95912

THURSDAY SEPTEMBER 14, 2017 6:00 p.m.

AGENDA

Governing Board

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 540A 6th Street, Arbuckle CA 95912, during normal business hours.

1. CALL TO ORDER
 - A. *Pledge of Allegiance*

2. APPROVAL OF AGENDA ACTION

3. HEARING OF THE PUBLIC INFORMATION
(Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)
 - A. Regarding Sufficiency of Instructional Materials

4. PHS Student Body Representative Report REPORT

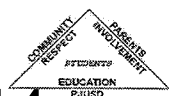
5. Get Focused – Stay Focused: Life Choices and Advisory Program Presentation

6. PRINCIPAL’S REPORTS INFORMATION
 - A. Arbuckle Elementary School/Grand Island Elementary School
 - B. Lloyd G. Johnson Junior High School
 - C. Pierce High School/Arbuckle Alternative High School

7. REPORTS: INFORMATION/
DISCUSSION
 - A. Facilities / Transportation Report
 - B. Unaudited Actuals Budget Report
 - C. Evaluation of Site Safe School Plans
 - D. Independent Study Report

2017/18 Board Goals:

1. Pierce Joint Unified School District students will graduate high school college and career ready.
2. Pierce Joint Unified School District students will feel a sense of connectedness academically, socially, and physically in their schools.
3. Pierce Joint Unified School District will engage families and members of the greater school community as educational partners.



- | | |
|--|-------------|
| 8. PJUEA (Pierce Joint Unified Educators Association) Report | INFORMATION |
| 9. CSEA (California School Employees Association) Report | INFORMATION |
| 10. Consider and approve Resolution #17/18 – 4: Resolution Regarding Sufficiency of Instructional Materials Fiscal Year 2017/18 | ACTION |
| 11. Consider and approve Resolution #17/18 – 5: Adopting the Gann Limit | ACTION |
| 12. Consider and approve Unaudited Actuals Financial Report | ACTION |
| 13. Consider and approve Board Declaration of Surplus Materials – Refrigerator at Pierce High School | ACTION |
| 14. Consider and approve Board Declaration of Surplus Vehicle – 1993 Red Ford Van | ACTION |
| 15. Consider and approve Board Declaration of Surplus Equipment – Three (3) HVAC Units | ACTION |
| 16. Consider and approve Consent Agenda: | ACTION |
| A. Minutes of August 2, 2017 Special Board Meeting | |
| B. Minutes of August 17, 2017 Special Board Meeting | |
| C. Minutes of August 17, 2017 Regular Board Meeting | |
| D. Warrant List for August 2017 | |
| E. Interdistrict Transfers: | |
| 1. Transferring IN for the 2017/18 School Year: | |
| a. Seven (7) Students from Colusa CA ((3)continuing) | |
| b. Two (2) Students from Orland CA (continuing) | |
| 2. Transferring OUT for the 2017/18 School Year: | |
| a. Eight (8) Students to Woodland CA ((1) continuing) | |
| b. Five (5) Students to Colusa CA (continuing) | |
| c. One (1) Student to Winters CA (continuing) | |
| F. Donations: | |
| 1. Arbutuckle Elementary Parent’s Club: AES | |
| G. Contracts: | |
| 1. Memorandum of Understanding between Pierce Joint Unified School District and Woodland Community College for Dual Enrollment Partnership | |
| 17. BOARD POLICIES: | FIRST |
| A. FIRST READING: | READING/ |
| 1. BP/AR 0000 – Vision | POSSIBLE |
| 2. BP 0100 – Philosophy | ACTION |
| 3. BP 2140 – Evaluation of the Superintendent | |
| 4. AR 4112.2 – Certification | |
| 5. BP/AR 4112.61/4212.61/4312.61 – Employment References | |
| 6. BP/E 6161.1 – Selection and Evaluation of Instructional Materials | |
| 7. BP 7212 – Mello-Roos Districts | |

- 8. BB 9121 – President
- 9. BB 9220 – Governing Board Elections
- 10. BB 9230 – Orientation
- 11. BB 9400 – Board Self-Evaluation

18. Items to be agendized for the next regular meeting:

19. Superintendent’s Report

20. Board President Report

21. CLOSED SESSION:

ACTION

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

Certification	Position	Status
Classified	Technology Support Technician	Hiring
Classified	Custodian/Groundswoker/Bus Driver	Hiring
Classified	Campus Supervisor – PHS	Hiring
Classified	Director of Facilities/Transportation	Resignation
Student Worker	Cafeteria Helper	Hiring
Classified	Para-Educator – GI	Resignation

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code sec. 54956.8, the Board will meet in CLOSED SESSION to meet with Agency Negotiator, Carol Geyer, to discuss price to obtain the following properties: Parcel 020-028-004-000 and Parcel 020-028-005-000

22. OPEN SESSION - REPORT ACTION TAKEN IN CLOSED SESSION:

ACTION

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

Certification	Position	Status
Classified	Technology Support Technician	Hiring
Classified	Custodian/Groundswoker/Bus Driver	Hiring
Classified	Campus Supervisor – PHS	Hiring
Classified	Director of Facilities/Transportation	Resignation
Student Worker	Cafeteria Helper	Hiring
Classified	Para-Educator – GI	Resignation

- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code sec. 54956.8, the Board will meet in CLOSED SESSION to meet with Agency Negotiator, Carol Geyer, to discuss price to obtain the following properties: Parcel 020-028-004-000 and Parcel 020-028-005-000

23. Adjourn

In compliance with the American with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact our office at (530) 476-2892 x13000. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sep 14, 2017

To the Superintendent of Public Instruction:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For School District:

Gail Osborne
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Assistant Supt, Business Services
Title
530-458-0350
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Daena Meras
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Chief Business Official
Title
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Unaudited Actuals
FINANCIAL REPORTS
2016-17 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	55.03%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$7,192,572.04
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$7,192,572.04
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2018-19, subject to CDE approval.	6.08%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2018-19 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	13,708,925.18	0.00	13,708,925.18	13,849,132.00	0.00	13,849,132.00	1.0%
2) Federal Revenue		8100-8299	23,335.00	418,652.96	441,987.96	820.00	364,466.00	365,286.00	-17.4%
3) Other State Revenue		8300-8599	585,700.59	1,049,399.54	1,635,100.13	269,900.00	856,116.00	1,126,016.00	-31.1%
4) Other Local Revenue		8600-8799	184,125.35	238,923.15	423,048.50	221,203.00	13,650.00	234,853.00	-44.5%
5) TOTAL, REVENUES			14,502,086.12	1,706,975.65	16,209,061.77	14,341,055.00	1,234,232.00	15,575,287.00	-3.9%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	6,159,734.96	404,254.20	6,563,989.16	6,279,187.00	468,713.00	6,747,900.00	2.8%
2) Classified Salaries		2000-2999	1,501,888.86	334,894.74	1,836,783.60	1,530,169.00	334,401.00	1,864,570.00	1.5%
3) Employee Benefits		3000-3999	2,361,566.18	205,206.90	2,566,773.08	2,599,438.00	602,155.00	3,201,593.00	24.7%
4) Books and Supplies		4000-4999	957,991.59	412,241.06	1,370,232.65	1,003,801.00	211,903.00	1,215,704.00	-11.3%
5) Services and Other Operating Expenditures		5000-5999	1,403,845.79	169,031.36	1,572,877.15	1,613,998.00	163,934.00	1,777,932.00	13.0%
6) Capital Outlay		6000-6999	149,573.98	583,198.73	732,772.71	67,846.00	0.00	67,846.00	-90.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	791,226.75	791,226.75	0.00	849,348.00	849,348.00	7.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(72,530.86)	72,530.86	0.00	(68,043.00)	68,043.00	0.00	0.0%
9) TOTAL, EXPENDITURES			12,462,070.50	2,972,584.60	15,434,655.10	13,026,396.00	2,698,497.00	15,724,893.00	1.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			2,040,015.62	(1,265,608.95)	774,406.67	1,314,659.00	(1,464,265.00)	(149,606.00)	-119.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	102,924.00	0.00	102,924.00	New
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(1,361,054.48)	1,361,054.48	0.00	(1,464,265.00)	1,464,265.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,361,054.48)	1,361,054.48	0.00	(1,567,189.00)	1,464,265.00	(102,924.00)	New

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			678,961.14	95,445.53	774,406.67	(252,530.00)	0.00	(252,530.00)	-132.6%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	6,707,594.28	374,154.65	7,081,748.93	7,386,555.42	469,600.18	7,856,155.60	10.9%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,707,594.28	374,154.65	7,081,748.93	7,386,555.42	469,600.18	7,856,155.60	10.9%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,707,594.28	374,154.65	7,081,748.93	7,386,555.42	469,600.18	7,856,155.60	10.9%
2) Ending Balance, June 30 (E + F1e)			7,386,555.42	469,600.18	7,856,155.60	7,134,025.42	469,600.18	7,603,625.60	-3.2%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	20,000.00	0.00	20,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	25,482.78	0.00	25,482.78	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	469,600.18	469,600.18	0.00	469,600.18	469,600.18	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	7,341,072.64	0.00	7,341,072.64	7,134,025.42	0.00	7,134,025.42	-2.8%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
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Expenditures by Object

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G. ASSETS									
1) Cash									
a) in County Treasury		9110	7,382,663.34	227,365.06	7,610,028.40				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	20,000.00	0.00	20,000.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	228,311.03	386,380.27	614,691.30				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	55,926.61	0.00	55,926.61				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	25,482.78	0.00	25,482.78				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			7,712,383.76	613,745.33	8,326,129.09				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	325,828.34	69,058.70	394,887.04				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	9,840.00	9,840.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	65,246.45	65,246.45				
6) TOTAL, LIABILITIES			325,828.34	144,145.15	469,973.49				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30									

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General Fund
Unrestricted and Restricted
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(must agree with line F2) (G9 + H2) - (I6 + J2)			7,386,555.42	469,600.18	7,856,155.60				

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			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	7,918,101.88	0.00	7,918,101.88	8,473,084.00	0.00	8,473,084.00	7.0%
Education Protection Account State Aid - Current Year		8012	2,030,568.60	0.00	2,030,568.60	1,904,217.00	0.00	1,904,217.00	-6.2%
State Aid - Prior Years		8019	(17,961.00)	0.00	(17,961.00)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	27,348.59	0.00	27,348.59	24,803.00	0.00	24,803.00	-9.3%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	8,438.66	0.00	8,438.66	0.00	0.00	0.00	-100.0%
County & District Taxes Secured Roll Taxes		8041	3,397,882.53	0.00	3,397,882.53	3,208,868.00	0.00	3,208,868.00	-5.6%
Unsecured Roll Taxes		8042	268,560.09	0.00	268,560.09	256,366.00	0.00	256,366.00	-4.5%
Prior Years' Taxes		8043	2,953.34	0.00	2,953.34	8,115.00	0.00	8,115.00	174.8%
Supplemental Taxes		8044	85,132.54	0.00	85,132.54	74,122.00	0.00	74,122.00	-12.9%
Education Revenue Augmentation Fund (ERAF)		8045	(12,100.05)	0.00	(12,100.05)	(100,443.00)	0.00	(100,443.00)	730.1%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			13,708,925.18	0.00	13,708,925.18	13,849,132.00	0.00	13,849,132.00	1.0%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

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LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			13,708,925.18	0.00	13,708,925.18	13,849,132.00	0.00	13,849,132.00	1.0%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		274,425.59	274,425.59		268,261.00	268,261.00	-2.2%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		40,404.00	40,404.00		40,404.00	40,404.00	0.0%
Title III, Part A, Immigrant Education Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		60,875.37	60,875.37		45,004.00	45,004.00	-26.1%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290		32,151.00	32,151.00		0.00	0.00	-100.0%
Career and Technical Education	3500-3599	8290		10,797.00	10,797.00		10,797.00	10,797.00	0.0%
All Other Federal Revenue	All Other	8290	23,335.00	0.00	23,335.00	820.00	0.00	820.00	-96.5%
TOTAL, FEDERAL REVENUE			23,335.00	418,652.96	441,987.96	820.00	364,466.00	365,286.00	-17.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	362,657.00	0.00	362,657.00	53,238.00	0.00	53,238.00	-85.3%
Lottery - Unrestricted and Instructional Materials		8560	220,653.59	86,246.44	306,900.03	214,272.00	66,967.00	281,239.00	-8.4%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		220,108.31	220,108.31		218,241.00	218,241.00	-0.8%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		453,460.00	453,460.00		0.00	0.00	-100.0%
Career Technical Education Incentive									

Unaudited Actuals
General Fund
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Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Grant Program	6387	8590		162,487.63	162,487.63		0.00	0.00	-100.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,390.00	127,097.16	129,487.16	2,390.00	570,908.00	573,298.00	342.7%
TOTAL, OTHER STATE REVENUE			585,700.59	1,049,399.54	1,635,100.13	269,900.00	856,116.00	1,126,016.00	-31.1%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	31,575.18	0.00	31,575.18	31,814.00	0.00	31,814.00	0.8%
Interest		8660	23,668.59	0.00	23,668.59	25,000.00	0.00	25,000.00	5.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	15,104.08	164,567.00	179,671.08	0.00	13,650.00	13,650.00	-92.4%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	113,777.50	74,356.15	188,133.65	164,389.00	0.00	164,389.00	-12.6%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			184,125.35	238,923.15	423,048.50	221,203.00	13,650.00	234,853.00	-44.5%
TOTAL, REVENUES			14,502,086.12	1,706,975.65	16,209,061.77	14,341,055.00	1,234,232.00	15,575,287.00	-3.9%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	5,148,867.79	401,717.81	5,550,585.60	5,275,834.00	381,922.00	5,657,756.00	1.9%
Certificated Pupil Support Salaries		1200	213,183.50	0.00	213,183.50	205,135.00	82,768.00	287,903.00	35.0%
Certificated Supervisors' and Administrators' Salaries		1300	758,523.21	2,536.39	761,059.60	751,744.00	4,023.00	755,767.00	-0.7%
Other Certificated Salaries		1900	39,160.46	0.00	39,160.46	46,474.00	0.00	46,474.00	18.7%
TOTAL, CERTIFICATED SALARIES			6,159,734.96	404,254.20	6,563,989.16	6,279,187.00	468,713.00	6,747,900.00	2.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	52,741.29	137,933.32	190,674.61	79,424.00	139,190.00	218,614.00	14.7%
Classified Support Salaries		2200	638,214.75	116,854.37	755,069.12	652,870.00	117,647.00	770,517.00	2.0%
Classified Supervisors' and Administrators' Salaries		2300	228,351.63	78,361.68	306,713.31	227,376.00	75,755.00	303,131.00	-1.2%
Clerical, Technical and Office Salaries		2400	484,367.80	722.35	485,090.15	466,519.00	702.00	467,221.00	-3.7%
Other Classified Salaries		2900	98,213.39	1,023.02	99,236.41	103,980.00	1,107.00	105,087.00	5.9%
TOTAL, CLASSIFIED SALARIES			1,501,888.86	334,894.74	1,836,783.60	1,530,169.00	334,401.00	1,864,570.00	1.5%
EMPLOYEE BENEFITS									
STRS		3101-3102	739,663.55	49,687.87	789,351.42	892,099.00	423,539.00	1,315,638.00	66.7%
PERS		3201-3202	184,681.57	42,783.98	227,465.55	226,959.00	49,382.00	276,341.00	21.5%
OASDI/Medicare/Alternative		3301-3302	189,520.96	29,390.00	218,910.96	211,950.00	32,368.00	244,318.00	11.6%
Health and Welfare Benefits		3401-3402	1,091,136.74	68,614.42	1,159,751.16	1,111,506.00	80,734.00	1,192,240.00	2.8%
Unemployment Insurance		3501-3502	3,832.90	367.79	4,200.69	8,593.00	883.00	9,476.00	125.6%
Workers' Compensation		3601-3602	152,730.46	14,362.84	167,093.30	148,331.00	15,249.00	163,580.00	-2.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			2,361,566.18	205,206.90	2,566,773.08	2,599,438.00	602,155.00	3,201,593.00	24.7%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	375,737.89	10,426.36	386,164.25	79,440.00	11,607.00	91,047.00	-76.4%
Books and Other Reference Materials		4200	33,474.26	46,978.21	80,452.47	90,715.00	57,380.00	148,095.00	84.1%
Materials and Supplies		4300	402,995.24	203,798.14	606,793.38	497,960.00	90,491.00	588,451.00	-3.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	145,784.20	151,038.35	296,822.55	335,686.00	52,425.00	388,111.00	30.8%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			957,991.59	412,241.06	1,370,232.65	1,003,801.00	211,903.00	1,215,704.00	-11.3%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	31,697.07	26,629.44	58,326.51	45,259.00	1,625.00	46,884.00	-19.6%
Dues and Memberships		5300	16,401.46	312.00	16,713.46	17,983.00	0.00	17,983.00	7.6%
Insurance		5400 - 5450	134,559.60	0.00	134,559.60	115,544.00	0.00	115,544.00	-14.1%
Operations and Housekeeping Services		5500	360,780.21	0.00	360,780.21	340,838.00	0.00	340,838.00	-5.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	92,276.98	3,597.65	95,874.63	140,892.00	12,789.00	153,681.00	60.3%
Transfers of Direct Costs		5710	(10,394.78)	10,394.78	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	588,883.97	128,097.49	716,981.46	745,326.00	149,520.00	894,846.00	24.8%
Communications		5900	189,641.28	0.00	189,641.28	208,156.00	0.00	208,156.00	9.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,403,845.79	169,031.36	1,572,877.15	1,613,998.00	163,934.00	1,777,932.00	13.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	519,373.55	519,373.55	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	149,573.98	63,825.18	213,399.16	67,846.00	0.00	67,846.00	-68.2%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			149,573.98	583,198.73	732,772.71	67,846.00	0.00	67,846.00	-90.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	791,226.75	791,226.75	0.00	849,348.00	849,348.00	7.3%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	791,226.75	791,226.75	0.00	849,348.00	849,348.00	7.3%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(72,530.86)	72,530.86	0.00	(68,043.00)	68,043.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(72,530.86)	72,530.86	0.00	(68,043.00)	68,043.00	0.00	0.0%
TOTAL, EXPENDITURES			12,462,070.50	2,972,584.60	15,434,655.10	13,026,396.00	2,698,497.00	15,724,893.00	1.9%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	102,924.00	0.00	102,924.00	New
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	102,924.00	0.00	102,924.00	New
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(1,361,054.48)	1,361,054.48	0.00	(1,464,265.00)	1,464,265.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(1,361,054.48)	1,361,054.48	0.00	(1,464,265.00)	1,464,265.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(1,361,054.48)	1,361,054.48	0.00	(1,567,189.00)	1,464,265.00	(102,924.00)	New

Unaudited Actuals
Cafeteria Special Revenue Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	495,885.87	494,021.00	-0.4%
3) Other State Revenue		8300-8599	36,938.18	36,808.00	-0.4%
4) Other Local Revenue		8600-8799	135,069.00	124,568.00	-7.8%
5) TOTAL, REVENUES			667,893.05	655,397.00	-1.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	305,308.01	305,106.00	-0.1%
3) Employee Benefits		3000-3999	111,938.07	127,742.00	14.1%
4) Books and Supplies		4000-4999	251,422.65	310,719.00	23.6%
5) Services and Other Operating Expenditures		5000-5999	16,724.26	14,754.00	-11.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			685,392.99	758,321.00	10.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(17,499.94)	(102,924.00)	488.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	102,924.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	102,924.00	New

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(17,499.94)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	88,355.99	70,856.05	-19.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			88,355.99	70,856.05	-19.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			88,355.99	70,856.05	-19.8%
2) Ending Balance, June 30 (E + F1e)			70,856.05	70,856.05	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			70,856.05	70,856.05	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	54,397.61		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	72,702.19		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			127,099.80		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	427.23		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	55,816.52		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			56,243.75		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			70,856.05		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	495,885.87	494,021.00	-0.4%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			495,885.87	494,021.00	-0.4%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	36,938.18	36,808.00	-0.4%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			36,938.18	36,808.00	-0.4%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	124,455.54	122,750.00	-1.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	91.70	600.00	554.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	8,577.50	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	1,944.26	1,218.00	-37.4%
TOTAL, OTHER LOCAL REVENUE			135,069.00	124,568.00	-7.8%
TOTAL, REVENUES			667,893.05	655,397.00	-1.9%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	224,528.87	226,613.00	0.9%
Classified Supervisors' and Administrators' Salaries		2300	80,779.14	78,493.00	-2.8%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			305,308.01	305,106.00	-0.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	36,456.24	45,472.00	24.7%
OASDI/Medicare/Alternative		3301-3302	19,758.79	23,340.00	18.1%
Health and Welfare Benefits		3401-3402	49,769.01	52,797.00	6.1%
Unemployment Insurance		3501-3502	152.96	336.00	119.7%
Workers' Compensation		3601-3602	5,801.07	5,797.00	-0.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			111,938.07	127,742.00	14.1%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	16,777.70	19,300.00	15.0%
Noncapitalized Equipment		4400	11,565.07	3,390.00	-70.7%
Food		4700	223,079.88	288,029.00	29.1%
TOTAL, BOOKS AND SUPPLIES			251,422.65	310,719.00	23.6%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,515.43	2,785.00	10.7%
Dues and Memberships		5300	337.00	365.00	8.3%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	1,036.00	New
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	13,871.83	10,568.00	-23.8%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			16,724.26	14,754.00	-11.8%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			685,392.99	758,321.00	10.6%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	102,924.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	102,924.00	New
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	102,924.00	New

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2.54	0.00	-100.0%
5) TOTAL, REVENUES			2.54	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2.54	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2.54	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,050.36	1,052.90	0.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,050.36	1,052.90	0.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,050.36	1,052.90	0.2%
2) Ending Balance, June 30 (E + F1e)			1,052.90	1,052.90	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,052.90	1,052.90	0.0%
Bus Replacement Fund	0000	9780	1,052.90		
Bus Replacement Reserve	0000	9780		1,052.90	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,051.08		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1.82		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,052.90		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,052.90		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	2.54	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2.54	0.00	-100.0%
TOTAL, REVENUES			2.54	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,511.14	0.00	-100.0%
5) TOTAL, REVENUES			7,511.14	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	228,812.83	0.00	-100.0%
6) Capital Outlay		6000-6999	56,463.00	6,571,187.00	11538.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			285,275.83	6,571,187.00	2203.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(277,764.69)	(6,571,187.00)	2265.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	7,000,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			7,000,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			6,722,235.31	(6,571,187.00)	-197.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	6,722,235.31	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	6,722,235.31	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	6,722,235.31	New
2) Ending Balance, June 30 (E + F1e)			6,722,235.31	151,048.31	-97.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	6,722,235.31	151,048.31	-97.8%
Building/Bond Fund Reserve	0000	9780	6,722,235.31		
Building/Bond Fund Reserve	0000	9780		151,048.31	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	6,723,837.09		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	7,511.14		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	16,739.58		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			6,748,087.81		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	25,852.50		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			25,852.50		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			6,722,235.31		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	7,511.14	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			7,511.14	0.00	-100.0%
TOTAL, REVENUES			7,511.14	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	228,812.83	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			228,812.83	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	56,463.00	6,571,187.00	11538.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			56,463.00	6,571,187.00	11538.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			285,275.83	6,571,187.00	2203.5%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	7,000,000.00	0.00	-100.0%
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			7,000,000.00	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			7,000,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	(7.00)	0.00	-100.0%
4) Other Local Revenue		8600-8799	70,723.89	57,629.00	-18.5%
5) TOTAL, REVENUES			70,716.89	57,629.00	-18.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,425.72	13,000.00	811.8%
5) Services and Other Operating Expenditures		5000-5999	161,202.59	44,629.00	-72.3%
6) Capital Outlay		6000-6999	173,998.54	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			336,626.85	57,629.00	-82.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			(265,909.96)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(265,909.96)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,227,457.29	961,547.33	-21.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,227,457.29	961,547.33	-21.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,227,457.29	961,547.33	-21.7%
2) Ending Balance, June 30 (E + F1e)			961,547.33	961,547.33	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	961,547.33	961,547.33	0.0%
Facility Needs	0000	9780	961,547.33		
Facility Needs	0000	9780		961,547.33	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,096,772.50		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,921.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,098,693.51		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	120,406.60		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	16,739.58		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			137,146.18		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			961,547.33		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	(7.00)	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			(7.00)	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	2,082.68	6,000.00	188.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	67,374.21	50,000.00	-25.8%
Other Local Revenue All Other Local Revenue		8699	1,267.00	1,629.00	28.6%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			70,723.89	57,629.00	-18.5%
TOTAL, REVENUES			70,716.89	57,629.00	-18.5%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	1,425.72	13,000.00	811.8%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,425.72	13,000.00	811.8%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	161,202.59	44,629.00	-72.3%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			161,202.59	44,629.00	-72.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	173,998.54	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			173,998.54	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			336,626.85	57,629.00	-82.9%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	356.68	0.00	-100.0%
5) TOTAL, REVENUES			356.68	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	173,572.60	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			173,572.60	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			(173,215.92)	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(173,215.92)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	197,236.33	24,020.41	-87.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			197,236.33	24,020.41	-87.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			197,236.33	24,020.41	-87.8%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	24,020.41	24,020.41	0.0%
Facility Reserve	0000	9780	24,020.41		
Facility Reserve	0000	9780		24,020.41	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	72,580.59		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	302.12		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			72,882.71		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	48,862.30		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			48,862.30		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			24,020.41		

Unaudited Actuals
Special Reserve Fund for Capital Outlay Projects
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	356.68	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			356.68	0.00	-100.0%
TOTAL, REVENUES			356.68	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	173,572.60	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			173,572.60	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			173,572.60	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,431.13	2,266.00	58.3%
4) Other Local Revenue		8600-8799	468,215.68	557,215.00	19.0%
5) TOTAL, REVENUES			469,646.81	559,481.00	19.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	449,322.50	538,385.00	19.8%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			449,322.50	538,385.00	19.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			20,324.31	21,096.00	3.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	559,430.85	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			559,430.85	0.00	-100.0%

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			579,755.16	21,096.00	-96.4%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	927,348.37	1,507,103.53	62.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			927,348.37	1,507,103.53	62.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			927,348.37	1,507,103.53	62.5%
2) Ending Balance, June 30 (E + F1e)			1,507,103.53	1,528,199.53	1.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,507,103.53	1,528,199.53	1.4%
Bond Fund Balance	0000	9780	1,507,103.53		
Bond Fund Balance	0000	9780		1,528,199.53	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,507,103.53		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,507,103.53		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,507,103.53		

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	1,431.13	2,266.00	58.3%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,431.13	2,266.00	58.3%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll					
		8611	435,027.79	512,688.00	17.9%
Unsecured Roll		8612	21,806.49	38,570.00	76.9%
Prior Years' Taxes		8613	1,002.31	169.00	-83.1%
Supplemental Taxes		8614	5,080.48	2,160.00	-57.5%
Penalties and Interest from Delinquent Non-LCFF Taxes					
		8629	0.00	0.00	0.0%
Interest		8660	5,298.61	3,628.00	-31.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			468,215.68	557,215.00	19.0%
TOTAL, REVENUES			469,646.81	559,481.00	19.1%

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	425,000.00	445,000.00	4.7%
Bond Interest and Other Service Charges		7434	24,322.50	93,385.00	283.9%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			449,322.50	538,385.00	19.8%
TOTAL, EXPENDITURES			449,322.50	538,385.00	19.8%

Unaudited Actuals
Bond Interest and Redemption Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	559,430.85	0.00	-100.0%
(c) TOTAL, SOURCES			559,430.85	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			559,430.85	0.00	-100.0%

Description	2016-17 Unaudited Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	1,424.99	1,424.92	1,442.17	1,419.46	1,419.00	1,424.99
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	1,424.99	1,424.92	1,442.17	1,419.46	1,419.00	1,424.99
5. District Funded County Program ADA						
a. County Community Schools		0.30	0.30			
b. Special Education-Special Day Class	1.58	1.59	1.59			
c. Special Education-NPS/LCI						
d. Special Education Extended Year		0.41	0.41			
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	1.58	2.30	2.30	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	1,426.57	1,427.22	1,444.47	1,419.46	1,419.00	1,424.99
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	6,563,989.16	301	96,502.24	303	6,467,486.92	305	77,001.88		307	6,390,485.04	309
2000 - Classified Salaries	1,836,783.60	311	5,101.77	313	1,831,681.83	315	380,208.18		317	1,451,473.65	319
3000 - Employee Benefits	2,566,773.08	321	29,935.44	323	2,536,837.64	325	122,068.90		327	2,414,768.74	329
4000 - Books, Supplies Equip Replace. (6500)	1,370,232.65	331	26,336.94	333	1,343,895.71	335	211,282.33		337	1,132,613.38	339
5000 - Services... & 7300 - Indirect Costs	1,572,877.15	341	4,485.27	343	1,568,391.88	345	90,069.84		347	1,478,322.04	349
TOTAL					13,748,293.98	365			TOTAL	12,867,662.85	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011.		1100	5,500,385.50 375
2. Salaries of Instructional Aides Per EC 41011.		2100	190,674.61 380
3. STRS.		3101 & 3102	662,349.26 382
4. PERS.		3201 & 3202	33,000.47 383
5. OASDI - Regular, Medicare and Alternative.		3301 & 3302	91,855.76 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).		3401 & 3402	797,068.15 385
7. Unemployment Insurance.		3501 & 3502	2,846.31 390
8. Workers' Compensation Insurance.		3601 & 3602	113,161.26 392
9. OPEB, Active Employees (EC 41372).		3751 & 3752	0.00
10. Other Benefits (EC 22310).		3901 & 3902	0.00 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).			7,391,341.32 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.			122,849.66
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).			187,947.56 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.			396
14. TOTAL SALARIES AND BENEFITS.			7,080,544.10 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.			55.03%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	55.03%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	12,867,662.85
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual			2016-17 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	6,910,320.95		6,910,320.95			7,192,572.04
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,444.26		1,444.26			1,426.57
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16			Adjustments to 2016-17		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report			2017-18 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,426.57		1,426.57	1,419.46		1,419.46
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,426.57			1,419.46
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2016-17 Actual			2017-18 Budget		
1. Homeowners' Exemption (Object 8021)	27,348.59		27,348.59	24,803.00		24,803.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	8,438.66		8,438.66	0.00		0.00
4. Secured Roll Taxes (Object 8041)	3,397,882.53		3,397,882.53	3,208,868.00		3,208,868.00
5. Unsecured Roll Taxes (Object 8042)	268,560.09		268,560.09	256,366.00		256,366.00
6. Prior Years' Taxes (Object 8043)	2,953.34		2,953.34	8,115.00		8,115.00
7. Supplemental Taxes (Object 8044)	85,132.54		85,132.54	74,122.00		74,122.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(12,100.05)		(12,100.05)	(100,443.00)		(100,443.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	3,778,215.70	0.00	3,778,215.70	3,471,831.00	0.00	3,471,831.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	3,778,215.70	0.00	3,778,215.70	3,471,831.00	0.00	3,471,831.00

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			238,669.75			267,658.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			238,669.75			267,658.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	9,948,670.48		9,948,670.48	10,377,301.00		10,377,301.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(17,961.00)		(17,961.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	9,930,709.48	0.00	9,930,709.48	10,377,301.00	0.00	10,377,301.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	16,209,061.77		16,209,061.77	15,575,287.00		15,575,287.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	23,668.59		23,668.59	25,000.00		25,000.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2016-17 Actual			2017-18 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A6)			6,910,320.95			7,192,572.04
2. Inflation Adjustment			1.0537			1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9878			0.9950
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			7,192,572.04			7,420,688.06
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			3,778,215.70			3,471,831.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			171,188.40			170,335.20
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			3,653,026.09			4,216,515.06
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			3,653,026.09			4,216,515.06
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			10,867.02			12,360.46
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			3,789,082.72			3,484,191.46
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			3,642,159.07			4,204,154.60
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			3,789,082.72			
b. State Subventions (Line D8)			3,642,159.07			
c. Less: Excluded Appropriations (Line C23)			238,669.75			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			7,192,572.04			

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 491,738.78
- 2. Contracted general administrative positions not paid through payroll _____
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 10,475,807.06

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.69%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	551,935.89
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	271,317.67
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	11,250.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	72,793.67
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	309.54
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	907,606.77
9. Carry-Forward Adjustment (Part IV, Line F)	(74,986.66)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	832,620.11

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	8,860,163.79
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,181,941.87
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	777,877.37
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	200,978.61
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	10,955.02
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	3,242.15
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	482,289.36
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	1,479,310.24
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	6,290.46
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	685,392.99
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	13,688,441.86

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18) 6.63%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2018-19 see www.cde.ca.gov/fg/lac/ic)
(Line A10 divided by Line B18) 6.08%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>907,606.77</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>67,310.06</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (7.67%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (7.67%) times Part III, Line B18) or (the highest rate used to recover costs from any program (7.67%) times Part III, Line B18); zero if positive	<u>(74,986.66)</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>(74,986.66)</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>6.08%</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-37,493.33) is applied to the current year calculation and the remainder (\$-37,493.33) is deferred to one or more future years:	<u>6.36%</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-24,995.55) is applied to the current year calculation and the remainder (\$-49,991.11) is deferred to one or more future years:	<u>6.45%</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>(74,986.66)</u>

Unaudited Actuals
2016-17 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	607,056.76		108,554.37	715,611.13
2. State Lottery Revenue	8560	220,653.59		86,246.44	306,900.03
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		827,710.35	0.00	194,800.81	1,022,511.16
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	58,348.25			58,348.25
2. Classified Salaries	2000-2999	11,340.46			11,340.46
3. Employee Benefits	3000-3999	7,040.02			7,040.02
4. Books and Supplies	4000-4999	47,932.36		50,486.55	98,418.91
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	64,502.00			64,502.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	83,904.50			83,904.50
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		273,067.59	0.00	50,486.55	323,554.14
C. ENDING BALANCE					
(Must equal Line A6 minus Line B12)	979Z	554,642.76	0.00	144,314.26	698,957.02
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Section I - Expenditures	Funds 01, 09, and 62			2016-17 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	15,434,655.10
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	439,681.29
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	10,955.02
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	732,772.71
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	142,803.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				886,530.73
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	17,499.94
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				14,125,943.02

Section II - Expenditures Per ADA		2016-17 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		1,427.22
B. Expenditures per ADA (Line I.E divided by Line II.A)		9,897.52
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	13,165,875.13	9,136.50
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	13,165,875.13	9,136.50
B. Required effort (Line A.2 times 90%)	11,849,287.62	8,222.85
C. Current year expenditures (Line I.E and Line II.B)	14,125,943.02	9,897.52
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2018-19 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	0.00	0.00	0.00	200.00	1,596,101.61	6,600.00	413,403.08
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12	73.00	73.00	73.00	73.00	38.50	1.00	
3100 Alternative Schools	1.00	1.00	1.00	1.00	2.50		
3200 Continuation Schools							
3300 Independent Study Centers							
3400 Opportunity Schools							
3550 Community Day Schools							
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)							
6000 ROC/P							
Other Goals Description							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	74.00	74.00	74.00	74.00	41.00	1.00	0.00

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	
1110	Regular Education, K-12	9,875,362.94	1,505,575.64	11,380,938.58	1,180,841.83	12,561,780.41	
3100	Alternative Schools	179,707.99	97,325.97	277,033.96	28,743.96	305,777.92	
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	
3300	Independent Study Centers	3,308.88	0.00	3,308.88	343.32	3,652.20	
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	531,218.56	0.00	531,218.56	55,117.17	586,335.73	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00	0.00	
Other Goals							
7110	Nonagency - Educational	142,803.00	0.00	142,803.00	14,816.68	157,619.68	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	15,143.87	0.00	15,143.87	1,571.27	16,715.14	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
Other Costs							
----	Food Services					4,414.79	4,414.79
----	Enterprise					3,242.15	3,242.15
----	Facilities Acquisition & Construction					519,373.55	519,373.55
----	Other Outgo					791,226.75	791,226.75
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	71,113.71		71,113.71
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				0.00		0.00
----	Total General Fund and Charter Schools Funds Expenditures	10,747,545.24	1,602,901.61	12,350,446.85	1,352,547.94	1,318,257.24	15,021,252.03

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	8,199,832.04	0.00	60,829.86	1,053,071.07	360,651.36	0.00	200,978.61			0.00	0.00	9,875,362.94
3100	Alternative Schools	107,430.45	0.00	0.00	65,209.03	7,068.51	0.00	0.00			0.00	0.00	179,707.99
3200	Continuation Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3300	Independent Study Centers	3,308.88	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	3,308.88
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	509,164.46	0.00	0.00	0.00	22,054.10	0.00	0.00			0.00	0.00	531,218.56
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	139,971.09	0.00	0.00	2,831.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	142,803.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00	0.00	10,955.02	0.00	4,188.85	0.00	15,143.87
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		8,959,706.92	0.00	60,829.86	1,121,112.01	389,773.97	0.00	200,978.61	10,955.02	0.00	4,188.85	0.00	10,747,545.24

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	197.30	1,505,378.34	0.00	1,505,575.64
3100	Alternative Schools	2.70	97,323.27	0.00	97,325.97
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		200.00	1,602,701.61	0.00	1,602,901.61

Unaudited Actuals
2016-17
Program Cost Report
Schedule of Central Administration Costs (CAC)

A. Central Administration Costs in General Fund and Charter Schools Funds	
1 Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	482,289.36
2 External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	11,250.00
3 Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	551,935.89
4 Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	307,072.68
5 Total Central Administration Costs in General Fund and Charter Schools Funds	1,352,547.93
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	
1 Total Direct Charged Costs (from Form PCR, Column 1, Total)	10,747,545.24
2 Total Allocated Costs (from Form PCR, Column 2, Total)	1,602,901.61
3 Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	12,350,446.85
C. Direct Charged Costs in Other Funds	
1 Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2 Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3 Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	685,392.99
4 Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5 Total Direct Charged Costs in Other Funds	685,392.99
D. Total Direct Charged and Allocated Costs (B3 + C5)	13,035,839.84
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)	10.38%

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	4,414.79				4,414.79
Enterprise (Objects 1000-5999, 6400, and 6500)		3,242.15			3,242.15
Facilities Acquisition & Construction (Objects 1000-6500)			519,373.55		519,373.55
Other Outgo (Objects 1000-7999)				791,226.75	791,226.75
Total Other Costs	4,414.79	3,242.15	519,373.55	791,226.75	1,318,257.24

Unaudited Actuals
2016-17 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							55,926.61	9,840.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	55,816.52
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							16,739.58	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	16,739.58
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
48 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00

Unaudited Actuals
2016-17 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							9,840.00	110.09
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00	82,506.19	82,506.19

Arbuckle Elementary Safe School Plan 2016-2017

Mrs. Summer Shadley, Principal

Vision: Our school is a safe place where our support and caring leads to the highest academic levels for all students.

Mission: Our school is a place where students feel safe and where they develop into responsible youth through meaningful participation in their school.

Component 1: The School Climate

Goal: Our school is a place where each student, staff member and parent is given the skills, support and opportunity necessary to make a contribution to a smooth functioning school.

Objective 1: As a result of class meetings, the use of the 5 finger rule, the use of conflict facilitation, lessons on bullying, including cyber bullying, internet safety and cell phone texting, students will feel safer, more connected at school, and have less conflict.

Evaluation: Increase sense of belonging and feeling safe at school by 5% in category of agree and strongly agree as measured by questions 1 and 2 of the 4th/5th grade student survey:

Belong at school:

09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
72%	80%	82%	77%	75%	72%	78%	86%

Safe at school:

09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
79%	85%	87%	82%	82%	82%	80%	89.5%

Objective 2: A school wide emphasis will be put on attendance. Participants will have increased attendance and decreased behavioral referrals if appropriate.

Evaluation: Attendance data on the participants will be used for evaluation. Attendance rates for AES will increase by 1 %.

07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
96%	97%	96.6 %	97.3%	97%	97.13%	98%	96%	97%	96.7%

Component 2: Physical Environment

Goal: Our school is a place where students, staff and parents are protected from harm.

Objective 1: As a result of hiring a crossing guard and reviewing supervision responsibilities with staff, and clearly marking east parking lot, student safety violations while entering and leaving campus and during recess will decrease.

Evaluation: The percentage of responses in the “disagree” and “strongly disagree” columns to question #30 will decrease on the parent survey.

The playground is well supervised and safe for students

05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
27/247	6/46	16/151	6/121	17/135	7/131	12/135	15/139	14/190	10/142	11/95	19/168
11%	13%	11%	5%	13%	5%	9%	11%	7.4%	7%	11%	11%

The number of responses in the “disagree” and “strongly disagree” columns to question #2, on the fourth and fifth grade’s student survey will decrease.

When I am at school, I feel I am safe

05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
20	12	23	15	0	6	6	16	9	11	15	35

Objective 2: We will reduce the amount of litter on the school campus.

Evaluation: Litter will not be on campus. Students will be observed picking up litter without being prompted to do so. Classroom job charts will have “litter critter” listed. Assigned grade level per day.

Objective 3: Minimize the outbreak of influenza.

Evaluation: Attendance will remain at 90% on any given day. 97% average.

07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
96%	97%	96.6 %	97.3%	97%	97.13%	98%	96%	97%	96.7%

Objective 4: Train After School Program staff on Emergency procedures.

Evaluation: Record of training date with list of those who attended. Dates of fire drill and intruder drill recorded.

Objective 5: Increase bus driver satisfaction and reduce the number of bus referrals and incidences between students on the bus.

Evaluation: Number of bus referrals and interviews of bus drivers.

Number of bus referrals

12/13	13/14	14/15	15/16	16/17
72	32	33	29	29

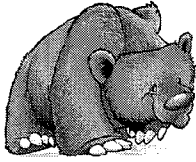
Objective 6: Educate students on the need to eat properly and exercise.

Evaluation: Increase the percentage of 5th grade students in the Healthy Fitness Zone for Body Composition by 5% on California Fitness Test.

12/13	13/14	14/15	15/16	16/17
64%	77%	62%	63%	

*16/17 data not available through CDE

Data from the following sources was used to identify areas in need of improvement: Student Surveys, Parent Surveys, Staff Surveys, Discipline Referral Data, Healthy Kids, Survey, Attendance Data, School Climate Survey, Bus Referral Data



Grand Island Elementary Safe School Report 2016-2017

Vision: Our school is a safe place where our support and caring leads to the highest academic levels for all students

Mission: Our school is a place where students feel safe and where they develop into responsible youth through meaningful participation in their school.

Component 1: The School Climate

Goal: Our school is a place where each student, staff member and parent is given the skills, support and opportunity necessary to make a contribution to a smooth functioning school.

Objective 1: As a result of class meetings, the use of the 5 finger rule, the use of conflict facilitation, lessons on bullying, including cyber bullying, internet safety and cell phone texting, students will feel safer, more connected at school, and have less conflict.

Evaluation: Suspensions for fighting or physical contact will decrease.

09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
6 suspensions	6 suspensions	6 suspensions	2 suspensions	4 suspensions	0 suspensions	0 suspensions	0 Suspensions

Objective 2: A school wide emphasis will be put on attendance. Participants will have increased attendance and decreased behavioral referrals if appropriate.

Evaluation: Attendance data on the participants will be used for evaluation. Attendance rates for GI will increase by 1 %.

07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
96%	97%	96.6 %	97.3%	97%	98%	97%	97%	98%	97%

Objective 3: By the end of the first trimester fifth grade students will utilize their individual agenda/planner to record assignments, homework, and weekly goals. This agenda will be signed by the parents and checked by the teacher on a daily basis.

Evaluation: Checking of the students' agenda for assignment and homework listings along with the parent signature. Eighty percent of students checked will have the agenda completed appropriately.

Objective 4: Strict adherence to dress code to be enforced for those who opt out of the uniform policy and students having their shirts tucked in while in school building.

Evaluation: Observation of student dress in the classroom, on the playground and at assemblies.

Component 2: Physical Environment

Goal: Our school is a place where students, staff and parents are protected from harm.

Objective 1: As a result of reviewing supervision responsibilities with staff, student safety violations while entering and leaving campus and during recess will decrease.

Evaluation: There will be a decrease a number of behavioral referrals.

10/11	11/12	12/13	13/14	14/15	15/16	16/17
89 referrals	65 referrals	48 referrals	23 referrals	15 referrals	34 referrals	38 referrals

Objective 2: We will reduce the amount of litter on the school campus.

Evaluation: Litter will not be on campus. Students will be observed picking up litter without being prompted to do so.

Objective 3: Minimize the outbreak of influenza.

Evaluation: Attendance will remain at 90% on any given day.

07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
96%	97%	96.6 %	97.3%	97%	98%	97%	97%	98%	97%

Objectives to add to the 17/18 Safe School Plan:

- A. Work together as a team to help custodians keep our classrooms and work areas clean
- B. Train After School Program staff on emergency procedures

Lloyd G. Johnson Junior High School Safe School Plan Evaluation for the 2016/2017 School year

Ron Fisher, Principal

Each year at the first School Site Council meeting, the Safe School Plan is discussed and reviewed. The SSC votes on the plan and when approved, goes to the PJUSD School Board for approval in October.

Component 1: School Climate

Goal: To maintain and develop effective methods of communication that will give all stakeholders a working knowledge of the school.

Objective 1: Lloyd G. Johnson Junior High School will continue to provide opportunities for parents, community members, and staff to effectively communicate with each other and find solutions to problems throughout the 2016/2017 school year.

Evaluation: All related activities were completed. There has been good communication with parents regarding more coordinating of fund raisers and school needs between teachers, students and parents. Parent survey results show Facebook has been effective at better communicating what is happening at JJH.

Objective 2: To continue working to “bully-proof” the student population and to provide acceptable methods for settling student conflicts.

Evaluation: Fewer students are getting suspended for bullying offenses. School wide assembly about bullying raised awareness of the problems of social media.

School Year	# of suspensions
2010/2011	6 suspensions
2011/2012	8 suspensions
2012/2013	2 suspensions
2013/2014	5 suspensions
2014/2015	3 suspensions
2015/2016	1 suspension
2016/2017	1 suspension

Objective 3: A school wide emphasis will be put on student attendance. Participants will have increased attendance and decreased behavioral referrals if appropriate.

Evaluation: Attendance data on the participants will be used for evaluation. Attendance rates for JJH will increase by .2% in 2016-2017.

10/11	11/12	12/13	13/14	14/15	15/16	16/17
96%	96%	96%	95%	95%	96%	96.3%

Component 2: The School's Physical Environment (The physical setting and conditions of the school).

Our Goal Is: To annually analyze and eliminate any physical hazard that may reduce the safety of staff, parents, students, and visitors to Johnson Junior High.

Objective 1: The Johnson Junior High campus will be maintained in all areas.

Evaluation: Evidence will be provided by clean campus and restrooms on a daily basis. Students will be more involved with keeping the campus clean by picking up trash and showing respect for the campus.

Objective 2: Evaluate the physical security at the site

Evaluation: Parent feedback given through our yearly Johnson Junior High Parent Survey on physical security of our school site. Feedback from parents showed they are happy with the physical security at our school. Feedback increased from the previous year by 10%.

15/16	16/17
10.1%	21.7%

Pierce High School & Arbuckle Alternative High School

EVALUATION OF THE PLAN

Safe School Plan 2016-2017

Mission: Pierce High School and Arbuckle Alternative High School are committed to developing academically proficient students prepared for entrance to careers, colleges, and universities. Academic and co-curricular experiences are provided that develop socially and academically successful students.

School Culture and Support for Student Personal and Academic Growth

Component 1: The School Climate

Goal: At Pierce High School and Arbuckle Alternative High School we strive to create a climate where all stakeholders are given the skills, support, and opportunity necessary to make a contribution to a smooth functioning school.

Measure 1: Increase parent conference participation from year to year by 5%.

Parent Teacher Conference Participation	15/16	16/17
	59% (267/454)	71%

Evaluation: Pierce High School increased parent conference participation by 12% over the previous year, our goal was 5%.

Measure 2: Increase Fair, Respectful, and Orderly Environment-Adults at PHS treat students with respect by 5%.

Fair, Respectful, and Orderly Environment	15/16	16/17
Adults at PHS treat students with respect.	36%	N/A

Evaluation: Increase Fair, Respectful and Orderly Environment – Adults at PHS treat students with respect by 5%: No data for this measure given since we didn't give the Healthy Kids Survey (it is given every other year).

Measure 3: Increase a-g Completion Rate by 10%.

15/16	16/17
28.9%	30.7%

Evaluation: Increase a-g completion rate by 10%. PHS increased the a-g completion rate to 30.7%, an increase of 2% over the previous year.

Measure 4: Maintain D Rate not to exceed 9% and Maintain F Rate not to exceed 4%.

D's and F's	15/16 (Semester 1)	15/16 (Semester 2)	16/17 (Semester 1)	16/17 (Semester 2)
D's	9.9%	9%	10.3%	10.5%
F's	2.5%	4.3%	3.3%	4%

Evaluation: Maintain D rate not to exceed 9%, our D rate was 10.3% for the 1st semester and 10.5% for the 2nd semester. Maintain F rate not to exceed 4%, our F rate was 3.3% for the 1st semester and 4% for the 2nd semester.

- **Component 2: The School's Physical Environment**

Goal: At Pierce High School and Arbuckle Alternative High School students are educated in a school that is safe, clean, and orderly, an environment that that nurtures learning, and has a culture that is characterized by trust, professionalism, high expectations for all students, and a focus on continuous school improvement.

Measure 1: Increase students feeling that they strongly feel Safe at School from year to year by 5%.

School Safety	15/16	16/17
This school is a safe place for students.	70%	N/A – Healthy Kids Survey Not Given in the 2016/17 school year

Evaluation: Increase students feeling that they strongly feel safe at school from year to year by 5%. No data was given for this measure since the Healthy Kids Survey wasn't given during the 16/17 school year.

Measure 2: Decrease the feeling of harassment or bullying among students by 10%.

School Safety	15/16	16/17
Harassment or bullying among students is a problem.	63% (believe it is a mild-moderate problem)	N/A – Healthy Kids Survey Not Given in the 2016/17 school year

Evaluation: Decrease the feeling of harassment or bullying among students by 10%. Our previous measure was 63% of students believed it was a mild-moderate problem at PHS. No data was given for this measure since the Healthy Kids Survey was not given in the 2016/17 school year.

Measure 3: Decrease number of suspensions by 5%.

15/16	16/17
51	44

Evaluation: Decrease number of suspensions by 5%. PHS decreased the number of suspensions from 51 the previous year to 44 for the 2016/17 school year.

Independent Study Report
2016/17 School Year

September 14, 2017

A total of 21 students were enrolled in long-term Independent Study over the course of the 2016/17 school year. Twelve of these students were in grades 6-12 and were assigned to the district's Independent Study teacher. Two of those twelve were in the program for the entire school year. The other ten were in for shorter periods of time. The remaining nine students were assigned to school site teachers and grade levels ranged from first to twelfth.

Four of the students enrolled in the program, for less than the entire year, were in the twelfth grade. All four graduated from Pierce High School.

Of the two students enrolled in the program for the entire year, one did not take the CAASPP and the other scored "standard not met" in math and "exceeded standard" in English Language Arts.

An Average Daily Attendance (ADA) of 5.008 was generated through the Independent Study Program of which 1.69 was from K-6 and 4.35 was from grades 7-12.

**BEFORE THE BOARD OF TRUSTEES OF THE PIERCE JOINT UNIFIED SCHOOL
DISTRICT OF THE COUNTY OF COLUSA
STATE OF CALIFORNIA**

**RESOLUTION #17/18 - 4
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS
FISCAL YEAR 2017/18**

Whereas, the governing board of Pierce Joint Unified School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 14, 2017 at 6:00 pm, which is on or before the eighth week of school, and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2017/18 school year, the Pierce Joint Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Passed and adopted at a regular meeting of the Pierce Joint Unified School District Board of Trustees held on the 14th day of September 2017 by the following vote:

Ayes:

President of the Governing Board

Noes:

Absent:

Clerk of the Governing Board

PIERCE JOINT UNIFIED SCHOOL DISTRICT
Arbuckle, CA

RESOLUTION #17/18 – 5:

RESOLUTION FOR ADOPTING THE GANN LIMIT

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XII-B to the California Constitution: and

WHEREAS, the provisions of the Article establish maximum appropriation limitations, commonly called “Gann Limits” for public agencies, including school districts; and

WHEREAS, the District must establish revised Gann limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XII-B and applicable statutory law;

NOW THEREFORE BE IT RESOLVED THAT THIS Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2016-17 and 2017-18 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2016-17 and 2017-18 fiscal years to not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of the resolution with appropriate attachments to interested citizens of this district.

Passed and adopted at a regular meeting of the Pierce Joint Unified School District Board of Trustees held on the 14th day of September 2017 by the following vote:

Ayes:

Noes:

Absent:

President of the Governing Board

Clerk of the Governing Board

Pierce Joint Unified School District
Instructional Materials

BOARD DECLARATION
SURPLUS EDUCATIONAL MATERIALS

Date: August 31, 2017

Subject: Declaration of Obsolete Refrigerator at Pierce High School

Comments: Pierce High School has purchased a new refrigerator for the AG department.

Educational Impact: None

Financial Impact: None

Recommendation: It is recommended that the Board of Education declare and approve the sale, donation, and/or disposal of obsolete student desks at Pierce High School

Submitted by: Nicole Newman

Pierce Joint Unified School District

BOARD DECLARATION
SURPLUS VEHICLE

Date: September 14, 2017

Subject: 1993 red Ford van; VIN 1FBJS31H6PHB45774

Comments: vehicle is no longer used to transport students

Educational Impact: None

Financial Impact: None

Recommendation: It is recommended that the Board of Education declare and approve the sale, donation, and/or disposal of obsolete district vehicle

Submitted by: Carol Geyer

Pierce Joint Unified School District

BOARD DECLARATION
SURPLUS EQUIPMENT

Date: September 14, 2017

Subject: 3 HVAC UNITS

Comments: These units were removed from Johnson Jr. High during the renovation project. They were the units to heat and cool the computer labs

Educational Impact: None

Financial Impact: None

Recommendation: It is recommended that the Board of Education declare and approve the sale, donation, and/or disposal of obsolete district vehicle

Submitted by: Carol Geyer

Pierce Joint Unified School District
540-A 6th Street Arbuckle, CA 95912
(530) 476-2892 * FAX (530) 476-2289
Wednesday, August 2, 2017
1:00 p.m.

Pierce High School
960 Wildwood Rd, Arbuckle CA 95912
Special Board Meeting Minutes

Governing Board:

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

1. CALL TO ORDER

President Abel Gomez called the meeting to order at 1:00 p.m.

Members Present: Nadine High, Amy Charter, Abel Gomez, George Green, and John Friel

Absent: None

Others Present: Carol Geyer, Cathy Marsh, Michael Doherty, Trent Sommers, Lloyd Green, Daena Meras, Duffy Bailey, and Nicole Newman

Mr. Green led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Ms. Charter and seconded by Mr. Green to approve the agenda. Voting aye: Ms. High, Mr. Green, Ms. Charter, John Friel, and Mr. Gomez. Voting no: None. Absent: None

2. APPROVAL OF AGENDA

No one spoke at this time.

3. HEARING OF THE PUBLIC

The board went to the site of where the new multi-purpose room is going to be built and did a ground breaking ceremony with the Williams Pioneer being present for the event.

4. Groundbreaking Ceremony for the New
Pierce High School Multi-Purpose Room

Trent Sommers, the district's architect, presented revised drawings of the high school locker room based on input from the previous meeting. In these new plans the public restrooms were moved to the lobby of the gymnasium utilizing existing janitorial closet space. Removing the public restrooms from the locker room and increasing the size of the existing bathrooms in the lobby, more space was gained in the locker room and at a lesser cost. Trent is going to move forward with the idea of modernizing the lobby area. Increasing the size of the lobby bathrooms means losing the door to the outside. These doors to the outside are what is used during football season for people to use the bathrooms. A question was asked about resolving that issue. Trent suggested that the board look into building 248 square foot bathrooms on both the home and visitor sides of the stadium. He has designed plans of this type before and would be willing to share those with the district. The district would then hire someone to build those bathrooms or be the district would serve as its own general contractor of those bathrooms. In the locker room area, discussion was held in regards to eliminating the team room in order to gain more space in the locker rooms overall. A suggestion was made

5. Facility Planning Meeting

to include the coaches, athletic directors and PE teachers in the discussion soon to gather their input.

Drawings of the proposed new classroom wing at Arbuckle Elementary was distributed. The committee liked the drawings that were presented. Trent will continue to move forward with those plans.

Proposed signage was shared with the committee in regards to the new building being constructed at the high school. The committee discussed what the sign should say. It will be a ‘thank you’ to the community for their support of the district’s project.

The Board adjourned at 1:53 p.m.

6. ADJOURN

Carol Geyer, Secretary to the Board
of Trustees

Pierce Joint Unified School District

540-A 6th Street Arbuckle, CA 95912

(530) 476-2892 * FAX (530) 476-2289

Thursday, August 17, 2017

1:00 p.m.

Pierce High School

960 Wildwood Rd, Arbuckle CA 95912

Special Board Meeting Minutes

Governing Board:

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

1. CALL TO ORDER

President Abel Gomez called the meeting to order at 1:00 p.m.

Members Present: Nadine High, Amy Charter, Abel Gomez, and George Green

Absent: John Friel

Others Present: Carol Geyer, Daena Meras, Duffy Bailey, Michael Doherty, Trent Sommers, Summer Shadley, and Nicole Newman

Ms. High led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Ms. High and seconded by Ms. Charter to approve the agenda. Voting aye: Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting no: None. Absent: John Friel

2. APPROVAL OF AGENDA

No one spoke at this time.

3. HEARING OF THE PUBLIC

Trent Sommers distributed classroom configuration drawings for Arbuckle Elementary School. His plan is to submit the formal drawings for the new AES wing to the Department of School Architects in mid-to-late November. Teacher input will continue to be sought in regards to classroom layout space.

4. Groundbreaking Ceremony for the New
Pierce High School Multi-Purpose Room

In terms of construction at Pierce High School, Trent said the project is coming along well and construction is making good progress. The project manager for Simile Construction is creating As-Builts as they are doing the underground work because there were a lot of unknowns that have been uncovered as the underground work is being done. Trent complimented Duffy for his presence during this phase. He said with Duffy being onsite and making immediate decisions, work has continued to progress without loss of time.

An updated drawing of the new locker room addition was given to the committee. This drawing represented ideas from the coaches and PE teachers. Discussion about construction dates were held in regards to being the least disruptive to the sports programs. A tentative construction start date for this project would be in the spring of 2019 with planned completion prior to the fall 2019 football season. The district is hopeful that state funding that the district qualifies for with its projects will be released in order to continue with its planned construction projects on this timeline.

The Board adjourned at 2:12 p.m.

5. ADJOURN

Carol Geyer, Secretary to the Board
of Trustees

Pierce Joint Unified School District
540-A 6th Street Arbuckle, CA 95912
(530) 476-2892 * FAX (530) 476-2289
Thursday, August 17, 2017 6:00 pm
Pierce Joint Unified School District
Technology Building
940A Wildwood Road, Arbuckle CA 95912
Regular Board Meeting Minutes

Governing Board:

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

1. CALL TO ORDER

President Abel Gomez called the meeting to order at 6:00 p.m.

Members Present: Amy Charter, John Friel, Nadine High, George Green, and Abel Gomez

Absent: None

Others Present: Emma Hofhenke, Crystal Medina, Christian Saavedra, Esmeralda Salud, Carol Geyer, Summer Shadley, Ron Fisher, Nicole Newman, Duffy Bailey, Daena Meras, and Melanie Brackett

Mr. Friel led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Ms. Charter and seconded by Mr. Green to add Volunteer Varsity Assistant Football Coach to Item 25.A.1 and Item 26.A.1 and approve the agenda. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

2. APPROVAL OF AGENDA

3. HEARING OF THE PUBLIC (Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)

- A. Resolution of the Board of Trustees of the Pierce Joint Unified School District Approving a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Sections 65995.5, 65995.6, and 65995.7, and Making Related Findings and Determinations
- B. 2017/18 Sunshine Proposal from California School Employees Association (CSEA) Chapter #97 to Pierce Joint Unified School District
- C. 2017/18 Sunshine Proposal from Pierce Joint Unified School District to the California School Employees Association (CSEA) Chapter #97

No one spoke at this time.

Lauren Ornbaun introduced herself as the 2017/18 Student Body President. She reported that school got off to a great start on August 10th. The first ASB meeting was held on

4. PHS Student Body Representative Report

Wednesday. All club accounts were discussed. Senior parking places were approved. A popcorn machine, a water trough and a nacho machine were approved and purchased. The purchase of ASB t-shirts was also discussed which will be worn by the officers at rallies and any other ASB event. Homecoming events and fundraisers were also discussed.

Emma Hofhenke, Crystal Medina, Christian Saavedra, and Esmeralda Salud presented information regarding their experiences while attending the Sacramento State Summer Academies. Christian reported on the Law Enforcement Academy that he attended. He stated that it was very interesting to see an example of a crime scene and to see how the officers look for clues. He thanked the board for making these visits possible. Crystal and Emma both attended the Bio-Tech Academy. Crystal reported that they learned a lot about Bio-Technology that they didn't know existed. Emma added that they could take what they learned and use it in their current classroom activities. They learned about science career options and visited a bio-tech laboratory that was near the college. It also gave them the opportunity to tour the campus and see other college options. Esmeralda reported that she attended the Forensic Science Academy. She stated this is her second year attending the academies. She wasn't planning on attending Forensic Science and discovered that she is very interested in the subject and intends to make it her career. She participated in a mock trial scene where they had to determine if stains were actual blood or some other substance by the way it splattered. She is grateful for the Sacramento State Academies and for the connections she has made and believes that she will attend Sac State next year after graduating from Pierce High School. Mrs. Geyer added that the students are given surveys to fill out at the end of the week-long academy and that they were all positive.

5. Sacramento State Summer Academy Student Presentations

6. PRINCIPAL'S REPORTS

- A. Arbuckle Elementary
School/Grand Island Elementary School
- B. Lloyd G. Johnson Junior High School
- C. Pierce High School/Arbuckle
Alternative High School

Summer Shadley reported that things are going well at Arbuckle Elementary and Grand Island Elementary. At AES there have been some challenges with being short staffed in the maintenance department. They met the new custodian today so things are starting to fall into place. There was a meet and greet with Kindergarten and TK teachers for parents and students which replaced the Kinder Camp. There was a really

good turnout for the meet and greet. The Wednesday before school all of the elementary teachers and the secondary science teachers participated in a STEM training with two presenters from the Sacramento River City Science Project. It was a very successful professional development day. The upcoming eclipse was discussed at the training. Back to school night was held last night. The turnout was not as good as expected. The TK and Kindergarten all day program is working out some bugs. A Breakfast in the Classroom program was implemented. It's been a bit of a challenge getting the program up and running. Mr. Gomez asked what the enrollment numbers are for Kindergarten. Mrs. Shadley responded that there are about 25 kids in each of the four Kindergarten classes and 14 TK students. There was further discussion regarding Breakfast in the Classroom for Kindergarten and TK students. Mrs. Shadley reported that it is intended to be an educational component for the students. It ensures that the teachers know that their students have eaten breakfast and it provides for a more community feel in the classroom while the students are eating a meal together. Mr. Gomez believes this is a great program. Mrs. Shadley explained the process that takes place for the program. There was further discussion regarding the process of the program and how the breakfast is delivered and cleaned up each day. Mr. Friel asked what the students are being served for breakfast. Mrs. Shadley reported that it changes daily, but is always a healthy choice that meet the state criteria for school meals and the district wellness policy. There was further discussion regarding clean up. Mrs. Shadley also reported that the 3rd grade teachers are sending 3rd grade students to the Kindergarten classrooms to help set up and clean up the breakfast and to help the Kinder and TK students with their breakfast meals. There was discussion regarding the amount of breakfasts that are served due to some students eating at home.

Ron Fisher reported that things are going well at Lloyd G. Johnson Junior High. All of the cleaning and construction has been completed. He appreciated the patience from the teachers who could not get back into their classrooms until right before school started. Currently there are 361 students at Johnson Junior High. It is taking a 5 – 6 minutes longer to get kids through the lunch line with such a high enrollment. Back to school night will be next week on the 23rd from 5:30 – 7:00 pm. Volleyball try outs started yesterday. He commented on the Next Generation Science training that the science teachers attended and reported that a Study Sync Training was facilitated by Amy Kuykendall for the staff. The Study Sync

training will continue throughout the school year. The 6th Grade at JJH went back to self-contained classrooms for the 2017/18 school year. So far it has been a good change. The PIQE series starts at JJH on September 5th at 6:00 pm. NWEA testing has begun and should be done by the end of next week. Teachers are finding ways to make sure students are taking the NWEA tests seriously. Picture day is August 31st. Things are going great at Johnson Junior High.

Nicole Newman reported that Arbuckle Alternative High School enrollment is currently at 10 which includes Independent Study. Mrs. Schaap is working hard to set up parent meetings for independent study students. Mrs. Schaap has also received new curriculum in algebra, government, and U.S. history. The first PLC this week focused on Smart Goals. All of the teachers are working within their department setting English learner goals as well as literacy goals in relation to the NWEA tests which were held on Friday and Monday. Marla has added a new lunch line at PHS with more lunch choices. The new process will be monitored and hopefully the lunch sales will increase. Ms. Keiser's classroom was redone this summer. Bill, Paco and Don worked hard to get the room back in order. Jeff also worked hard getting the computers back up and running. Picture day is next Wednesday. Mrs. Newman has asked Ms. Keiser to attend the next board meeting to present the new advisement curriculum for the high school.

Duffy Bailey asked if there were any questions from the Board regarding facilities that were not answered at the facility meeting held earlier in the day. He reported that it was a very nice opening to the school year and everyone deserved credit for working hard and dealing with last minute changes. A custodian/bus driver was hired at Arbuckle Elementary. He is fully licensed and we are awaiting his fingerprint clearance. The district is somewhat fully staffed and has been able to adjust things so all areas are covered. With a production delay in Georgia, we are still awaiting the arrival of the new bus. The company where the bus was purchased has supplied a loaner bus until the new one arrives. A surprise CHP inspection went very well. Mr. Bailey outlined the bus routes and reported that overall everything has gone very well.

The report was submitted to the Board. There were no complaints filed during the 4th Quarter of the 2016/17 school year.

7. REPORTS:

A. Facilities / Transportation Report

B. Williams Complaint Procedure Quarterly Report – 4th Quarter 2016/17

C. 2016/17 Year End Legal Counsel Services
Report

Mrs. Geyer outlined the legal counsel services for the 2016/17 school year. She explained some of the reasons the district has utilized the legal counsel services. She gave a brief update on the lawyers that the district has the most contact with. Mr. Green asked if the law firm is on retainer with the district or billed by the hour. Mrs. Geyer responded that it is based on billable hours.

No report was given.

No representative report was given. Mrs. Geyer reported that the current president has resigned her position with the district and that the association has not elected a new president yet.

A motion was made by Ms. High and seconded by Mr. Green to approve Resolution 17/18 – 1: Resolution of the Board of Trustees of the Pierce Joint Unified School District Approving a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance with Government Code Sections 65995.5, 65995.6, and 65995.7 and Making Related Findings and Determinations. Voting Aye: Mr. Friel, Ms. High, Ms. Charter, Mr. Green, and Mr. Gomez. Voting No: None. Absent: None.

Daena Meras outlined the budget revision. A motion was made by Ms. Charter and seconded by Mr. Green to approve Resolution #17/18 – 2: Budget Revision. Voting Aye: Mr. Friel, Ms. High, Ms. Charter, Mr. Green, and Mr. Gomez. Voting No: None. Absent: None.

A motion was made by Ms. High and seconded by Ms. Charter to approve Resolution #17/18 – 3: Tax Collection Schedule for Fiscal Year 2017/18. Voting Aye: Mr. Friel, Ms. High, Mr.

8. PJUEA (Pierce Joint Unified
Educators Association)

9. CSEA (California School
Employees Association)

10. Consider and approve **Resolution #17/18 – 1:
Resolution of the Board of Trustees of the
Pierce Joint Unified School District Approving
a School Facilities Needs Analysis, Adopting
Alternative School Facility Fees in Compliance
with Government Code Sections 65995.5,
65995.6, and 65995.7 and Making Related
Findings and Determinations**

11. Consider and approve **Resolution #17/18 – 2:
Budget Revision**

12. Consider and approve **Resolution #17/18 – 3:
Tax Collection Schedule for Fiscal Year
2017/18**

Green, Ms. Charter, and Mr. Gomez. Voting No: None.
Absent: None

Mrs. Geyer and Ms. Meras gave a brief description of the Mandate Block Grant Application. A motion was made by Mr. Green and seconded by Ms. Charter to approve the 2017/18 Mandate Block Grant Application. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

A motion was made by Ms. High and seconded by Mr. Green to approve the 2017/18 Budget Calendar. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

A motion was made by Ms. Charter and seconded by Ms. High to approve the Teacher Consent Form for: Nicolas Green – Life Choices. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

A motion was made by Ms. Charter and seconded by Ms. High to approve the 2017/18 Sunshine Proposal to the Pierce Joint Unified School District from California school Employees Association (CSEA) Chapter #97. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

A motion was made by Ms. High and seconded by Mr. Green to approve the 2017/18 Sunshine Proposal to the California School Employee Association (CSEA) Chapter #97 from Pierce Joint Unified School District. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

Ms. Newman reported on the requirements that would need to be met in order for the club to be created. She is concerned

13. Consider and approve **2017/18 Mandate Block Grant Application**

14. Consider and approve **2017/18 Budget Calendar**

15. Consider and approve **Teacher Consent Form for: A. Nicolas Green – Life Choices**

16. Consider and approve **2017/18 Sunshine Proposal to the Pierce Joint Unified School District from California School Employees Association (CSEA) Chapter #97**

17. Consider and approve **2017/18 Sunshine Proposal to the California School Employee Association (CSEA) Chapter #97 from Pierce Joint Unified School District**

18. Consider and approve **The Creation of a Shooting Club Affiliated with the Pierce Joint Unified School District**

about transporting students to and from the club and the liability involved. She also stated that it will be very hard to monitor the student's grades and attendance requirements with the club not being on campus. There are also several overnight trips and competitions that would need to be approved by the board. There was discussion regarding scholarships and awards that students would be eligible for. Mrs. Geyer stated that the district has already made contact with attorneys and reported that all legal requirements have been met to affiliate the club with Pierce High School. She further explained the difference between a Pierce High School sports club and a sports club that is affiliated with the high school. There was discussion regarding how other districts are handling the affiliation. No motion was made for the Creation of a Shooting Club Affiliated with the Pierce Joint Unified School District.

A motion was made by Ms. High and seconded by Ms. Charter to approve Appointing Griselda Jauregui as District Representative to SELPA CAC (Community Advisory Committee): Two Year Term: 2017/18 and 2018/19 School Years. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

Mrs. Geyer outlined the requirements that need to be met for coaches each sports season. A motion was made by Ms. High and seconded by Ms. Charter to approve the Certification of Fall Sports Coaches. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

19. Consider and approve **Appointing Griselda Jauregui as District Representative to SELPA CAC (Community Advisory Committee): Two Year Term: 2017/18 and 2018/19 School Years**
20. Consider and approve **Certification of Fall Sports Coaches**
21. Consider and approve **Consent Agenda:**
 - A. Minutes of June 14, 2017 Special Board Meeting
 - B. Minutes of June 22, 2017 Special Board Meeting
 - C. Minutes of June 22, 2017 Regular Board Meeting
 - D. Minutes of June 26, 2017 Regular Board Meeting
 - E. Minutes of July 19, 2017 Special Board Meeting
 - F. Warrant List for June 2017
 - G. Warrant List for July 2017
 - H. Interdistrict Transfers:

1. Transferring **IN** for the **2017/18** School Year:
 - a. One (1) Student from Colusa CA (continuing)
 - b. Ten (10) Students from Williams CA ((7) continuing)
 - c. Five (5) Students from Maxwell CA ((4) continuing)
2. Transferring **OUT** for the **2017/18** School Year:
 - a. Three (3) Students to Woodland CA ((2) continuing)
 - b. One (1) Student to Colusa CA (continuing)
 - c. One (1) Student to Esparto CA (continuing)
- I. Donations:
 1. Richter Aviation Inc. – AES Rojelio Dance Academy
 2. Pierce Pride Foundation – PHS Gym Audio System
- J. Contracts:
 1. 2017/18 Agreement for Legal Services between Fagen Friedman & Fulfrost LLP and Pierce Joint Unified School District
- K. Overnight Field Trip Request:
 1. FBLA State Leadership Conference
 2. FBLA Leadership Development Institute
 3. FFA National Convention

A motion was made by Mr. Friel and seconded by Mr. Green to approve the consent agenda. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

Staff Presentation – Get Focused, Stay Focused
Unaudited Actuals
Sufficiency of Instructional Materials Resolution
Evaluation of Safe School Plans

Mrs. Geyer reported that the district breakfast was held with a full day of compliance training for all staff. A PowerPoint on professional dress was also presented to the staff. All staff is working hard and has done a phenomenal job of getting the district open for the 2017/18 school year. Mrs. Geyer and Ms. Meras attended a two day training on Federal Program Monitoring. The district’s Federal review will be November

22. Items to be agendized for next regular meeting:

23. Superintendent’s Report

15-17. The district and Grand Island Elementary have been chosen for review. She has been working with the reviewers and submitting documents for input. The After School Program, English Learner Program, Compensatory Education Programs, and the Uniform Complaint Procedure are the items being monitored. She reported that the new secretary at the high school is working out well. She is receiving training and is fitting in great with staff and students. The high school has a new receipt machine that is working out great. The new counselor, Laila has started and is fitting in well. She presented at the last admin meeting with some great information regarding discipline. The volleyball team sent a letter to the board thanking them for the new gym floor. Interviews for the Technology Support Technician will be tomorrow. There are two candidates to interview. Mrs. Geyer and Ms. Meras has met with the property owners of the properties the district is interested in. The district has had its properties appraised and has also had one of the properties the district is trying to obtain appraised. She believes that the district can easily reach an agreement with the property owners.

Mr. Gomez asked about the board member athletic passes. Mrs. Newman responded that they should be in tomorrow.

24. Board President’s Report

25. CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

1.	Certification	Position	Status
	Student Worker	Farm Manager - PHS	Hiring
	Student Worker	Farm Worker – PHS	Hiring
	Certificated	English Teacher – PHS	Hiring
	Classified	Administrative Assistant	Hiring
	Volunteer	Varsity Volleyball Coach – PHS	Volunteer
	Certificated	Prevention and Intervention Counselor	Hiring
	Classified	Technology Support Technician	Resignation

Classified	Custodian/ Groundsman/ Bus Driver – AES	Resignation
Classified	Substitute Cafeteria Helper	Hiring
Volunteer	Assistant Football Coach – PHS	Volunteer

2.	Certification	Position	Status
	Classified	After-School Para-Educator	Leave Request

- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case
- D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for verbal evaluation of Superintendent

The Board went into CLOSED SESSION at 7:05 p.m.

The Board reconvened at 7:56 p.m. and reported action taken on the following:

- A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

A motion was made by Ms. Charter and seconded by Mr. Green to approve the Public Employment A.
 Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

- 26. OPEN SESSION
 - A. Report Action Taken in CLOSED SESSION

1.	Certification	Position	Status
	Student Worker	Farm Manager - PHS	Hiring
	Student Worker	Farm Worker – PHS	Hiring
	Certificated	English Teacher – PHS	Hiring
	Classified	Administrative Assistant	Hiring
	Volunteer	Varsity Volleyball Coach – PHS	Volunteer
	Certificated	Prevention and Intervention Counselor	Hiring
	Classified	Technology Support Technician	Resignation
	Classified	Custodian/ Groundsman/ Bus Driver – AES	Resignation
	Classified	Substitute Cafeteria Helper	Hiring
	Volunteer	Assistant Football Coach - PHS	Volunteer

2.	Certification	Position	Status
	Classified	After-School Para-Educator	Leave Request

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline / dismissal / release. **No ACTION was taken.**

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case. **No ACTION was taken.**

D. PUBLIC EMPLOYEE PERFORMANCE

EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for verbal evaluation of Superintendent. **No ACTION was taken.**

The Board adjourned at 7:58 p.m.

27. ADJOURN

Carol Geyer, Secretary to the Board
of Trustees

BATCH 4

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/04/2017

08/02/17 PAGE 5

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

OBJECT	DESCRIPTION	AMOUNT
3400	HEALTH & WELFARE	15,487.00
4300	MATERIALS AND SUPPLIES	14,551.32
4400	NONCAPITALIZED EQUIPMENT	15,579.35
5200	TRAVEL AND CONFERENCE	279.57
5500	OPERATIONS & HOUSEKEEPING SERV	96.68
5600	RENTALS, LEASES AND REPAIRS	6,045.67
5800	CONSULTING SERV/OPERATING EXP	12,220.25
5900	COMMUNICATIONS	15,327.33
6400	EQUIPMENT	9,655.81
9510	ACCOUNTS PAYABLE	10,280.58
9514	HEALTH/WELFARE LIAB	14,090.00
	TOTAL FUND :	113,613.56
	TOTAL DISTRICT:	113,613.56

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0004 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
001828	DWIGHT BAILEY		389066			
	CL-000090	FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	60.99
	CL-000091	FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	32.10
	PV-000051	FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	34.24
		FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	20.33
				WARRANT TOTAL		\$147.66 *
000179	BUSWEST NORTH		389067			
	PV-000057	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	527.88
	PV-000058	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	316.95
				WARRANT TOTAL		\$844.83 *
005503	CLEVER PROTOTYPES LLC		389068			
	CL-000098	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	90.95
				WARRANT TOTAL		\$90.95 *
000071	CLOSE LUMBER INC		389069			
	CL-000088	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	2,136.89
	PV-000052	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	3,743.66
				WARRANT TOTAL		\$5,880.55 *
000890	COLUSA CO TAX COLLECTOR		389070			
	PV-000060	FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	1,048.60
				WARRANT TOTAL		\$1,048.60 *
002466	COLUSA COUNTY FARM		389071			
	PO-000018	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	551.89
				WARRANT TOTAL		\$551.89 *
000043	COLUSA COUNTY OFFICE OF ED		389072			
	CL-000089	FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	2,868.16
				WARRANT TOTAL		\$2,868.16 *
005264	DE LAGE LANDEN PUBLIC FINANCE		389073			
	PV-000056	FLD NOT USED		UNDISTRIBUTED	COPY MACHINE MAINTENANCE	1,429.08
		ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	COPY MACHINE MAINTENANCE	2,200.08
		JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	COPY MACHINE MAINTENANCE	1,641.51
				WARRANT TOTAL		\$5,270.67 *
000588	DEMCO INC		389074			
	PO-000029	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	385.83
				WARRANT TOTAL		\$385.83 *
005604	JOSE DORANTES		389075			
	PV-000053	FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	73.00
				WARRANT TOTAL		\$73.00 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0004 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
004408	EDUCATIONAL DATA SYSTEMS INC CL-000096 FLD NOT USED	389076	REGULAR EDUCATION, K-12 WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	45.00 \$45.00 *
001983	FLINN SCIENTIFIC INC PO-000015 PIERCE HIGH SCHOOL	389077	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	207.57 \$207.57 *
005534	FLYERS ENERGY LLC PV-000064 FLD NOT USED FLD NOT USED	389078	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	FUEL FUEL	244.92 198.97 \$443.89 *
000127	FRONTIER PV-000065 FLD NOT USED PV-000068 FLD NOT USED	389079	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	COMMUNICATIONS COMMUNICATIONS	14,510.51 55.90 \$14,566.41 *
005163	GAYNOR TELESYSTEMS INCORP PV-000072 FLD NOT USED	389080	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	6,963.57 \$6,963.57 *
004370	HAWKINS FENCE CO. PV-000062 FLD NOT USED	389081	UNDISTRIBUTED WARRANT TOTAL	NONCAPITALIZED EQUIPMENT	7,900.00 \$7,900.00 *
001787	INLAND BUSINESS SYSTEMS PV-000073 FLD NOT USED	389082	REGULAR EDUCATION, K-12 WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	1,356.58 \$1,356.58 *
005605	JESSICA KARLONAS PV-000054 FLD NOT USED	389083	UNDISTRIBUTED WARRANT TOTAL	FINGERPRINTING	10.00 \$10.00 *
001758	KELLEHER PAINT PV-000061 FLD NOT USED	389084	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	1,875.05 \$1,875.05 *
002532	MITEL LEASING PV-000067 FLD NOT USED	389085	UNDISTRIBUTED WARRANT TOTAL	COMMUNICATIONS	760.92 \$760.92 *
002580	ORIENTAL TRADING CO PO-000022 ARBUCKLE ELEMENTARY SCHOOL PO-000074 ARBUCKLE ELEMENTARY SCHOOL	389086	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	96.41 793.59 \$890.00 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0004 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
000094	PACIFIC GAS & ELECTRIC CO PV-000055 FLD NOT USED	389087	UNDISTRIBUTED WARRANT TOTAL	GAS AND ELECTRICITY	96.68 \$96.68 *
005603	PIONEER REVIEW PV-000075 FLD NOT USED	389088	UNDISTRIBUTED WARRANT TOTAL	NEWSPAPER ADVERTISEMENTS	78.50 \$78.50 *
003184	PLAYPOWER LT FARMINGTON INC PV-000076 ARBUCKLE ELEMENTARY SCHOOL	389089	REGULAR EDUCATION, K-12 WARRANT TOTAL	NONCAPITALIZED EQUIPMENT	6,599.35 \$6,599.35 *
000110	POSTMASTER PV-000071 FLD NOT USED	389090	UNDISTRIBUTED WARRANT TOTAL	RENTALS, LEASES AND REPAIRS	225.00 \$225.00 *
005586	CHARLIE REISCHE PV-000077 FLD NOT USED	389091	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	850.00 \$850.00 *
003466	SAC-VAL PV-000059 FLD NOT USED PV-000066 FLD NOT USED	389092	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	1,761.13 1,031.84 \$2,792.97 *
002262	SCHOOL MATE PO-000001 ARBUCKLE ELEMENTARY SCHOOL	389093	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	1,002.50 \$1,002.50 *
002098	SCHOOL SERVICES OF CA INC PO-000004 FLD NOT USED	389094	UNDISTRIBUTED WARRANT TOTAL	TRAVEL AND CONFERENCE	225.00 \$225.00 *
000310	SCHOOL SPECIALTY INC PO-000039 GRAND ISLAND ELEMENTARY SCHOOL PO-000044 ARBUCKLE ELEMENTARY SCHOOL PO-000048 ARBUCKLE ELEMENTARY SCHOOL PO-000051 ARBUCKLE ELEMENTARY SCHOOL PO-000052 ARBUCKLE ELEMENTARY SCHOOL PO-000062 ARBUCKLE ELEMENTARY SCHOOL	389095	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	118.13 84.65 466.34 193.18 43.85 30.05 \$936.20 *
001997	SCHOOL-TECH INC PO-000030 ARBUCKLE ELEMENTARY SCHOOL	389096	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	72.89 \$72.89 *
002097	SIERRA CHEMICAL CO CM-000001 FLD NOT USED	389097	COMMUNITY SERVICES	MATERIALS AND SUPPLIES	350.00-

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0004 AP

Vendor#	Vendor name (remit)	Warrant	GOAL	OBJECT	Amount
Reference	SCHOOL				
PV-000063	FLD NOT USED		COMMUNITY SERVICES	MATERIALS AND SUPPLIES	881.30
			WARRANT TOTAL		\$531.30 *
004748	SULLIVAN SUPPLY INC	389098			
CL-000097	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	1,860.45
			WARRANT TOTAL		\$1,860.45 *
003621	SYNCE/AMAZON	389099			
CL-000092	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	TEXTBOOKS	267.98
CL-000093	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	1,681.65
CL-000094	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	1,013.00
CL-000095	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	TEXTBOOKS	223.41
PO-000020	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	272.74
			WARRANT TOTAL		\$3,458.78 *
000841	TRI-COUNTY SCHOOLS	389100			
PV-000070	FLD NOT USED		UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED	6,865.00
	FLD NOT USED		UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED	8,622.00
	FLD NOT USED		UNDISTRIBUTED	HEALTH/WELFARE LIAB	14,090.00
			WARRANT TOTAL		\$29,577.00 *
005287	TYPING AGENT LLC	389101			
PO-000025	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	1,840.00
			WARRANT TOTAL		\$1,840.00 *
001199	UMPQUA BANK	389102			
PV-000074	FLD NOT USED		UNDISTRIBUTED	RENTALS, LEASES AND REPAIRS	550.00
			WARRANT TOTAL		\$550.00 *
005035	VALLEY TRUCK & TRACTOR CO.	389103			
PO-000094	FLD NOT USED		UNDISTRIBUTED	EQUIPMENT	9,655.81
			WARRANT TOTAL		\$9,655.81 *
000111	WALLACE SAFE & LOCK CO INC	389104			
PV-000069	FLD NOT USED		UNDISTRIBUTED	NONCAPITALIZED EQUIPMENT	1,080.00
			WARRANT TOTAL		\$1,080.00 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	39	TOTAL AMOUNT OF WARRANTS:	\$113,613.56*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	39	TOTAL AMOUNT OF WARRANTS:	\$113,613.56**

BATCH 5

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/11/2017

08/10/17 PAGE 9

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

OBJECT	DESCRIPTION	AMOUNT
4100	TEXTBOOKS	6,070.34
4300	MATERIALS AND SUPPLIES	5,482.87
5500	OPERATIONS & HOUSEKEEPING SERV	274.76
5600	RENTALS, LEASES AND REPAIRS	219.06
5800	CONSULTING SERV/OPERATING EXP	10,267.79
5900	COMMUNICATIONS	72.51
9510	ACCOUNTS PAYABLE	48,966.39
	TOTAL FUND :	71,353.72
	TOTAL DISTRICT:	71,353.72

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0005 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
001350	ACADEMIC INNOVATION	389233			
	CL-000100 JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	TEXTBOOKS	68.35
	CL-000101 PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	31.49
	PO-000079 JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	TEXTBOOKS	1,908.00
			WARRANT TOTAL		\$2,007.84 *
000125	ALL ACTION AWARDS	389234			
	PV-000086 FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	306.29
			WARRANT TOTAL		\$306.29 *
005442	AMSLER FABRICATIONS LLC	389235			
	PO-000019 PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	2,658.82
			WARRANT TOTAL		\$2,658.82 *
000141	ARBUCKLE PUBLIC UTILITIES	389236			
	PV-000079 FLD NOT USED		UNDISTRIBUTED	WATER	42.00
			WARRANT TOTAL		\$42.00 *
003855	JODI ARENS	389237			
	PV-000078 ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	124.27
			WARRANT TOTAL		\$124.27 *
004345	MELISSA CANO	389238			
	PV-000082 ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	60.71
			WARRANT TOTAL		\$60.71 *
000295	COLUSA CO WATER WORKS DIST #1	389239			
	PV-000080 FLD NOT USED		UNDISTRIBUTED	WATER	120.00
			WARRANT TOTAL		\$120.00 *
002466	COLUSA COUNTY FARM	389240			
	PO-000018 PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	136.39
			WARRANT TOTAL		\$136.39 *
004608	MARYANN DIAZ	389241			
	PV-000090 JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	107.23
			WARRANT TOTAL		\$107.23 *
005332	EDMENTUM	389242			
	PV-000085 PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	5,828.65
	ARBUCKLE ALTERNATIVE HIGH SCH		REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	1,363.00
			WARRANT TOTAL		\$7,191.65 *
005138	EVERBANK COMMERCIAL FINANCE	389243			
	PV-000081 GRAND ISLAND ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	COPY MACHINE MAINTENANCE	219.06
			WARRANT TOTAL		\$219.06 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0005 AP

Vendor#	Vendor name (remit)	Warrant	GOAL	OBJECT	Amount
Reference	SCHOOL				
000127	FRONTIER	389244			
CL-000102	FLD NOT USED		UNDISTRIBUTED	EQUIPMENT	48,186.55
PV-000083	FLD NOT USED		UNDISTRIBUTED	COMMUNICATIONS	72.51
			WARRANT TOTAL		\$48,259.06 *
000074	GOPHER	389245			
PO-000072	GRAND ISLAND ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	303.41
PO-000082	JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	57.16
PV-000087	GRAND ISLAND ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	62.87
			WARRANT TOTAL		\$423.44 *
005246	GREAT AMERICA FINANCIAL SVCS.	389246			
PV-000084	FLD NOT USED		REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	3,011.64
			WARRANT TOTAL		\$3,011.64 *
005500	HALO BRANDED SOLUTIONS INC	389247			
PO-000026	JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	185.47
			WARRANT TOTAL		\$185.47 *
005512	HEALTH CONNECTION	389248			
CL-000099	DO-PHS		REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	680.00
			WARRANT TOTAL		\$680.00 *
003216	MCGRAW-HILL SCHOOL EDUCATION	389249			
PO-000081	JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	TEXTBOOKS	2,212.34
			WARRANT TOTAL		\$2,212.34 *
000094	PACIFIC GAS & ELECTRIC CO	389250			
PV-000088	FLD NOT USED		UNDISTRIBUTED	GAS AND ELECTRICITY	112.76
			WARRANT TOTAL		\$112.76 *
005603	PIONEER REVIEW	389251			
PV-000089	FLD NOT USED		UNDISTRIBUTED	NEWSPAPER ADVERTISEMENTS	64.50
			WARRANT TOTAL		\$64.50 *
000310	SCHOOL SPECIALTY INC	389252			
PO-000046	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	37.15
PO-000047	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	59.36
PO-000049	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	216.10
PO-000053	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	89.97
PO-000054	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	231.36
PO-000055	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	82.57
PO-000057	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	165.11
PO-000058	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	98.52
PO-000059	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	114.56
PO-000060	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	84.68
PO-000061	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	141.38

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0005 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
	PO-000063	ARBUCKLE ELEMENTARY SCHOOL	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	159.49 \$1,480.25 *
001454	TEACHERS' CURRICULUM INST PO-000080	389253 JOHNSON JR HIGH SCHOOL	REGULAR EDUCATION, K-12 WARRANT TOTAL	TEXTBOOKS	1,950.00 \$1,950.00 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	21	TOTAL AMOUNT OF WARRANTS:	\$71,353.72*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	21	TOTAL AMOUNT OF WARRANTS:	\$71,353.72**

BATCH 6

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/18/2017

08/17/17 PAGE 10

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

OBJECT	DESCRIPTION	AMOUNT
4200	BOOKS OTHER THAN TEXTBOOKS	180.00
4300	MATERIALS AND SUPPLIES	17,013.58
4400	NONCAPITALIZED EQUIPMENT	17,233.06
5200	TRAVEL AND CONFERENCE	2,154.19
5300	DUES AND MEMBERSHIPS	120.00
5500	OPERATIONS & HOUSEKEEPING SERV	3,893.05
5600	RENTALS, LEASES AND REPAIRS	2,610.06
5800	CONSULTING SERV/OPERATING EXP	13,091.74
5900	COMMUNICATIONS	473.32
6200	NEW & IMPROVEMENT OF BUILDINGS	4,535.25
8600	LOCAL REVENUES	2,913.83
9510	ACCOUNTS PAYABLE	2,420.83
	TOTAL FUND :	66,638.91

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/18/2017

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 13

CAFETERIA FUND

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	918.96
4400	NONCAPITALIZED EQUIPMENT	988.08
4700	FOOD	1,012.38
	TOTAL FUND :	2,919.42

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 21

BUILDING FUND

OBJECT	DESCRIPTION	AMOUNT
6200	NEW & IMPROVEMENT OF BUILDINGS	16,401.00
	TOTAL FUND :	16,401.00

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 25

CAPITAL FACILITIES FUND

OBJECT	DESCRIPTION	AMOUNT
5800	CONSULTING SERV/OPERATING EXP	4,313.75
6200	NEW & IMPROVEMENT OF BUILDINGS	92,333.44
	TOTAL FUND :	96,647.19
	TOTAL DISTRICT:	182,606.52

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
001120	A-Z BUS SALES INC PV-000152	FLD NOT USED	389397	UNDISTRIBUTED WARRANT TOTAL	NONCAPITALIZED EQUIPMENT	831.80 \$831.80 *
002380	ALHAMBRA PV-000123	FLD NOT USED FLD NOT USED FLD NOT USED	389398	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	33.14 38.15 80.09 \$151.38 *
000128	ALSCO-GEYER IRRIGATION INC PO-000016	PIERCE HIGH SCHOOL	389399	VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES	253.80 \$253.80 *
004503	ALSCO-GEYER/ACE HARDWARE PO-000067 PV-000147	PIERCE HIGH SCHOOL FLD NOT USED	389400	VOCATIONAL EDUCATION UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	183.34 877.16 \$1,060.50 *
005340	ALTA PLANNING & DESIGN INC PV-000126	FLD NOT USED	389401	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	831.25 \$831.25 *
005159	APPLE INC. PO-000121	FLD NOT USED	389402	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	203.78 \$203.78 *
000139	ARBUCKLE FOOD CENTER PV-000132	FLD NOT USED	389403	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	64.04 \$64.04 *
003855	JODI ARENS PV-000093	ARBUCKLE ELEMENTARY SCHOOL	389404	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	34.67 \$34.67 *
004101	NICOLE ARIAS PV-000104	DO-PHS DO-PHS	389405	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES TRAVEL AND CONFERENCE	13.77 175.48 \$189.25 *
000179	BUSWEST NORTH PV-000113 PV-000114 PV-000115 PV-000116 PV-000117 PV-000118	FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED	389406	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED	RENTALS, LEASES AND REPAIRS MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES NONCAPITALIZED EQUIPMENT MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	210.00 40.69 111.09 1,201.27 203.71 792.36

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
	PV-000119 FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	40.69
			WARRANT TOTAL		\$2,599.81 *
004919	CARVALHO'S HEATING & PV-000133 FLD NOT USED	389407	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	1,510.04
			WARRANT TOTAL		\$1,510.04 *
004711	COLLEGE CITY MARKET PV-000150 PIERCE HIGH SCHOOL	389408	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	190.74
			WARRANT TOTAL		\$190.74 *
004992	MOLLY CONRADO PV-000103 ARBUCKLE ELEMENTARY SCHOOL PV-000109 ARBUCKLE ELEMENTARY SCHOOL	389409	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	52.70
			REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	54.27
			WARRANT TOTAL		\$106.97 *
000205	CONTINENTAL ATHLETIC SUPPLY PV-000151 PIERCE HIGH SCHOOL	389410	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	976.87
			WARRANT TOTAL		\$976.87 *
000736	CRESO FRESNO PV-000128 FLD NOT USED PV-000149 FLD NOT USED	389411	UNDISTRIBUTED	MATERIALS AND SUPPLIES	838.63
			UNDISTRIBUTED	NONCAPITALIZED EQUIPMENT	983.58
			WARRANT TOTAL		\$1,822.21 *
004439	DECKER EQUIPMENT PO-000031 GRAND ISLAND ELEMENTARY SCHOOL	389412	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	83.65
			WARRANT TOTAL		\$83.65 *
000028	DEPT OF JUSTICE PV-000127 FLD NOT USED	389413	UNDISTRIBUTED	FINGERPRINTING	128.00
			WARRANT TOTAL		\$128.00 *
005612	EDGE ELECTRICAL CONSULTING INC PV-000140 FLD NOT USED	389414	UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	1,800.00
			WARRANT TOTAL		\$1,800.00 *
004859	FLORA FRESH INC CL-000104 PIERCE HIGH SCHOOL CL-000105 JOHNSON JR HIGH SCHOOL	389415	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	50.68
			REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	50.67
			WARRANT TOTAL		\$101.35 *
005534	FLYERS ENERGY LLC PV-000122 FLD NOT USED FLD NOT USED	389416	UNDISTRIBUTED	FUEL	279.79
			UNDISTRIBUTED	FUEL	44.53
			WARRANT TOTAL		\$324.32 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
005163	GAYNOR TELESYSTEMS INCORP PV-000135 FLD NOT USED	389417	UNDISTRIBUTED WARRANT TOTAL	NONCAPITALIZED EQUIPMENT	8,572.47 \$8,572.47 *
000574	CAROL GEYER PV-000101 FLD NOT USED	389418	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	47.97 \$47.97 *
004020	KELLI GRIFFITH-GARCIA PV-000091 FLD NOT USED FLD NOT USED FLD NOT USED	389419	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	189.00 243.00 108.00 \$540.00 *
004764	MEGAN HALL PV-000098 FLD NOT USED	389420	UNDISTRIBUTED WARRANT TOTAL	FINGERPRINTING	25.00 \$25.00 *
003535	LAURA HANSEN PV-000092 ARBUCKLE ELEMENTARY SCHOOL FLD NOT USED	389421	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES TRAVEL AND CONFERENCE	127.78 193.88 \$321.66 *
005119	HD SUPPLY FACILITIES MAINT PV-000110 FLD NOT USED PV-000111 FLD NOT USED	389422	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	150.74 136.42 \$287.16 *
004477	LYNN HOWARD PV-000106 DO-PHS	389423	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	236.26 \$236.26 *
001787	INLAND BUSINESS SYSTEMS PV-000124 ARBUCKLE ELEMENTARY SCHOOL	389424	REGULAR EDUCATION, K-12 WARRANT TOTAL	COPY MACHINE MAINTENANCE	78.38 \$78.38 *
005222	J.M. KING CONSULTING INC. PV-000145 FLD NOT USED	389425	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	4,313.75 \$4,313.75 *
000475	JEFF SAVAGE PLUMBING PV-000112 FLD NOT USED	389426	UNDISTRIBUTED WARRANT TOTAL	RENTALS, LEASES AND REPAIRS	1,058.56 \$1,058.56 *
005281	CAROL KEISER PV-000105 PIERCE HIGH SCHOOL	389427	VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES	182.04 \$182.04 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
004660	JENNIFER KESSINGER PV-000100 GRAND ISLAND ELEMENTARY SCHOOL	389428	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	232.98
			WARRANT TOTAL		\$232.98 *
000483	BLAKE KITCHEN PV-000094 ARBUCKLE ELEMENTARY SCHOOL	389429	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	99.08
	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	79.21
			WARRANT TOTAL		\$178.29 *
005585	MC2 PO-000009 FLD NOT USED	389430	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	995.00
			WARRANT TOTAL		\$995.00 *
003446	TAMMY MINTEN PV-000095 FLD NOT USED	389431	UNDISTRIBUTED	TRAVEL AND CONFERENCE	20.33
			WARRANT TOTAL		\$20.33 *
005589	MONLEY HAMLIN INC PV-000138 FLD NOT USED	389432	UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	9,125.84
	PV-000154 FLD NOT USED		UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	79,707.60
			WARRANT TOTAL		\$88,833.44 *
005572	MRB ENTERPRISES PV-000136 FLD NOT USED	389433	UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	3,944.69
	PV-000137 FLD NOT USED		UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	590.56
			WARRANT TOTAL		\$4,535.25 *
005611	LAILA MURHI PV-000099 FLD NOT USED	389434	UNDISTRIBUTED	FINGERPRINTING	10.00
			WARRANT TOTAL		\$10.00 *
005367	NCTM PV-000139 PIERCE HIGH SCHOOL	389435	REGULAR EDUCATION, K-12	DUES AND MEMBERSHIPS	120.00
			WARRANT TOTAL		\$120.00 *
005305	NICOLE NEWMAN PV-000102 PIERCE HIGH SCHOOL	389436	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	119.00
			WARRANT TOTAL		\$119.00 *
000094	PACIFIC GAS & ELECTRIC CO PV-000130 FLD NOT USED	389437	UNDISTRIBUTED	GAS AND ELECTRICITY	625.51
			WARRANT TOTAL		\$625.51 *
005606	PDF BAND MUSIC PO-000112 JOHNSON JR HIGH SCHOOL	389438	REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	180.00
			WARRANT TOTAL		\$180.00 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit)	Warrant	GOAL	OBJECT	Amount
Reference	SCHOOL				
001040	PIERCE JOINT UNIFIED SCHOOL PV-000134 FLD NOT USED	389439	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	2,100.00 \$2,100.00 *
000233	PJUSD REVOLVING ACCOUNT RC-000001 ARBUCKLE ELEMENTARY SCHOOL FLD NOT USED PIERCE HIGH SCHOOL FLD NOT USED FLD NOT USED FLD NOT USED PIERCE HIGH SCHOOL	389440	REGULAR EDUCATION, K-12 UNDISTRIBUTED REGULAR EDUCATION, K-12 UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP COMMUNICATIONS ALL OTHER LOCAL REVENUE ALL OTHER LOCAL REVENUE MATERIALS AND SUPPLIES	320.00 5,739.74 1,045.00 6.65 1,372.30 1,541.53 1,045.21 \$11,070.43 *
000682	PLATT ELECTRIC SUPPLY PV-000148 FLD NOT USED	389441	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	983.78 \$983.78 *
005347	LISA NILSEN RAYMOND PV-000096 FLD NOT USED	389442	UNDISTRIBUTED WARRANT TOTAL	TRAVEL AND CONFERENCE	55.64 \$55.64 *
004206	RECOLOGY BUTTE COLUSA COUNTIES PV-000121 FLD NOT USED	389443	UNDISTRIBUTED WARRANT TOTAL	GARBAGE	3,267.54 \$3,267.54 *
003466	SAC-VAL PV-000125 FLD NOT USED	389444	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	489.21 \$489.21 *
002262	SCHOOL MATE PO-000032 GRAND ISLAND ELEMENTARY SCHOOL	389445	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	100.80 \$100.80 *
000310	SCHOOL SPECIALTY INC PO-000035 GRAND ISLAND ELEMENTARY SCHOOL PO-000036 GRAND ISLAND ELEMENTARY SCHOOL PO-000038 GRAND ISLAND ELEMENTARY SCHOOL PO-000043 ARBUCKLE ELEMENTARY SCHOOL PO-000045 ARBUCKLE ELEMENTARY SCHOOL PO-000066 ARBUCKLE ELEMENTARY SCHOOL PO-000093 JOHNSON JR HIGH SCHOOL	389446	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	25.83 310.91 265.94 1,519.80 55.68 147.92 200.76 \$2,526.84 *
005061	SUMMER SHADLEY PV-000108 ARBUCKLE ELEMENTARY SCHOOL	389447	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	99.95 \$99.95 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit)	Warrant	GOAL	OBJECT	Amount
Reference	SCHOOL				
005610	SHARP ARCHITECTURE INC PV-000144 FLD NOT USED	389448	UNDISTRIBUTED WARRANT TOTAL	NEW & IMPROVEMENT OF BUILDINGS	1,700.00 \$1,700.00 *
005309	SOMMERS ARCHITECTURE PV-000141 FLD NOT USED PV-000142 FLD NOT USED PV-000143 FLD NOT USED	389449	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	NEW & IMPROVEMENT OF BUILDINGS NEW & IMPROVEMENT OF BUILDINGS NEW & IMPROVEMENT OF BUILDINGS	6,404.00 6,197.00 3,800.00 \$16,401.00 *
001953	STAPLES ADVANTAGE PO-000028 ARBUCKLE ELEMENTARY SCHOOL PO-000088 FLD NOT USED PO-000089 FLD NOT USED PO-000091 FLD NOT USED PO-000091 FLD NOT USED PO-000103 FLD NOT USED	389450	REGULAR EDUCATION, K-12 UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	376.72 371.65 68.07 60.14 58.73 212.12 \$1,147.43 *
005397	STEVENSON PEST CONTROL PV-000129 FLD NOT USED	389451	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	370.00 \$370.00 *
005386	STRICTLY TECHNOLOGY LLC PO-000096 FLD NOT USED	389452	UNDISTRIBUTED WARRANT TOTAL	NONCAPITALIZED EQUIPMENT	988.08 \$988.08 *
005527	TAGUE BAND INSTRUMENT SERVICE PO-000010 PIERCE HIGH SCHOOL PO-000011 JOHNSON JR HIGH SCHOOL	389453	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	RENTALS, LEASES AND REPAIRS RENTALS, LEASES AND REPAIRS	400.00 863.12 \$1,263.12 *
002223	THE LIBRARY STORE PO-000033 GRAND ISLAND ELEMENTARY SCHOOL	389454	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	47.25 \$47.25 *
005115	TOP TIER DATACOM INC. PO-000110 FLD NOT USED PV-000155 FLD NOT USED	389455	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP	925.00 432.50 \$1,357.50 *
005545	U.S. BANK CORP PAYMENT SYSTEM PV-000146 FLD NOT USED FLD NOT USED ARBUCKLE ELEMENTARY SCHOOL FLD NOT USED FLD NOT USED	389456	UNDISTRIBUTED UNDISTRIBUTED REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 UNDISTRIBUTED	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES TRAVEL AND CONFERENCE NONCAPITALIZED EQUIPMENT	76.00 781.68 47.39 560.00 5,643.94

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0006 ACCOUNTS PAYABLE

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
	FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	264.77
	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	898.22
	DO-PHS		REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	548.75
	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	21.60
	FLD NOT USED		UNDISTRIBUTED	FOOD	1,012.38
			WARRANT TOTAL		\$9,854.73 *
000057	VACAVILLE REPORTER/VALLEJO PV-000131 FLD NOT USED	389457	UNDISTRIBUTED	NEWSPAPER ADVERTISEMENTS	1,080.21
			WARRANT TOTAL		\$1,080.21 *
005035	VALLEY TRUCK & TRACTOR CO. PV-000120 FLD NOT USED	389458	UNDISTRIBUTED	MATERIALS AND SUPPLIES	10.46
			WARRANT TOTAL		\$10.46 *
003394	VALERIE VANDREY PV-000107 JOHNSON JR HIGH SCHOOL	389459	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	79.73
			WARRANT TOTAL		\$79.73 *
000610	VERIZON WIRELESS PV-000153 FLD NOT USED	389460	UNDISTRIBUTED	COMMUNICATIONS	466.67
			WARRANT TOTAL		\$466.67 *
003649	WEISER EDUCATIONAL CL-000103 PIERCE HIGH SCHOOL	389461	REGULAR EDUCATION, K-12	TEXTBOOKS	2,319.48
			WARRANT TOTAL		\$2,319.48 *
005558	JENNIFER WILDERMAN PV-000097 PIERCE HIGH SCHOOL	389462	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	49.19
			WARRANT TOTAL		\$49.19 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	66	TOTAL AMOUNT OF WARRANTS:	\$182,606.52*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	66	TOTAL AMOUNT OF WARRANTS:	\$182,606.52**

Batch 7

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/25/2017

08/24/17 PAGE 10

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

OBJECT	DESCRIPTION	AMOUNT
4100	TEXTBOOKS	1,639.36
4200	BOOKS OTHER THAN TEXTBOOKS	356.43
4300	MATERIALS AND SUPPLIES	7,426.56
4400	NONCAPITALIZED EQUIPMENT	9,103.25
5200	TRAVEL AND CONFERENCE	2,355.97
5500	OPERATIONS & HOUSEKEEPING SERV	26,038.35
5600	RENTALS, LEASES AND REPAIRS	666.00
5800	CONSULTING SERV/OPERATING EXP	1,883.00
5900	COMMUNICATIONS	760.92
9510	ACCOUNTS PAYABLE	57,656.76
9516	WORKER'S COMP LIAB	30,726.00
	TOTAL FUND :	138,612.60

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/25/2017

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 13

CAFETERIA FUND

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	275.55
9510	ACCOUNTS PAYABLE	69.32
	TOTAL FUND :	344.87

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 08/25/2017

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DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 25

CAPITAL FACILITIES FUND

OBJECT	DESCRIPTION	AMOUNT
5800	CONSULTING SERV/OPERATING EXP	12,517.68
	TOTAL FUND :	12,517.68

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 95

STUDENT BODY FUND

OBJECT	DESCRIPTION	AMOUNT
9510	ACCOUNTS PAYABLE	421.26
	TOTAL FUND :	421.26
	TOTAL DISTRICT:	151,896.41

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0007 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
001120	A-Z BUS SALES INC PV-000178	FLD NOT USED	389611	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	482.66 \$482.66 *
005437	ADVENTIST HEALTH CL-000111	COLUSA FLD NOT USED	389612	UNDISTRIBUTED WARRANT TOTAL	PHYSICAL EXAMS	484.00 \$484.00 *
000179	EUSWEST NORTH PV-000176 PV-000177	FLD NOT USED FLD NOT USED	389613	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	1,553.71 311.67 \$1,865.38 *
004753	CALIF STATE UNIV PO-000005	SACRAMENTO DO-PHS	389614	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	2,250.00 \$2,250.00 *
004345	MELISSA CANO PV-000166	ARBUCKLE ELEMENTARY SCHOOL	389615	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	25.83 \$25.83 *
000043	COLUSA COUNTY OFFICE OF ED CL-000112 CL-000113 CL-000116 CL-000117 PV-000181	FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED	389616	SPECIAL EDUCATION-UNSPECIFIED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	OTHER TUITION, ETC. TO COUNTY CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP WORKER'S COMP LIAB	608.00 11,640.00 1,601.84 30,982.00 30,726.00 \$75,557.84 *
000044	COLUSA MOTOR SALES PV-000156	FLD NOT USED	389617	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	206.71 \$206.71 *
001240	CPM EDUCATIONAL PROGRAM CL-000114	PIERCE HIGH SCHOOL	389618	REGULAR EDUCATION, K-12 WARRANT TOTAL	TEXTBOOKS	500.00 \$500.00 *
000429	CRYSTAL CREAMERY CL-000106	FLD NOT USED	389619	UNDISTRIBUTED WARRANT TOTAL	FOOD	69.32 \$69.32 *
003476	JULIE DILLARD PV-000167	JOHNSON JR HIGH SCHOOL	389620	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	94.27 \$94.27 *
004850	FAGEN FRIEDMAN & PV-000184	FULFROST LLP FLD NOT USED	389621	UNDISTRIBUTED	LEGAL FEES	1,858.00

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0007 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount

WARRANT TOTAL						\$1,858.00 *
005335	ANNE FELIX PV-000164	ARBUCKLE ELEMENTARY SCHOOL	389622	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	25.69
WARRANT TOTAL						\$25.69 *
005408	RON FISHER PV-000183	JOHNSON JR HIGH SCHOOL	389623	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	58.49
WARRANT TOTAL						\$58.49 *
000574	CAROL GEYER PV-000162	FLD NOT USED	389624	UNDISTRIBUTED	TRAVEL AND CONFERENCE	30.00
WARRANT TOTAL						\$30.00 *
004764	MEGAN HALL PV-000158	FLD NOT USED	389625	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	35.31
WARRANT TOTAL						\$35.31 *
004996	HOUGHTON MIFFLIN PO-000021 PO-000128	HARCOURT PUB. GRAND ISLAND ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL	389626	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	TEXTBOOKS TEXTBOOKS	404.33 95.46
WARRANT TOTAL						\$499.79 *
004477	LYNN HOWARD PV-000182	PIERCE HIGH SCHOOL	389627	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	80.24
WARRANT TOTAL						\$80.24 *
001787	INLAND BUSINESS SYSTEMS PV-000174	ARBUCKLE ELEMENTARY SCHOOL	389628	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	158.70
WARRANT TOTAL						\$158.70 *
000311	JACK SCHREDER & ASSOCIATES INC PV-000171	FLD NOT USED	389629	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	8,450.00
WARRANT TOTAL						\$8,450.00 *
005192	CATHERINE LOPEZ PV-000161	FLD NOT USED	389630	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	20.33
WARRANT TOTAL						\$20.33 *
005608	MACK BRASS OF VIRGINIA PO-000119	PIERCE HIGH SCHOOL	389631	REGULAR EDUCATION, K-12	NONCAPITALIZED EQUIPMENT	2,132.00
WARRANT TOTAL						\$2,132.00 *
005170	THE MASTER TEACHER PO-000111	PIERCE HIGH SCHOOL PIERCE HIGH SCHOOL	389632	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS BOOKS OTHER THAN TEXTBOOKS	33.95 71.89
WARRANT TOTAL						\$105.84 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0007 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
004911	MELISSA MINGARELLI PV-000165	ARBUCKLE ELEMENTARY SCHOOL	389633	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	105.47 \$105.47 *
003446	TAMMY MINTEN PV-000157	FLD NOT USED	389634	UNDISTRIBUTED WARRANT TOTAL	TRAVEL AND CONFERENCE	20.33 \$20.33 *
002532	MITEL LEASING PV-000180	FLD NOT USED	389635	UNDISTRIBUTED WARRANT TOTAL	COMMUNICATIONS	760.92 \$760.92 *
003755	MJB WELDING INC PO-000068 PO-000130 PV-000179	PIERCE HIGH SCHOOL JOHNSON JR HIGH SCHOOL PIERCE HIGH SCHOOL	389636	VOCATIONAL EDUCATION REGULAR EDUCATION, K-12 VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	119.09 142.91 267.95 \$529.95 *
000376	NASCO PO-000078	JOHNSON JR HIGH SCHOOL	389637	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	1,106.38 \$1,106.38 *
000094	PACIFIC GAS & ELECTRIC CO PV-000175	FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED	389638	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED COMMUNITY SERVICES WARRANT TOTAL	GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY	6,180.63 1,570.08 12,674.26 4,337.46 203.66 1,072.26 \$26,038.35 *
001724	PJUSD CL-000107 CL-000108	JOHNSON JR HIGH SCHOOL FLD NOT USED	389639	REGULAR EDUCATION, K-12 UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP	113.42 421.26 \$534.68 *
000110	POSTMASTER PV-000172	FLD NOT USED	389640	UNDISTRIBUTED WARRANT TOTAL	RENTALS, LEASES AND REPAIRS	116.00 \$116.00 *
001861	RON RECTOR PV-000168	ARBUCKLE ELEMENTARY SCHOOL	389641	REGULAR EDUCATION, K-12 WARRANT TOTAL	BOOKS OTHER THAN TEXTBOOKS	63.50 \$63.50 *
000310	SCHOOL SPECIALTY INC PO-000037 PO-000042	GRAND ISLAND ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL	389642	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	385.90 271.77

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0007 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
	PO-000050	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	113.02
	PO-000056	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	174.24
	PO-000065	ARBUCKLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	247.77
	PO-000124	JOHNSON JR HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	182.73
				WARRANT TOTAL		\$1,375.43 *
005532	SNAP-ON TOOLS PV-000170	FLD NOT USED	389643	UNDISTRIBUTED	NONCAPITALIZED EQUIPMENT	6,971.25
				WARRANT TOTAL		\$6,971.25 *
003621	SYNCB/AMAZON PO-000083 PO-000087 PO-000090 PO-000092 PO-000100 PO-000105 PO-000109 PO-000123	PIERCE HIGH SCHOOL FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED PIERCE HIGH SCHOOL ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL	389644	REGULAR EDUCATION, K-12 UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	TEXTBOOKS MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES BOOKS OTHER THAN TEXTBOOKS BOOKS OTHER THAN TEXTBOOKS BOOKS OTHER THAN TEXTBOOKS BOOKS OTHER THAN TEXTBOOKS	1,139.57 32.28 33.81 275.55 33.56 70.76 29.79 52.98
				WARRANT TOTAL		\$1,668.30 *
004197	EMILY TAYLOR PV-000159 PV-000160	JOHNSON JR HIGH SCHOOL JOHNSON JR HIGH SCHOOL	389645	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	94.90 35.39
				WARRANT TOTAL		\$130.29 *
003982	THE TREMONT GROUP PV-000169	PIERCE HIGH SCHOOL	389646	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	1,114.98
				WARRANT TOTAL		\$1,114.98 *
005115	TOP TIER DATACOM INC. CL-000109 CL-000110 PV-000185	FLD NOT USED FLD NOT USED FLD NOT USED	389647	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP	7,140.00 4,587.50 4,067.68
				WARRANT TOTAL		\$15,795.18 *
001199	UMPQUA BANK PV-000173	FLD NOT USED	389648	UNDISTRIBUTED	RENTALS, LEASES AND REPAIRS	550.00
				WARRANT TOTAL		\$550.00 *
005614	TIMOTHY WHITAKER PV-000163	FLD NOT USED	389649	UNDISTRIBUTED	FINGERPRINTING	25.00
				WARRANT TOTAL		\$25.00 *
***	BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS:	39	TOTAL AMOUNT OF WARRANTS:	\$151,896.41*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS:	39	TOTAL AMOUNT OF WARRANTS:	\$151,896.41**

BATCH 8

APY280 L.00.03

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 09/01/2017

08/31/17 PAGE 9

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

OBJECT	DESCRIPTION	AMOUNT
3400	HEALTH & WELFARE	19,542.14
4200	BOOKS OTHER THAN TEXTBOOKS	710.13
4300	MATERIALS AND SUPPLIES	8,584.25
4400	NONCAPITALIZED EQUIPMENT	7,201.23
5200	TRAVEL AND CONFERENCE	57.47
5800	CONSULTING SERV/OPERATING EXP	16,585.88
5900	COMMUNICATIONS	13,923.67
9510	ACCOUNTS PAYABLE	61,945.03
9514	HEALTH/WELFARE LIAB	146,976.88
	TOTAL FUND :	275,526.68

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 21

BUILDING FUND

OBJECT	DESCRIPTION	AMOUNT
6200	NEW & IMPROVEMENT OF BUILDINGS	2,680.00
	TOTAL FUND :	2,680.00

APY280 L.00.03

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 09/01/2017

08/31/17 PAGE 11
FUND : 25 CAPITAL FACILITIES FUND

OBJECT	DESCRIPTION	AMOUNT
6200	NEW & IMPROVEMENT OF BUILDINGS	1,700.00
9510	ACCOUNTS PAYABLE	3,400.00
	TOTAL FUND :	5,100.00

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 09/01/2017

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

FUND : 95

STUDENT BODY FUND

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	107.25
	TOTAL FUND :	107.25
	TOTAL DISTRICT:	283,413.93

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0008 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount
000516	APPEAL-DEMOCRAT PV-000198 FLD NOT USED	389777	UNDISTRIBUTED WARRANT TOTAL	NEWSPAPER ADVERTISEMENTS	644.88 \$644.88 *
004101	NICOLE ARIAS PV-000188 PIERCE HIGH SCHOOL	389778	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	35.64 \$35.64 *
004696	BIG T's TREES PV-000216 FLD NOT USED FLD NOT USED	389779	UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP	12,500.00 2,500.00 \$15,000.00 *
001021	SCOTT BURNUM PV-000187 PIERCE HIGH SCHOOL	389780	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	143.59 \$143.59 *
000179	BUSWEST NORTH CM-000002 FLD NOT USED CM-000003 FLD NOT USED CM-000004 FLD NOT USED PV-000205 FLD NOT USED	389781	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES NONCAPITALIZED EQUIPMENT	205.42- 40.69- 527.88- 2,330.40 \$1,556.41 *
002124	CALIFORNIA'S VALUED TRUST PV-000195 FLD NOT USED FLD NOT USED	389782	REGULAR EDUCATION, K-12 UNDISTRIBUTED WARRANT TOTAL	HEALTH & WELFARE-CERTIFICATED HEALTH/WELFARE LIAB	4,055.14 132,886.88 \$136,942.02 *
001845	CENTRAL DRUG SYSTEM INC PV-000197 FLD NOT USED	389783	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	891.00 \$891.00 *
001446	CLEAR LAKE LAVA PV-000217 FLD NOT USED	389784	UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES	922.17 \$922.17 *
000043	COLUSA COUNTY OFFICE OF ED CL-000118 FLD NOT USED CL-000119 FLD NOT USED	389785	SPECIAL EDUCATION-UNSPECIFIED UNDISTRIBUTED WARRANT TOTAL	OTHER TUITION, ETC. TO COUNTY CONSULTING SERV/OPERATING EXP	60,918.75 1,026.28 \$61,945.03 *
003017	MARIA G. CORONA PV-000208 ARBUCKLE ELEMENTARY SCHOOL	389786	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	179.65 \$179.65 *
005221	CREATIVE BUS SALES PV-000204 FLD NOT USED	389787	UNDISTRIBUTED	MATERIALS AND SUPPLIES	29.62

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0008 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount

			WARRANT TOTAL		\$29.62 *
005467	ENTOURAGE YEARBOOKS PV-000196 FLD NOT USED	389788	UNDISTRIBUTED	MATERIALS AND SUPPLIES	107.25
			WARRANT TOTAL		\$107.25 *
005534	FLYERS ENERGY LLC PV-000200 FLD NOT USED FLD NOT USED	389789	UNDISTRIBUTED	FUEL	390.31
			UNDISTRIBUTED	FUEL	752.91
			WARRANT TOTAL		\$1,143.22 *
003739	CHARLES FRANKLIN PV-000189 PIERCE HIGH SCHOOL	389790	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	18.60
			WARRANT TOTAL		\$18.60 *
000127	FRONTIER PV-000212 FLD NOT USED PV-000213 FLD NOT USED	389791	UNDISTRIBUTED	COMMUNICATIONS	13,876.80
			UNDISTRIBUTED	COMMUNICATIONS	46.87
			WARRANT TOTAL		\$13,923.67 *
005594	SEAN GALLAGHER PV-000194 PIERCE HIGH SCHOOL	389792	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	53.61
			WARRANT TOTAL		\$53.61 *
000574	CAROL GEYER PV-000210 FLD NOT USED	389793	UNDISTRIBUTED	TRAVEL AND CONFERENCE	15.00
			WARRANT TOTAL		\$15.00 *
000074	GOPHER PO-000157 ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL PO-000164 JOHNSON JR HIGH SCHOOL	389794	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	177.61
			REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	179.69
			REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	169.40
			WARRANT TOTAL		\$526.70 *
005183	AMY HANNON-KORYNTA PV-000211 JOHNSON JR HIGH SCHOOL	389795	REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	37.46
			WARRANT TOTAL		\$37.46 *
005134	INFOBASE LEARNING PO-000135 ARBUCKLE ELEMENTARY SCHOOL	389796	REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	672.67
			WARRANT TOTAL		\$672.67 *
005617	CAROLYN JIMENEZ PV-000191 FLD NOT USED	389797	UNDISTRIBUTED	FINGERPRINTING	25.00
			WARRANT TOTAL		\$25.00 *
004826	MARY ORNBAUN PV-000193 PIERCE HIGH SCHOOL	389798	UNDISTRIBUTED	MATERIALS AND SUPPLIES	47.48

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0008 AP

Vendor#	Vendor name (remit) Reference	SCHOOL	Warrant	GOAL	OBJECT	Amount
		PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	61.34
		PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	226.90
				WARRANT TOTAL		\$335.72 *
005449	MARY REILLY PV-000190	JOHNSON JR HIGH SCHOOL	389799	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	23.79
				WARRANT TOTAL		\$23.79 *
005619	EARL JAMES RUSSELL PV-000209	FLD NOT USED	389800	UNDISTRIBUTED	FINGERPRINTING	25.00
				WARRANT TOTAL		\$25.00 *
003466	SAC-VAL PV-000201 PV-000202	FLD NOT USED FLD NOT USED	389801	UNDISTRIBUTED UNDISTRIBUTED	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	2,798.44 595.56
				WARRANT TOTAL		\$3,394.00 *
003949	SCHOLASTIC INC PV-000206	FLD NOT USED	389802	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	721.87
				WARRANT TOTAL		\$721.87 *
004512	SCHOOL NURSE SUPPLY PO-000149	FLD NOT USED	389803	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	379.21
				WARRANT TOTAL		\$379.21 *
000310	SCHOOL SPECIALTY INC PO-000064 PO-000122 PO-000147 PO-000148 PO-000159	ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL GRAND ISLAND ELEMENTARY SCHOOL GRAND ISLAND ELEMENTARY SCHOOL	389804	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES TRAVEL AND CONFERENCE MATERIALS AND SUPPLIES	86.80 271.77 118.19 42.47 17.55
				WARRANT TOTAL		\$536.78 *
005610	SHARP ARCHITECTURE INC CL-000120 PV-000215	FLD NOT USED FLD NOT USED	389805	UNDISTRIBUTED UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS NEW & IMPROVEMENT OF BUILDINGS	3,400.00 1,700.00
				WARRANT TOTAL		\$5,100.00 *
001125	SHIFFLER EQUIP SALES INC PV-000203	FLD NOT USED	389806	UNDISTRIBUTED	MATERIALS AND SUPPLIES	453.45
				WARRANT TOTAL		\$453.45 *
004986	ERIN SWEET PV-000192	PIERCE HIGH SCHOOL	389807	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	82.88
				WARRANT TOTAL		\$82.88 *
005365	TERRACON CONSULTANTS INC PV-000214	FLD NOT USED	389808	UNDISTRIBUTED	NEW & IMPROVEMENT OF BUILDINGS	2,680.00

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0008 AP

Vendor#	Vendor name (remit) Reference SCHOOL	Warrant	GOAL	OBJECT	Amount

WARRANT TOTAL					\$2,680.00 *
005471	KIM TRAVIS PV-000186 PIERCE HIGH SCHOOL	389809	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	420.21
WARRANT TOTAL					\$420.21 *
000841	TRI-COUNTY SCHOOLS PV-000199 FLD NOT USED FLD NOT USED FLD NOT USED	389810	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED HEALTH & WELFARE-CLASSIFIED HEALTH/WELFARE LIAB	6,865.00 8,622.00 14,090.00
WARRANT TOTAL					\$29,577.00 *
005260	ULINE PO-000126 PIERCE HIGH SCHOOL	389811	REGULAR EDUCATION, K-12	NONCAPITALIZED EQUIPMENT	4,870.83
WARRANT TOTAL					\$4,870.83 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	35	TOTAL AMOUNT OF WARRANTS:	\$283,413.93*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	35	TOTAL AMOUNT OF WARRANTS:	\$283,413.93**



MEMORANDUM OF UNDERSTANDING

Pierce Joint Unified School District has entered into a dual enrollment partnership with Woodland Community College. This partnership shall adhere to Title 5 Education Code provisions governing dual enrollment, specified in Section 48800 and subsection 48802, 3 (a and b) as well as Section 76002, B (3). The referenced Sections are detailed below:

Allowances and Apportionments

48002, Section 3 (a):

For purposes of allowances and apportionments from Section B of the State School Fund, a community college shall be credited with additional units of average daily attendance attributable to the attendance of pupils at the community college as special part-time students pursuant to this article and as set forth in Section 76002.

48802, Section 3 (b):

A school district whose pupils attend a community college as special part-time students pursuant to this article shall, for purposes of allowances and apportionments from Section A of the State School Fund, continue to receive credit for attendance by those pupils computed in the manner prescribed by law, and a pupil's attendance at school for the minimum school day shall be deemed a day of attendance for purposes of making the computation.

76002, Section B (3):

If the (community college) class is offered at a high school campus, the class may not be held during the time the campus is closed to the general public, as defined by the governing board of the school district during a regularly scheduled board meeting.

For the purposes of the dual enrollment partnership, Pierce Joint Unified School District defines a "regular school day" as at least 240 minutes of instruction in high school credit only courses. Also, for the purposes of this partnership, the Pierce Joint Unified School District allows all dual enrollment Woodland Community College courses offered on the high school campuses to be open to the general public. The respective high school campuses may require non-high school enrollees to adhere to all campus policies.

Michael A. White, Ed.D.
President, Woodland Community College

Date

Carol Geyer, Superintendent
Pierce Joint Unified School District

Date

POLICY GUIDE SHEET

July 2017

Page 1 of 3

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 0000 - Vision

(BP revised; AR deleted)

Policy updated to address data sources for vision setting, set expectations that the district's vision will drive all board decisions and district operations, and align the process of reviewing the district's vision with the process for reviewing and updating the local control and accountability plan (LCAP). Regulation deleted and key concepts incorporated into the BP.

BP 0100 - Philosophy

(BP revised)

Policy updated to strongly encourage boards to engage in thoughtful discussions and develop their own statements of district philosophy. Sample statements expanded to add items related to nondiscrimination, the influence of teachers and educational support staff on student achievement, the importance of professional development for staff and the board, the board's responsibility to engage in advocacy, and the link between financial stability and attainment of district goals.

E 0420.41 - Charter School Oversight

(E revised)

Exhibit updated to add requirements for charter schools to (1) adopt a suicide prevention policy; (2) provide student athletes and their parents/guardians with information on sudden cardiac arrest, pursuant to **NEW LAW** (AB 1639, 2016); (3) submit verification of students' high school graduation to the Cal Grant program; (4) develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a bus, pursuant to **NEW LAW** (SB 1072, 2016); (5) comply with specified requirements if the charter school chooses to make an opioid antagonist available in order to provide emergency medical aid to persons suffering from an opioid overdose, pursuant to **NEW LAW** (AB 1748, 2016); and (6) post specified information on the school's web site related to the prohibition against discrimination under Title IX. Exhibit also reflects the repeal of state regulation containing the LCAP template.

n/a

BP 2140 - Evaluation of the Superintendent

(BP revised)

Policy updated to provide that the responsibility for determining the criteria, schedule, method(s), and instrument(s) for superintendent evaluation rests with the board, although input may be sought from the superintendent. Updated policy clarifies that, although the evaluation may be discussed in closed session, the law does not permit discussion or action on any proposed change in compensation during closed session, with limited exceptions. Policy also reflects court decision holding that personal performance goals are not subject to disclosure to the public unless they are specifically stated in the employment contract.

AR 4112.2 - Certification

(AR revised)

Regulation updated to (1) add verification of temporary certificates for employees whose credential applications are being processed by the Commission on Teacher Credentialing; (2) add section reflecting requirements for the Teaching Permit for Statutory Leave, as added by **NEW STATE REGULATIONS** (Register 2016, No. 34); and (3) add authorization for the holder of the Teaching Permit for Statutory Leave, Provisional Internship Permit, or Short-Term Staff Permit to provide substitute teaching services as specified.

POLICY GUIDE SHEET

July 2017

Page 2 of 3

BP/AR 4112.61/4212.61/4312.61 - Employment References

(BP deleted; AR revised)

Policy deleted and key concepts incorporated into regulation. Regulation also updated to more directly reflect state law regarding the authority of employers to communicate certain information about current or former employees to prospective employers.

BP/E 6161.1 - Selection and Evaluation of Instructional Materials

(BP/E revised)

Policy and exhibit updated to delete material defining the "sufficiency" of instructional materials as meaning that students enrolled in the same course have identical materials from the same adoption cycle, and to delete optional material reflecting the authorization to purchase the newest adopted materials for schools in deciles 1-3 of the Academic Performance Index, as those laws have repealed on their own terms. Updated policy also reflects the requirement to address the sufficiency of instructional materials in the district's LCAP and reflects **NEW LAW** (AB 575, 2016) which provides that the State Board of Education may adopt instructional materials for grades K-8 at least once, but not more than twice, every eight years.

BP 7212 - Mello-Roos Districts

(BP revised)

Policy updated to reflect **NEW LAW** (AB 1666, 2016) which requires an agency that has formed a community facilities district (CFD) to post specified financial reports on its web site. Policy also expanded to include additional requirements regarding the submission of a petition to form a CFD, timelines for proceedings to form a CFD, consistency with the district's debt management policy, attendance priority for students residing within the CFD, and procedures for levying special taxes or incurring bonded indebtedness.

BB 9121 - President

(BB revised)

Bylaw updated to reorganize and revise the duties of the board president for consistency with information provided in CSBA's Board President's Workshop, and to add an optional component on providing training for the president to enhance his/her leadership skills.

BB 9220 - Governing Board Elections

(BB revised)

Bylaw updated to reflect **NEW LAW** (SB 415, 2015) which, effective January 1, 2018, requires a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as defined. Bylaw encourages districts to review recent voter turnout and, if necessary, adopt a plan before the January 1, 2018 deadline in order to delay consolidation until November 8, 2022. Bylaw also reflects **NEW LAWS** which require public hearings before and after drawing maps of proposed trustee areas (AB 350, 2016), authorize districts to permit board candidates to submit candidate statements for electronic distribution (AB 2010, 2016), allow districts to establish a dedicated fund to make public funds available to persons seeking elective office under specified conditions (SB 1107, 2016), and require prospective plaintiffs who allege that the election method violates the California Voting Rights Act to notify the district before filing a complaint (AB 350, 2016).

BB 9230 - Orientation

(BB revised)

Bylaw updated to delete section on "Board Candidate Orientation" and move that material to BB 9220 - Governing Board Elections. Bylaw also clarifies that an orientation meeting must be conducted in open session if a majority of the members of the board will be discussing district business, provides examples of topics and materials to be addressed in the orientation, and provides information about CSBA trainings for new and first-term board members.

POLICY GUIDE SHEET
July 2017
Page 3 of 3

BB 9400 - Board Self-Evaluation
(BB revised)

Bylaw updated for consistency with CSBA's online board self-evaluation tool and facilitator services. Bylaw also links board self-evaluation to the identification of strategies for strengthening board performance, including board trainings.

CSBA Sample Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0000(a)

VISION

Note: The following optional policy uses the term "vision" as a generic term in a general sense to describe any types of documents (e.g., vision statement, mission statement, etc.) that the Governing Board might adopt to set a direction the overall direction that the Governing Board sets for the district. The vision may include a mission statement and district goals that are aligned with the local control and accountability plan.

The Governing Board believes that a clearly stated purpose and direction for the district provide the foundation for continuous improvement and accountability. In order to provide a clear focus for district programs, activities and operations, the Governing Board shall adopt a long-range vision that sets direction for the district programs and activities that which is focused on student learning and describes what the Board wants its schools to achieve. focuses on the achievement and well-being of all students and reflects the importance of preparing students for the future academically, professionally, and personally. The vision shall recognize the unique role of students, parents/guardians, staff, and community partners in contributing to a high-quality education for all students. This The district's vision may be incorporated in various documents, including the district's into its mission or purpose statement, philosophy or motto, long-term goals, short-term objectives, and/or comprehensive plans such as the local control and accountability plan (LCAP).

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall recommend an appropriate process, with clearly defined procedures, timelines, and responsibilities, for establishing, and/or reviewing, and updating the district's vision statements. This process shall include a review of relevant district documents and data including, but not limited to, information about student demographics, student achievement, current programs, and emerging educational issues. The process shall incorporate an analysis and identification of district strengths and areas in which growth is needed. Input shall be solicited from which is inclusive of parents/guardians, students, staff, and community members through methods such as surveys, focus groups, advisory committees, and/or public meetings and forums.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 6020 - Parent Involvement)

The Board shall review the district's vision statements at least every three years or whenever a new Board member or Superintendent joins the district. annually, in conjunction with the

VISION (continued)

update to the LCAP, to ensure consistency among all documents that set direction for the district. Following these reviews, the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians, and the community **and shall regularly report to the Board regarding district progress toward the vision.**

(cf. 1113 - District and School Web Sites)
(cf. 1100 - Communication with the Public)

Board decisions regarding curriculum, policies, the budget, collective bargaining agreements, and other district operations shall be aligned with the district's vision. In addition, the Superintendent or designee shall ensure that staff's implementation of district programs and activities supports attainment of the district's vision.

The Superintendent or designee shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE
52060-52077 Local control and accountability plan

Management Resources:**CSBA PUBLICATIONS**

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 4: Governance Decisions, Governance Brief, June 2014

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

Maximizing School Board Leadership: Vision, 1996

WEB SITES

CSBA: <http://www.csba.org>

CSBA Sample Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0100(a)

PHILOSOPHY

~~As part of its responsibility~~ **In order** to establish **and support** a guiding vision for the district, the Governing Board shall develop, **articulate**, and regularly review **a an overarching** set of fundamental principles which describes the district's **core** beliefs, values, **and** ~~or~~ tenets. The Board and district staff shall incorporate ~~this philosophy in these principles into~~ all ~~district~~ programs, **and** activities, **and operations of the district**.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

Note: **The thought process and collaborative effort required of the Governing Board in articulating district philosophy are crucial to the creation and evolution of philosophy reflective of local ideologies.** Districts are **strongly** encouraged to **engage in thoughtful discussions and to** replace or supplement the philosophical statements below with those that reflect their own locally developed philosophical statements.

It is the philosophy of the district that:

1. All students can learn and succeed.
2. ~~Every student in the district, regardless of gender, special needs, or social, ethnic, language or economic background has a right to a high-quality education that challenges the student to achieve to his/her fullest potential.~~ **Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.**

(cf. 0410 - Nondiscrimination in District Programs and Activities)

3. **Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.**
- ~~3.~~ 4. The future of our nation and community depends on students possessing the skills to be lifelong learners, **collaborative and creative problem solvers**, and effective, contributing members of **a global and technologically advanced** society.
5. **Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.**
- ~~4.~~ 6. A safe, nurturing environment **and positive school climate are** ~~is~~ necessary for learning, **academic achievement, and student development.**

PHILOSOPHY (continued)

(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)

5. 7. Parents/guardians have a right and an obligation to ~~participate~~ **be engaged** in their child's ~~schooling~~ **education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.**

(cf. 6020 - Parent Involvement)

6. 8. The **needs of the whole child must be addressed, as the** ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

7. 9. Early identification of ~~student~~ learning and behavioral difficulties **and timely and appropriate support and intervention** contribute to student success.

8. 10. Students and staff ~~respond positively to~~ **are encouraged and motivated by** high expectations and recognition for their accomplishments.

9. 11. ~~Continuous~~ School improvement is **necessary a dynamic process requiring flexibility and innovation** to meet the needs of students in a changing ~~economy and society~~ world.

12. **Professional development for the Board and district staff is essential for the growth and success of the district and its students.**

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 9240 - Board Training)

10. 13. The diversity of the student ~~population~~ **body** and ~~school~~ staff enriches the learning experience ~~for all students,~~ **promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.**

11. 14. ~~A highly skilled and dedicated staff has a direct and powerful influence on students' lives and learning.~~ **A common set of norms and protocols is crucial to effective governance.**

12. 15. ~~A high level of e~~Communication, trust, respect, **collaboration,** and teamwork **strengthen the relationship** among Board members and ~~between~~ the **Board and Superintendent,** **and** contributes to ~~the~~ effectiveness of the ~~decision-making~~ **governance team.**

PHILOSOPHY (continued)

~~13-16.~~ The community provides an essential resource to the educational program and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

(cf. 1000 - Concepts and Roles)

~~14-17.~~ Effective Two-way communication with all stakeholders helps build support for the school is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.

18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

~~15-20.~~ Accountability-Responsibility for the district's programs and operations is shared by the entire educational community, with the ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:

EDUCATION CODE

51002 Local development of programs based on stated philosophy and goals

51019 Definition of philosophy

51100-51101 Parental involvement

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014

WEB SITES

CSBA: <http://www.csba.org>

National School Climate Center: <http://schoolclimate.org>

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51002 Local development of programs based on stated philosophy and goals

51019 Definition of philosophy

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

Policy PIERCE UNIFIED SCHOOL DISTRICT

adopted: /September 10, 2009 Arbuckle, California



CSBA Sample Board Policy

Administration

BP 2140(a)

EVALUATION OF THE SUPERINTENDENT

Note: The following optional policy should be revised to ensure consistency with specific evaluation provisions in the Superintendent's contract. Information and training on effective superintendent evaluation are available through CSBA's Governance Consulting Services.

The Governing Board recognizes that, in order to effectively fulfill its responsibilities for setting direction, ensuring accountability, and providing community leadership for the district, it must adopt measures for holding the Superintendent accountable. At a minimum, the Board shall annually conduct a formal evaluation of the Superintendent's performance to assess his/her effectiveness in leading the district toward established goals. In addition, the evaluation process may include opportunities during the year for review of the Superintendent's progress toward meeting the goals. The evaluation shall be in accordance with the provisions of the Superintendent's contract and any applicable Board policy.

The Governing Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support his/her continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0500 - Accountability)

(cf. 2121 - Superintendent's Contract)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

Note: In Duval v. Board of Trustees, the court held that a board could meet in closed session to select the criteria for the superintendent's evaluation, establish a fact-gathering mechanism, and designate particular areas of emphasis because these actions might reflect the board's initial perception of the superintendent's performance since the last evaluation. District legal counsel should be consulted with questions regarding the permissible scope of closed session discussions regarding superintendent evaluation.

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall be agreed upon by the Board and Superintendent prior to the evaluation and shall include, but **are not be** limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board.

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 2111 - Superintendent Governance Standards)

EVALUATION OF THE SUPERINTENDENT (continued)

~~The Board and Superintendent shall jointly determine the evaluation method(s) and schedule that will best serve the district and the structure and format of the instrument to be used.~~

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendations from the previous evaluation.

Note: Typically, each Board member individually evaluates the Superintendent and those individual evaluations are then summarized into one document. In some districts, the Board president is given the authority to develop this composite **document** while, in others, the Board appoints a subcommittee or another Board member to develop it. The full Board takes action on the composite document that is provided to the Superintendent. The following paragraph is **optional** and may be modified to reflect district practice.

Each Board member shall independently evaluate the Superintendent's performance **based upon the evaluation criteria**, ~~Based on these individual evaluations, after which~~ the Board ~~president~~ shall produce a **single** document that **summarizes integrates** the individual evaluations **and represents the consensus of the Board**. ~~The Board shall then take action on this document and present it to the Superintendent for his/her response.~~

(cf. 9121 - President)

The evaluation shall provide commendations in areas of strength and achievement, **and provide** recommendations for improving effectiveness in **any** areas of **need, concern, and or** unsatisfactory performance, ~~and serve as a basis for making decisions about salary increase and/or contract extension.~~

Note: Pursuant to Government Code 54957, the Board and Superintendent may meet in closed session to discuss the Superintendent's evaluation, but must not use the public employee performance evaluation exception for discussion or action on any proposed change in compensation other than a reduction in compensation that results from the imposition of discipline. In addition, the Board may meet in closed session with its negotiator pursuant to the labor negotiations exception to discuss any proposed change in compensation for unrepresented employees, including the Superintendent. See **BP 2121 - Superintendent's Contract and BB 9321 - Closed Session Purposes and Agendas.**

The Board shall meet in closed session with the Superintendent to discuss the evaluation. (Government Code 54957)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

At this meeting, ~~T~~the Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional **evidence of information regarding** his/her performance or district progress.

EVALUATION OF THE SUPERINTENDENT (continued)

The discussion shall include the establishment of performance goals for the next year and may identify professional development opportunities for the Superintendent and/or the entire governance team to address areas of concern, strengthen the relationship between the Superintendent and Board, or enhance the Superintendent's knowledge of current educational issues and leadership and management skills.

(cf. 9240 - Board Training)

(cf. 9400 - Board Self-Evaluation)

Note: The following paragraph may be revised to reflect district practice. In Versaci v. Superior Court, the court of appeals held that, if the Superintendent's personal performance goals are not incorporated into his/her employment contract, then they are not subject to disclosure under the California Public Records Act (Government Code 6254.8). According to the court's ruling, a general statement in the contract referring to goal setting in conjunction with performance evaluations does not clearly and unequivocally evidence the parties' intent to incorporate the future goals into the contract.

After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file. The evaluation, including personal performance goals, shall be confidential to the extent permitted by law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

~~At the open session after the Superintendent's evaluation or at a subsequent meeting, the Board and Superintendent shall jointly identify performance goals for the next year.~~

~~*(cf. 9400 - Board Self-Evaluation)*~~

Legal Reference: (see next page)

EVALUATION OF THE SUPERINTENDENT (continued)

Legal Reference:

GOVERNMENT CODE

6254.8 Public Records Act; employment contracts

53262 Employment contracts, superintendent

54957 Closed session, personnel matters

COURT DECISIONS

Versaci v. Superior Court, (2005) 127 Cal.App.4th 805

Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2006

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

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CSBA Sample Administrative Regulation

Certificated Personnel

AR 4112.2(a)

CERTIFICATION

Verification of Credentials

Note: The following optional section may be revised to reflect district practice. Pursuant to Education Code 44330, 44332.5, and 44857, ~~requires each person employed by the district in a position requiring certification qualifications must to register a valid credential with the county office of education or with the district, (if the district has an average daily attendance over 10,000), not later than 60 days after beginning employment in the district or not later than 60 days after renewing a credential. A district with over 10,000 average daily attendance (ADA) may provide for the registration of its own certificated employees' credentials. If it does not do so, or if the district has 10,000 ADA or less, certificated employees' credentials must be registered with the county office of education. The following section may be revised to reflect district practice.~~

The Commission on Teacher Credentialing (CTC) does not provide credentials in a paper format. Pursuant to 5 CCR 80001, ~~provides that~~ the official record of a credential is information obtained from the CTC web site. If an applicant has indicated a county of employment on his/her application, the county office of education will receive a download of credential information for that applicant. For all other certificated staff, the district must obtain verification of its employees' certification through the CTC's online service and may print the displayed information.

The Superintendent or designee shall verify that each employee in a position requiring certification qualifications possesses a valid certification document issued by the Commission on Teacher Credentialing (CTC). Such verification shall occur not later than 60 days after the commencement of employment or the renewal of a credential. (Education Code 44857)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching English Learners)

(cf. 4112.23 - Special Education Staff)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 5148 - Child Care and Development)

(cf. 6178 - Career Technical Education)

(cf. 6200 - Adult Education)

Note: Pursuant to Education Code 44332, 44332.5, and 44332.6, an individual may be employed while his/her application is being processed by the CTC if he/she holds a temporary certificate issued by a district with over 10,000 ADA or the county office of education, indicating that he/she has passed the state assessment of teachers' basic skills and completed a criminal record check. As amended by AB 1918 (Ch. 127, Statutes of 2016), Education Code 44332, 44332.5, and 44332.6 require the district or county office of education, prior to issuing a temporary certificate, to obtain a certificate of clearance (fingerprint clearance) from the CTC to satisfy the criminal record check requirement.

The Superintendent or designee shall verify that any person who is employed by the district while his/her application for certification is being processed by the CTC possesses a temporary certificate based on a demonstration of basic skills and completion of a criminal background check. (Education Code 44332, 44332.5, 44332.6)

CERTIFICATION (continued)

The Superintendent or designee shall maintain records of the appropriate certification of all employees serving in certificated positions.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Basic Skills Proficiency

Note: Education Code 44830 provides that a district cannot employ an individual in a position requiring certification unless that person has met the basic skills proficiency requirement or is exempted from the requirement by law. Such exemptions are specified in Education Code 44252 and 44830. Unless exempted, persons who have been granted a credential by the CTC have met the basic skills proficiency requirement as a condition of obtaining the credential. According to CTC leaflet CL-667, Basic Skills Requirement, the basic skills proficiency requirement also may be met by passage of the California Basic Educational Skills Test, California Subject Examinations for Teachers: Multiple Subject Plus Writing Skills Examination, California State University Early Assessment Program, California State University Placement Examinations, or a basic skills examination from another state.

The district shall not initially hire a person in a position requiring certification, on a permanent, temporary, or substitute basis, unless that person has demonstrated basic skills proficiency in reading, writing, and mathematics or is specifically exempted from the requirement by law. (Education Code 44252, 44252.6, 44830)

The district may hire a certificated employee who has not taken a test of basic skills proficiency if he/she has not yet been afforded the opportunity to take the test, provided that he/she takes the test at the earliest opportunity. The employee may remain employed by the district pending the receipt of his/her test results. (Education Code 44830)

An out-of-state prepared teacher shall meet the basic skills requirement within one year of being issued a California preliminary credential by the CTC unless he/she has completed a basic skills proficiency test in another state or is otherwise exempted by law. The district shall develop a basic skills proficiency test, which shall be at least equivalent to the district test required for high school graduation, for purposes of assessing out-of-state prepared teachers pending completion of the basic skills requirement. (Education Code 44252, 44274.2; 5 CCR 80071.4, 80413.3)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.2 - Certificate of Proficiency)

(cf. 6162.5 - High School Exit Examination)

Note: Pursuant to Education Code 44252 and 44830, persons holding or applying for a "designated subjects special subjects" credential must be assessed with a district basic skills proficiency test, unless their credential requires possession of a bachelor's degree in which case they are required to meet the state basic skills proficiency requirement. When such persons are employed by a consortium of districts or a joint powers agreement, the test may instead be established by the boards of those entities.

CERTIFICATION (continued)

Any person holding or applying for a "designated subjects special subjects" credential which does not require possession of a bachelor's degree shall pass a district proficiency test in lieu of meeting the state basic skills proficiency requirement. (Education Code 44252, 44830)

The district may charge a fee to cover the costs of developing, administering, and grading the district proficiency test. (Education Code 44252, 44830)

Short-Term Staff Permit

Note: 5 CCR 80021 establishes the short-term staff permit (STSP) to immediately fill teacher vacancies based on unforeseen circumstances. Pursuant to 5 CCR 80021, the CTC will issue the STSP to an individual only once and for no more than one year. The STSP will expire no later than July 1, unless the STSP is for a summer school assignment in which case the STSP will expire no later than September 1.

The district may request that the CTC issue a short-term staff permit (STSP) to a qualified applicant whenever there is a need to immediately fill a classroom based on unforeseen circumstances, including, but not limited to: (5 CCR 80021)

1. Enrollment adjustments requiring the addition of another teacher
2. Inability of the teacher of record to finish the school year due to approved leave or illness
3. The applicant's need for additional time to complete preservice requirements for enrollment into an approved intern program
4. Inability of the applicant to enroll in an approved intern program due to timelines or lack of space in the program
5. Unavailability of a third-year extension of an intern program or the applicant's withdrawal from an intern program

The Superintendent or designee shall ensure that the applicant possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021 for the multiple subject, single subject, or education specialist STSP as appropriate. (5 CCR 80021)

When requesting issuance of an STSP, the Superintendent or designee shall submit to the CTC: (5 CCR 80021)

1. Verification that the district has conducted a local recruitment for the permit being requested

CERTIFICATION (continued)

2. Verification that the district has provided the permit holder with orientation to the curriculum and to instruction and classroom management techniques and has assigned a mentor teacher for the term of the permit

(cf. 4131 - Staff Development)

(cf. 4131.1 - Teacher Support and Guidance)

3. Written justification for the permit signed by the Superintendent or designee

Note: 5 CCR 80021 provides that a holder of the STSP is authorized to provide the same service as a holder of the preliminary or clear credential of the same type (i.e., multiple subject, single subject, education specialist). 5 CCR 80021 provides that all STSPs will also include an English learner authorization allowing the holder to provide services in English language development (ELD) or specially designed academic instruction in English (SDAIE); see AR 4112.22 - Staff Teaching English Learners. Upon request by the district and verification of the applicant's target-language proficiency, the STSP may instead include a bilingual authorization allowing the holder to provide instruction for primary language development or content instruction delivered in the primary language, in addition to ELD and SDAIE.

The holder of an STSP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021)

Provisional Internship Permit

Note: 5 CCR 80021.1 establishes the provisional internship permit (PIP) to staff classrooms when appropriately credentialed teachers cannot be found after a diligent search. ~~As amended by Register 2013, No. 28,~~ 5 CCR 80021.1 provides that the PIP will be issued for one calendar year and may not be renewed.

Before requesting that the CTC issue a provisional internship permit (PIP), the district shall conduct a diligent search for a suitable credentialed teacher or intern, including, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media. (5 CCR 80021.1)

(cf. 4111/4211/4311 - Recruitment and Selection)

Whenever a suitable credentialed teacher cannot be found after a diligent search, the Superintendent or designee may request that the CTC issue a PIP to an applicant who possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021.1 for the multiple subject, single subject, or education specialist PIP as appropriate. (5 CCR 80021.1)

When submitting the request for a PIP, the district shall provide verification of all of the following: (5 CCR 80021.1, 80026.5)

CERTIFICATION (continued)

1. A diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern as evidenced by documentation of the search.
2. Orientation, guidance, and assistance shall be provided to the permit holder as specified in 5 CCR 80026.5.

The orientation shall include, but not be limited to, an overview of the curriculum the permit holder is expected to teach and effective instruction and classroom management techniques at the permit holder's assigned level. The permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience.

3. The district shall assist the permit holder in developing a personalized plan through a district-selected assessment that would lead to subject-matter competence related to the permit.
4. The district shall assist the permit holder to seek and enroll in subject-matter training, such as workshops or seminars and site-based courses, along with training in test-taking strategies, and shall assist the permit holder in meeting the credential subject-matter competence requirement related to the permit.
5. A notice of intent to employ the applicant in the identified position has been made public.

The district shall submit a copy of the agenda item presented at a public Governing Board meeting which shall state the name of the applicant, the assignment in which the applicant will be employed including the name of the school, subject(s), and grade(s) that he/she will be teaching, and that the applicant will be employed on the basis of a PIP. The district also shall submit a signed statement from the Superintendent or designee that the agenda item was acted upon favorably.

6. The candidate has been apprised of steps to earn a credential and enroll in an intern program.

Note: 5 CCR 80021.1 provides that a holder of the PIP is authorized to provide the same service as a holder of the preliminary or clear credential of the same type (i.e., multiple subject, single subject, education specialist). In addition, 5 CCR 80021.1 provides that all PIPs will include an English learner authorization allowing the holder to provide services in ELD or SDAIE; see AR 4112.22 - Staff Teaching English Learners. Upon request by the district and verification of the applicant's target-language proficiency, the PIP may instead include a bilingual authorization allowing the holder to provide instruction for primary language development or content instruction delivered in the primary language, in addition to ELD and SDAIE.

CERTIFICATION (continued)

The holder of a PIP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021.1)

Teaching Permit for Statutory Leave

Note: 5 CCR 80022, as added by Register 2016, No. 34, establishes the Teaching Permit for Statutory Leave (TPSL), which authorizes the holder to serve as the interim teacher of record when a teacher takes a statutory leave. The applicable statutory leaves are specified in 5 CCR 80022 and, as clarified by CTC Coded Correspondence 16-10, exclude administrative leave. The TPSL is valid for one calendar year from the first day of the month immediately following the date of issuance, but may be renewed on an annual basis provided that the holder completes additional requirements as specified and the district verifies that it will provide continued mentoring and support.

Qualifications required for the TPSL include possession of a bachelor's or higher degree, completion of the basic skills requirement, completion of a subject-matter requirement, and 45 hours of preservice preparation in the content areas listed in 5 CCR 80022. The design and delivery of the preservice preparation are at the discretion of the district and, as described in CTC Coded Correspondence 16-10, may include existing training and development programs, new preparation courses or modules, and/or partnerships with the county office of education, neighboring districts, colleges and universities, or private companies. The CTC does not accredit or oversee any TPSL preparation. The following paragraph may be revised to reflect district practice.

Whenever there is an anticipated need for the district to temporarily fill the teaching assignment of a teacher of record who will be on sick leave, differential sick leave, industrial accident or illness leave, pregnancy disability leave, or family care and medical leave under the federal Family and Medical Leave Act or California Family Rights Act, the Superintendent or designee may request that the CTC issue a Teaching Permit for Statutory Leave (TPSL) to a qualified individual who will be serving as the interim teacher of record. Prior to submitting an application to the CTC, the district shall provide the applicant with 45 hours of preparation in the content areas listed in 5 CCR 80022. (5 CCR 80022)

(cf. 4161.1 - Personal Illness and Injury Leave)

(cf. 4161.11 - Industrial Accident/Illness Leave)

(cf. 4161.8 - Family Care and Medical Leave)

A request for the TPSL shall only be submitted if the district has made reasonable efforts to hire a substitute with a full teaching credential that matches the setting and/or subject for the statutory leave position and no such candidate is available. (5 CCR 80022)

The district shall verify to the CTC that it will provide the interim teacher: (5 CCR 80022)

1. An orientation to the assignment before or during the first month of service in the statutory leave assignment

CERTIFICATION (continued)

2. An average of two hours of mentoring, support, and/or coaching per week through a system of support coordinated and/or provided by a mentor who possesses a valid life or clear credential that would also authorize service in the statutory leave assignment
3. Lesson plans for the first four weeks of the assignment as well as continued assistance in the development of curriculum, lesson planning, and individualized education programs

Note: The TPSL authorizes the interim teacher of record to serve for the full length of the statutory leave. CTC Coded Correspondence 16-10 clarifies that, when more than one acceptable leave is taken consecutively, the holder of the TPSL may continue to serve as the interim teacher of record for the entire length of those leaves.

The holder of the TPSL may serve as the interim teacher of record for up to the full length of the leave(s) during the school year. (5 CCR 80022)

The Superintendent or designee shall maintain documentation on the assignment in accordance with 5 CCR 80022. He/she shall annually report data on the use of the TPSL to the County Superintendent of Schools for assignment monitoring pursuant to Education Code 44258.9. (5 CCR 80022)

(cf. 4113 - Assignment)

The Superintendent or designee may annually request renewal of the TPSL, provided that no substitute with a full teaching credential is available for the assignment. The application for each reissuance shall include verification that the interim teacher has completed an additional 45 hours of preparation and the district is continuing to provide mentoring in accordance with items #2-3 above. (5 CCR 80022)

Long-Term Emergency Permits

Note: Pursuant to Education Code 44225.7, the district may request that the CTC grant an applicant a one-year emergency permit (Education Code 44300; 5 CCR 80023-80026.6) when a "fully prepared teacher," defined as a teacher who has completed a teacher preparation program, is unavailable to the district. Emergency permits may only be issued for the resource specialist permit (5 CCR 80024.3.1), teacher librarian services permit (5 CCR 80024.6), crosscultural, language and academic development permit (5 CCR 80024.8), and bilingual authorization permit (5 CCR 80024.7).

Pursuant to 5 CCR 80023.1, ~~as amended by Register 2013, No. 28,~~ an emergency permit may be renewed for up to two additional one-year periods (for a maximum of three years of service).

In order to request an emergency permit, the district must first demonstrate that it has made reasonable efforts to recruit candidates who are enrolled in an intern program or are scheduled to complete preliminary credential requirements within six months and must submit a Declaration of Need for Fully Qualified Educators; see the accompanying Board policy.

CERTIFICATION (continued)

As necessary, the Superintendent or designee may request that the CTC issue an emergency resource specialist permit, emergency teacher librarian services permit, emergency crosscultural language and academic development permit, or emergency bilingual authorization permit. (5 CCR 80024.3.1, 80024.6, 80024.7, 80024.8)

The Superintendent or designee shall provide any first-time recipient of an emergency teaching permit with an orientation which, to the extent reasonably feasible, shall occur before he/she begins a teaching assignment. The Superintendent or designee may vary the nature, content, and duration of the orientation to match the amount of training and experience previously completed by the emergency permit teacher. The orientation shall include, but not be limited to, the curriculum the teacher is expected to teach and effective techniques of classroom instruction and classroom management at the assigned grade-level span. The emergency permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience. (5 CCR 80026.5)

(cf. 4117.14/4317.14 - Postretirement Employment)

Emergency Substitute Teaching Permits

Note: The CTC issues emergency substitute teaching permits that authorize service as a day-to-day substitute, including the (1) emergency 30-day substitute teaching permit, (2) emergency career substitute teaching permit, (3) emergency substitute teaching permit for prospective teachers, and (4) emergency designated subjects 30-day substitute teaching permit for career technical education. 5 CCR 80025-80025.5 specify restrictions pertaining to the number of days that each type of permit holder may substitute for any one teacher during the school year, as noted in items #1-4 below.

For day-to-day substitute teaching at any grade level, the district may employ a person with an emergency substitute permit issued by the CTC, whose credential or permit authorizes substitute teaching services, provided that:

Note: 5 CCR 80025.3, as amended by Register 2016, No. 34, authorizes the holder of the STSP, PIP, or TPSL to provide day-to-day substitute teaching services for up to 30 days for a general education teacher or 20 days for a special education teacher.

1. A person holding an emergency 30-day substitute teaching permit, **STSP, PIP, TPSL**, or any valid teaching or services credential that requires at least a bachelor's degree and completion of the California Basic Educational Skills Test, shall not serve as a substitute for more than 30 days for any one teacher during the school year. He/she shall not serve as a substitute in a special education classroom for more than 20 days for any one teacher during the school year. (5 CCR 80025, 80025.3, 80025.4)

CERTIFICATION (continued)

2. A person with an emergency career substitute teaching permit shall not serve as a substitute for more than 60 days for any one teacher during the school year. (5 CCR 80025.1)
3. A person with an emergency substitute teaching permit for prospective teachers shall not serve as a substitute for more than 30 days for any one teacher during the school year and not more than 90 days total during the school year. (5 CCR 80025.2)
4. A person with an emergency designated subjects 30-day substitute teaching permit for career technical education shall teach only in a program of technical, trade, or vocational education and **shall** not serve as a substitute for more than 30 days for any one teacher during the school year. (5 CCR 80025.5)

Note: 5 CCR 80025 and 80025.5 require the district to have a Statement of Need on file before employing a person with an emergency substitute permit pursuant to item #1 or 4 above. The CTC form for the Statement of Need may be found in the CTC's online [Credential Information Guide](#), which may be accessed only by employers.

Before employing a person with an emergency substitute permit pursuant to item #1 or #4 above, the Superintendent or designee shall prepare and keep on file a signed Statement of Need for the school year. The Statement of Need shall describe the situation or circumstances that necessitate the use of a 30-day substitute permit holder and state either that a credentialed person is not available or that the available credentialed person does not meet the district's specified employment criteria. (5 CCR 80025, 80025.5)

(7/11 8/14) 7/17

CSBA Sample Administrative Regulation

All Personnel

AR 4112.61(a)

4212.61

EMPLOYMENT REFERENCES

4312.61

Note: The following optional administrative regulation may be revised to reflect district practice.

The Superintendent or designee shall ~~process~~ **be responsible for processing** requests for employment references, letters of recommendation, or information about the reasons for separation regarding all district employees other than himself/herself. All letters of recommendation to be issued on behalf of the district for current or former employees shall be approved by the Superintendent or designee. At his/her discretion, the Superintendent or designee may refuse to give a recommendation.

~~Note: Pursuant to Civil Code 47, an employer cannot be sued for providing information about the job performance or qualifications of a current or former employee when such information is given to a prospective employer without malice and at the prospective employer's request. This protection does not apply, however, to information about any speech or activities that are constitutionally protected or otherwise protected by law, including those found in the Code of Civil Procedure 527.3 which upholds the right of employees to discuss labor disputes and to picket or assemble peacefully. Civil Code 47 authorizes an employer to communicate the job performance or qualifications of a current or former employee when such information is given to a prospective employer without malice and at the prospective employer's request. This authorization does not extend to information about speech or other activities that are constitutionally protected or otherwise protected by law, including those found in the Code of Civil Procedure 527.3 pertaining to the rights of workers to engage in concerted activities for the purpose of collective bargaining.~~

The district should consult with legal counsel in determining whether or not it is advisable to reveal negative information concerning an employee. In *Randi W. v. Muroc Unified School District et al.*, the Fifth Appellate District California Supreme Court held that school authorities who recommend a former employee for hiring at another school could be held liable for physical harm to a student molested by the employee when their recommendations failed to disclose known or reasonably suspected acts of sexual misconduct previously committed by the employee.

The Superintendent or designee may communicate information about the job performance or qualifications of a current or former district employee when such information is based upon credible evidence and is given to a prospective employer without malice and at the prospective employer's request. (Civil Code 47)

Any reference, letter of recommendation, or information provided about the reasons for separation issued on behalf of the district he/she gives shall provide a careful, truthful, and complete accurate account of the employee's job performance and qualifications.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

Note: 5 CCR 80332 prohibits a certificated employee from intentionally omitting significant facts

EMPLOYMENT REFERENCES (continued)

regarding a person's qualifications or stating facts which he/she does not know to be true. In addition, pursuant to Labor Code 1050 and 1052, it is a misdemeanor, punishable by a fine and/or imprisonment, for a person to make misrepresentations which prevent or attempt to prevent a former employee from obtaining employment. It is also a misdemeanor or for an employer to cause or permit an employee to so misrepresent facts or to fail to take reasonable steps to prevent such misrepresentations. In addition to these criminal penalties, Labor Code 1054 provides that the employer also may be liable for treble damages in a civil action for misrepresentation.

No certificated employee shall write or sign any letter or memorandum which intentionally omits significant facts, or which states as facts matters which the writer does not know of his/her own knowledge to be true, relating to the professional qualifications or personal fitness to perform certificated services of any person who the writer knows will use the letter or memorandum to obtain professional employment. (5 CCR 80332)

No certificated employee shall agree to provide a positive letter of recommendation which misrepresents facts as a condition of another employee's resigning or withdrawing action against the district. (5 CCR 80332)

Legal Reference:

LABOR CODE

1050-1054 Reemployment privileges

CIVIL CODE

47 Privileged communication

CODE OF CIVIL PROCEDURE

527.3 Labor disputes

CODE OF REGULATIONS, TITLE 5

80332 Professional candor and honesty in letters or memoranda of employment recommendation

COURT DECISIONS

Randi W. v. Muroc Joint Unified School District et al., (1997) 14 Cal. 4th 1066

(9/89 10/96) 7/17

CSBA Sample Board Policy

Instruction

BP 6161.1(a)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Note: Pursuant to Education Code 60200 and 60400, the Governing Board is responsible for the adoption of textbooks and other instructional materials, as defined in Education Code 60010, for use in district schools. See the accompanying administrative regulation for required and optional criteria for the selection of instructional materials. See BP 6161.11 - Supplementary Instructional Materials and BP 6163.1 - Library Media Centers for selection processes regarding supplementary materials.

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

(cf. 0440 - District Technology Plan)

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6162.5 - Student Assessment)

(cf. 6163.1 - Library Media Centers)

Note: The following paragraph is for use by districts that maintain any of grades K-8 and may be revised to reflect the grade levels offered by the district. Pursuant to Education Code 60200, the State Board of Education (SBE) is required to adopt basic instructional materials in specified subjects that districts may select for use in grades K-8. **AB 1246 (Ch. 668, Statutes of 2012) amended Education Code 60200, 60203, 60207, and 60209 to revise the process and timelines used by the state to adopt such materials. As amended by AB 575 (Ch. 550, Statutes of 2016), Education Code 60200 provides that the SBE may adopt materials in any of the specified subject areas at least once, but not more than twice, every eight years.**

AB 1246 also added Education Code 60210, **which** authorizes the Board to select materials that have not been approved by the SBE, provided they are aligned with state academic content standards or Common Core **State** Standards. In addition, if the district uses materials not adopted by the SBE, the majority of participants in the review process must be teachers assigned to the subject area or grade level for which the materials will be used; see section below entitled "Review Process."

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core **State** Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Note: The following paragraph is for use by districts that maintain high schools.

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

Note: The following **optional** paragraph is consistent with priorities established in Education Code 60119 to ensure that each student is provided with sufficient standards-aligned instructional materials in four core curriculum areas: English/language arts, mathematics, science, and history-social science. The Instructional Materials Funding Realignment Program (Education Code 60420-60424), which had provided a block grant for instructional materials with a priority on materials that are aligned to state standards in those core courses, was repealed by AB 1246 (Ch. 668, Statutes of 2012).

The Board's priority in the selection of instructional materials is to ensure that all students are provided with standards-aligned instructional materials in the core curriculum areas of English/language arts, mathematics, science, and history-social science.

Review Process

Note: The following **optional** section may be revised to reflect district practice.

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

(cf. 1220 - Citizen Advisory Committees)

Note: Pursuant to Education Code 60002, the Board must provide for "substantial" teacher involvement in the selection of instructional materials and must promote the involvement of parents/guardians and other members of the community in the selection of instructional materials. The Education Code does not define "substantial."

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

(cf. 6020 - Parent Involvement)

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.

Note: The following paragraph is for use by districts that maintain any of grades K-8. Education Code 60210, as added by AB 1246 (Ch. 668, Statutes of 2012), adds the following requirement for the review of K-8 materials that have not been adopted by the SBE.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Note: SBE Policy on Guidelines for Piloting Textbooks and Instructional Materials provides a sample process for piloting instructional materials that addresses the selection of materials to pilot, a chronology of the process, and additional considerations, such as conflict of interest, contacts with publishers, and consideration of standards maps.

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

Note: As a condition of receiving funds for instructional materials from any state source, Education Code 60119 requires the Board to annually hold a public hearing to determine whether each student in the district has sufficient standards-aligned textbooks or instructional materials in English/language arts **(including English language development)**, mathematics, science, and history-social science that are consistent with the content and cycles of the curriculum framework adopted by the SBE. **As clarified in the California Department of Education's (CDE) Instructional Materials FAQ, state funding sources for instructional materials include local control funding formula funds and Proposition 20 (2000) lottery funds.** The Board must also make a written determination during the hearing as to the sufficiency of textbooks or instructional materials in foreign language and health courses, as well as science laboratory equipment in science laboratory courses, although the provision of the materials or the equipment in these courses is not a condition for receipt of state funding.

Education Code 1240 requires the County Superintendent of Schools to review the textbooks and instructional materials of **underperforming** schools **ranked in deciles 1-3 of the Academic Performance Index (API).** If

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

~~the County Superintendent and, if he/she~~ determines that a school does not have sufficient materials, ~~he/she~~ **must to** prepare a report outlining the noncompliance and give the district a chance to remedy the deficiency. If the deficiency is not remedied by the second month of the school year, the County Superintendent may request that the ~~California Department of Education (CDE)~~ purchase textbooks or materials for the district, and the cost must be repaid by the district. The CDE will issue a public statement at an SBE meeting indicating the district's failure to provide instructional materials.

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks and other instructional materials. (Education Code 60119)

Note: Education Code 60119 specifies that the hearing must be held within eight weeks of the beginning of the school year. Option 1 is for use by districts without any schools on a multitrack year-round calendar. Option 2 is for use by districts with schools on a multitrack year-round calendar.

OPTION 1: The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

OPTION 2: The hearing shall be held on or before the end of the eighth week from the first day of the school year of any district school that operates on a multitrack year-round calendar that begins its school year in August or September. (Education Code 60119)

Note: The remainder of this policy applies to all districts.

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

Note: Education Code 60119 requires the Board to adopt a resolution indicating whether or not each student in each school has sufficient standards-aligned textbooks or instructional materials **for the subjects specified in items #1-6 below**. ~~although the provision of the materials or the equipment in these courses is not a condition for receipt of state instructional materials funding. AB 1246 (Ch. 668, Statutes of 2012) amended Education Code 60119 to provide that the materials may be aligned to either state content standards adopted pursuant to Education Code 60605 or Common Core Standards adopted pursuant to Education Code 60605.8.~~ See the accompanying Exhibit for a sample resolution.

~~Pursuant to Education Code 60119, the determination of the sufficiency of textbooks or instructional materials for mathematics, science, history-social science, and English/language arts is a condition for receipt of state instructional materials funding. The Board must also make a written determination during the hearing as to the sufficiency of textbooks or instructional materials in foreign language and health courses, as well as science laboratory equipment in science laboratory courses, although the provision of the materials or the equipment in these courses is not a condition for receipt of state instructional materials funding.~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core **State** Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects: (Education Code 60119)

1. Mathematics

(cf. 6142.92 - Mathematics Instruction)

2. Science

(cf. 6142.93 - Science Instruction)

3. History-social science

(cf. 6142.94 - History-Social Science Instruction)

4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - English/Language Arts Instruction)

(cf. 6174 - Education for English Language Learners)

5. **World/ff**oreign language

(cf. 6142.2 - World/Foreign Language Instruction)

6. Health

(cf. 6142.8 - Comprehensive Health Education)

Note: The following paragraph is for use by districts that maintain any of grades 9-12.

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

Note: Education Code 1240.3 and 42605 specify that, for the 2008-09 through 2014-15 fiscal years, "sufficiency" means that all students in the district who are enrolled in the same course have "identical" standards-aligned textbooks and instructional materials from the same adoption cycle. However, Education Code 1240.3 does not require districts to purchase all of the instructional materials included in an adoption cycle if the materials that are purchased are made available to all the students for whom they are intended in all of the schools within the district.

For example, fourth-grade students at all district schools must have instructional materials from the same SBE science adoption cycle, though fourth-grade students at different schools could be using materials from different publishers within the same adoption cycle. However, the district may use materials from different adoption cycles for grades K-3 and grades 4-8 since those students are not in the same "course."

The Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3 and 60119. (Education Code 1240.3, 42605)

Note: The following paragraph is **optional**. Education Code 1240.3 authorizes the district, until July 1, 2015, to purchase the newest adopted instructional materials for the neediest schools in the district without incurring a duty to purchase these materials for students in other district schools. This provision will be used by the County Superintendent through fiscal year 2014-15 whenever he/she visits schools ranked in deciles 1-3 of the API to determine the sufficiency of instructional materials pursuant to Education Code 1240.

However, the district may purchase the newest adopted instructional materials for students in district schools ranked in deciles 1-3 of the base Academic Performance Index in any one of the past three school years without necessarily purchasing these materials for use in other district schools. (Education Code 1240.3)

Note: Pursuant to Education Code 60119, if the Board makes a determination that there are insufficient textbooks or instructional materials, the Board must take action to ensure that the materials are provided within two months of the beginning of the school year. The CDE's Instructional Materials FAQ states that, if a district has submitted purchase orders to the publisher to purchase materials to remedy the insufficiency, these materials should be received and made available to students by the end of the second month of the school year. Thus, districts are strongly encouraged to hold the public hearing as early in the school year as possible in order to provide sufficient time to correct any deficiencies.

If the Board determines that there are insufficient textbooks or instructional materials, it shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

student does not have sufficient textbooks or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan. (Education Code 52060)

(cf. 0460 - Local Control and Accountability Plan)

Complaints

Note: Complaints regarding the contents of instructional materials are addressed in BP/AR 1312.2 - Complaints Concerning Instructional Materials. See AR 1312.4 - Williams Uniform Complaint Procedures for language regarding complaints about deficiencies in instructional materials.

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference: (see next page)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)*Legal Reference:*EDUCATION CODE

220 Prohibition against discrimination

1240 County superintendent, general duties

~~1240.3~~ Definition of sufficiency for categorical flexibility

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

~~42605~~ Tier 3 categorical flexibility

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Nondiscriminatory subject matter

52060-52077 Local control and accountability plan

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60052 Instructional requirements and materials

60060-~~60062~~ **60063.5** Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on alcohol and drug education

60119 Public hearing on sufficiency of materials

60200-60210 Elementary school materials

60226 Requirements for publishers and manufacturers

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

60605.8 Common Core **State** Standards60605.86-60605.88 Supplemental instructional materials aligned with Common Core **State** StandardsCODE OF REGULATIONS, TITLE 5

9505-9530 Instructional materials

*Management Resources:*CSBA PUBLICATIONS~~Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSInstructional Materials FAQ01-05 Guidelines for Piloting Textbooks and Instructional Materials, ~~September 2001~~ rev. January 2015Standards for Evaluating Instructional Materials for Social Content, 2000-2013WEB SITESCSBA: <http://www.csba.org>Association of American Publishers: <http://www.publishers.org>California Academic Content Standards Commission, Common Core **State** Standards:<http://www.scoe.net/castandards>California Department of Education: <http://www.cde.ca.gov>

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CSBA Sample Exhibit

Instruction

E 6161.1(a)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Resolution On Sufficiency Of Instructional Materials

Note: ~~As a condition of receiving instructional materials funding from any state source,~~ Education Code 60119 requires that the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or other instructional materials and determine through a resolution whether each student has sufficient materials; see the accompanying Board policy. "Sufficient textbooks or instructional materials," as defined in Education Code 60119, means that each student in the district, including each English learner, has a standards-aligned textbook or instructional materials, which may include materials in a digital format under specified conditions, to use in class ~~or~~ and to take home.

The following sample resolution is based on the 2008 sample resolution developed by the California Department of Education (CDE) but has been updated to reflect new law. This resolution may be used to certify compliance with Education Code 60119.

Whereas, the Governing Board of the (*name of school district/county office of education*), in order to comply with the requirements of Education Code 60119, held a public hearing on (*date*), at (*time*) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the (*name of school district/county office of education*), and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Note: ~~Education Code 1240.3 and 42605 specify that, for the 2008-09 through 2014-15 fiscal years, "sufficiency" means that all students in the district who are enrolled in the same "course" have standards-aligned textbooks and instructional materials from the same adoption cycle; see the accompanying Board policy.~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Whereas, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the *(name of school district/county office of education)*, have standards aligned textbooks or instructional materials from the same adoption cycle, and;

Note: Pursuant to Education Code 60119, as amended by AB 1246 (Ch. 668, Statutes of 2012), a determination as to whether the instructional materials are "standards aligned" may be based on alignment to either state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8.

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core **State** Standards adopted pursuant to Education Code 60605.8;

Finding of Sufficient Textbooks or Instructional Materials

Note: The following section is for use when the Board is making a finding that the district has "sufficient" materials. According to the CDE, Education Code 60119 requires documentation of sufficiency of textbooks or instructional materials to be presented at the public hearing. Survey forms are available on the CDE's web site which may be used as a self-study and county office validation tool for grades K-12.

Whereas, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

Note: To provide complete information about the basis for the Board's determination of sufficiency, the district may wish to include the names of the textbooks or instructional materials provided to students, as well as the applicable state adoption cycle.

- Mathematics: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*

- Science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*

- History-social science: *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

- adopted program: *(List adopted textbooks or instructional materials for this subject English language arts, including the English language development component of an for each grade level or school as well as applicable state adoption cycle.)*

Note: Pursuant to Education Code 60119, the Board must also include a written determination for the following subject areas, although these determinations are not a condition for receipt of state instructional materials funds.

- **World/Foreign language:** *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*

- **Health:** *(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)*

Note: The following paragraph is for use by districts that maintain grades 9-12. The Board may provide a list of the science laboratory classes offered in grades 9-12 and details on the science laboratory equipment available for these classes.

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the *(year)* school year, the *(name of school district/county office of education)* has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

Finding of Insufficient Textbooks or Instructional Materials

Note: The following section is for use when the Board is making a finding of "insufficient" materials. Education Code 60119 requires that the Board's resolution list, for each school for which an insufficiency exists, the percentage of students at each grade level who lack sufficient materials in each of the subject areas listed below. ~~The provision of sufficient foreign language and health materials is not a condition of receipt of instructional materials funds.~~

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient standards-aligned textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: *(For each school,*

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

*list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English language arts, **world/foreign language, and health.***

Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: *(For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)*

Therefore, it is resolved, that for the *(year)* school year, the *(name of school district/county office of education)* has not provided each student with sufficient textbooks or instructional materials that are consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. *(List actions to be taken to resolve insufficiency. See Education Code 60119(a)(2)(B) for other funds that may be used to ensure sufficient instructional materials.)*

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

Secretary

President

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CSBA Sample Board Policy

Facilities

BP 7212(a)

MELLO-ROOS DISTRICTS

Note: The Mello-Roos Community Facilities Act (Government Code 53311-53368.3) authorizes school districts to establish a community facilities district (**CFD**) (also referred to as a Mello-Roos district) for **specified** school facility purposes. The boundaries of the **community facilities district CFD** may include the entire school district, but usually include only a portion of the district, such as an area with new housing developments. The bonds sold by the **community facilities district CFD** are paid for by a parcel tax or assessment on the properties within that **community facilities district's CFD's** boundaries.

~~AB 373 (Ch. 670, Statutes of 2007) made numerous changes to the laws regarding community facilities districts as well as the laws governing school facilities improvement districts, including amending Education Code 15302 to delete the prohibition on a new school facilities improvement district from including the territory of an existing community facilities district. See BP 7213 - School Facilities Improvement Districts. Because the laws regarding formation of a Mello-Roos district are complex, districts should consult legal counsel, as appropriate.~~

The Governing Board desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students. ~~To~~ **Toward** that end, the Board may order the formation of a community facilities **district (CFD)** ~~(Mello-Roos district)~~ for the acquisition or improvement of school facilities when, in the Board's judgment, it is ~~advisable and~~ in the best interest of district students and the community. **The issuance of debt through the CFD shall be consistent with law and the district's debt management policy.**

(cf. 3470 - Debt Issuance and Management)

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

(cf. 7210 - Facilities Financing)

(cf. 7211 - Developer Fees)

(cf. 7213 - School Facilities Improvement Districts)

Note: Pursuant to Government Code 53318, the Governing Board may initiate the proceedings to establish a **community facilities district CFD**. In addition, Government Code 53318 specifies that the Board must institute such proceedings when two members of the Board have filed a written request or a specified percentage of **registered** voters or landowners in the district file a written petition requesting that the district establish a **community facilities district CFD**. The petition or request must describe the boundaries of the territory and specify the types of facilities and services to be financed by the proposed district.

~~The Board may initiate the p~~**Proceedings to establish a community facilities district CFD may be instituted at the Board's discretion. In addition, such proceedings shall be instituted . In addition, the Board shall initiate such proceedings when a written request to establish a CFD has been filed by any two Board members, have filed a written request or a specified percentage of voters or landowners have filed a petition requesting such a district be formed. or a petition has been submitted by at least 10 percent of registered voters**

MELLO-ROOS DISTRICTS (continued)

residing within the territory of the proposed CFD or by the owners of at least 10 percent of the area of land to be included within the proposed CFD. (Government Code 53317 53318)

Note: Government Code 53312.7, ~~as amended by AB 373 (Ch. 670, Statutes of 2007),~~ **mandates** that districts establishing a **community facilities district CFD** first adopt local goals and policies, as specified below. ~~Government Code 53312.7 also mandates a district policy giving attendance priority to children of residents in the community facilities district. For language fulfilling this mandate, see BP 5116 - School Attendance Boundaries.~~ **At the district's discretion, the following list may be modified to reflect the district's goals and policies related to each required component. The district may also reference any other district policies that may be applicable to the mandated components, such as BP 7110 - Facilities Master Plan, BP 7210 - Facilities Financing, or BP 3470 - Debt Issuance and Management.**

Prior to ~~forming a community facilities district~~ **initiating proceedings to form a CFD**, the Board shall consider and adopt local goals and policies that include the following elements: (Government Code 53312.7)

1. The priority that various facilities shall have for financing through the **community facilities district Mello-Roos Community Facilities Act**, including public facilities to be owned and operated by other public agencies and services to be provided by other public agencies
2. The credit quality to be required of bond issues and criteria to be used in evaluating the credit quality
3. Steps by which prospective property purchasers will be fully informed about their related taxpaying obligations
4. Criteria for evaluating the equity of tax allocation formulas, including desirable and maximum amounts of special tax to be levied against any parcel
5. Definitions, standards, and assumptions to be used in appraisals required by Government Code 53345.8

Note: Government Code 53312.7 **mandates** a district policy giving attendance priority to children ~~of residents in the CFD who reside within the territory of the proposed CFD.~~ **For language fulfilling this mandate,** ~~See BP 5116 - School Attendance Boundaries~~ **for additional language fulfilling this mandate.**

6. **To the extent authorized by law, priority for students residing within the CFD to attend schools financed in whole or in part by the CFD, in a manner that reflects the proportion of each school's financing provided through the CFD**

(cf. 5116 - School Attendance Boundaries)

MELLO-ROOS DISTRICTS (continued)

Within 45 days of receiving a written request or petition to establish a CFD, the Board shall determine a fee to be paid by the requesters or petitioners which shall be sufficient to compensate the district for the costs incurred in conducting proceedings to create the CFD. Proceedings for establishing the CFD shall only be initiated after payment of the fee. (Government Code 53318)

Note: **As amended by AB 373 (Ch. 670, Statutes of 2007)**, Government Code 53320 requires that, within 90 days after the request or petition has been filed and any fee required under Government Code 53318 has been paid, the Board must adopt a resolution of intention to establish a **community facilities district CFD**. Specified components of the resolution are listed in Government Code 53321 and include, but are not limited to, a description of the boundaries of the district and a description of the public facilities and services that will be financed by the proposed district. Legal requirements for the hearing are detailed in Government Code 53323-53325.

Upon Board action to form a **community facilities district CFD**, or **within 90 days after the receipt of a petition or request to form a CFD and the payment of any applicable fee**, the Board shall adopt a resolution of intention and conduct a hearing in accordance with law. The resolution shall fix the time and place for holding a public hearing on the establishment of the **community facilities district CFD**, which shall be within 30-60 days after the adoption of the resolution. Notice of the hearing shall be given by publishing **a copy the text or a summary of the resolution of intention once**, in a newspaper of general circulation **pursuant to Government Code 6061, starting published in the area of the proposed CFD**, at least seven days before the hearing, and shall include **the other** requirements specified in Government Code 53322 **and 53322.4**. **Notice of the hearing may also be sent by first-class mail to each registered voter and to each landowner within the proposed CFD.** (Government Code **53320**, 53321, 53322, 53322.4)

If, after the hearing, the Board **determines decides** to establish a **community facilities district CFD**, the Board shall adopt a resolution of formation in accordance with law. (Government Code 53325, 53325.1)

Note: Government Code 53326 provides that the election on the levy of special taxes must be held 90-180 days following the adoption of the resolution of formation. However, any election to be held less than 125 days following the adoption of the resolution of formation requires the concurrence of the elections official. Because the levy of special taxes involves technical and complex provisions of law, districts are advised to consult legal counsel when contemplating the levy of a special tax.

If a special tax is proposed to be levied in the CFD, the Board shall submit the resolution of formation and other information specified in Government Code 53326 to the elections official within three business days after the adoption of the resolution of formation, and the question of levying the special tax shall be submitted to the qualified electors of the proposed CFD in accordance with law. (Government Code 53326)

MELLO-ROOS DISTRICTS (continued)

Upon approval by two-thirds of the voters in the proposed **community facilities district CFD**, the tax may be levied **in accordance with Government Code 53340. (Government Code 53328)**

Whenever the Board deems it necessary for the CFD to incur a bonded indebtedness, it shall follow the procedures specified in Government Code 53345-53365.7, as applicable.

The proceeds of any bonds, notes, or other securities issued pursuant to the Mello-Roos Community Facilities Act shall be deposited or invested in accordance with Government Code 53356.03.

Note: Pursuant to Government Code 53343.2, as amended by AB 1666 (Ch. 93, Statutes of 2016), any local agency that has established a CFD, such as a school district, is required to post on its web site the information listed below. If the school district is not the issuing agency, it is recommended that it provide a link on the district web site that accesses the required information on the issuing agency's web site.

The Superintendent or designee shall, within seven months after the last day of each fiscal year, prominently display the following reports on the district's web site: (Government Code 53343.2)

- 1. A copy of an annual report for that fiscal year, if requested pursuant to Government Code 53343.1**
- 2. A copy of the report provided to the California Debt and Investment Advisory Commission pursuant to Government Code 53359.5**
- 3. A copy of the report provided to the State Controller's Office pursuant to Government Code 12463.2**

(cf. 3460 - Financial Reports and Accountability)

Legal Reference: (see next page)

MELLO-ROOS DISTRICTS (continued)

Legal Reference:

EDUCATION CODE

15300-15425 School facilities improvement districts

17060-17066 Joint venture school facilities construction projects

GOVERNMENT CODE

6061 One time notice

12463.2 Reports

17556 Payment of costs mandated by the state

53311-53368.3 Mello-Roos Community Facilities Act of 1982

53753 Assessment notice and hearing requirements

53753.5 Exemptions

54954.1 Mailed notice to property owners

54954.6 New or increased tax or assessment; public meetings and hearings; notice

65970-65981 School facilities development project

65995 Levies against development projects

CODE OF REGULATIONS, TITLE 2

1859-1859.106 School facility program

Management Resources:

CSBA PUBLICATIONS

Bond Sales – Questions and Considerations for Districts, 2012

Maximizing School Board Governance: School Facilities Management, 2006

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Coalition for Adequate School Housing: <http://www.cashnet.org>

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CSBA Sample Board Bylaw

Board Bylaws

BB 9121(a)

PRESIDENT

Note: Education Code 35022 requires any board with five or more members to elect a president from among its members. The election of the Governing Board president at the annual organizational meeting is addressed in BB 9100 - Organization.

The law does not specify the duties of a Board president. The following **optional** bylaw details some typical duties of a Board president, ~~as outlined in CSBA's publication Board Presidents' Handbook~~ and should be modified to reflect district practice.

The Governing Board shall elect a president from among its members to provide leadership on behalf of the **Board governance team** and the educational community it serves.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9100 - Organization)

~~The president shall preside at all Board meetings. He/she shall:~~ **To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:**

1. **Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed required by law**

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

2. **Consult with the Superintendent or designee on the preparation of Board meeting agendas**

(cf. 9322 - Agenda/Meeting Materials)

- ~~1.~~ **3. Call the meeting to order at the appointed time and preside over the meeting**

- ~~2.~~ **4. Announce the business to come before the Board in its proper order**

- ~~3.~~ **5. Enforce the Board's policies-bylaws relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act**

- ~~4.~~ **6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference**

- ~~5.~~ **Explain what the effect of a motion would be if it is not clear to every member**

PRESIDENT (continued)

~~6. Restrict discussion to the question when a motion is before the Board~~

7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused

~~7. 8.~~ Rule on issues of parliamentary procedure

~~8. 9.~~ Put motions to a vote, and **state** clearly **state** the results of the vote

~~9. Be responsible for the orderly conduct of all Board meetings~~

(cf. 9323 - Meeting Conduct)

The president shall have the same rights as other members of the Board, including the right to ~~move, second, discuss, and vote on all questions~~ **matters** before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, ~~and~~ **orders, and resolutions** necessary to **comply with legal requirements and** carry out ~~state requirements and~~ the will of the Board

~~2. Consulting with the Superintendent or designee on the preparation of the Board's agendas~~

(cf. 9322 - Agenda/Meeting Materials)

~~3. 2.~~ Working with the Superintendent **or designee** to ensure that Board members have necessary materials and information

~~4. 3.~~ Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

~~5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law~~

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

~~6. 4.~~ **In conjunction with the Superintendent or designee, R**representing the district as **governance the Board's** spokesperson **in communications with the media in** conjunction with the Superintendent

PRESIDENT (continued)

(cf. 1112 - Media Relations)

5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.

Note: The following paragraph is optional. See CSBA's web site for information about CSBA's Board President's Workshop and other education opportunities that could assist board presidents in fulfilling their responsibilities, such as the Brown Act workshop, Annual Education Conference and Trade Show, and Masters in Governance program.

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

} board want this in here?
may vs. shall

(cf. 9240 - Board Training)

Note: Districts should select the appropriate option below.

OPTION 1: When the president resigns or is absent ~~or disabled~~, the clerk shall perform the president's duties. When both the president and clerk are absent ~~or disabled~~, the Board shall choose a president pro tempore to perform the president's duties.

OPTION 2: When the president resigns or is absent ~~or disabled~~, the vice president shall perform the president's duties. When both the president and vice president are absent ~~or disabled~~, the clerk shall perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference: (see next page)

PRESIDENT (continued)

Legal Reference:

EDUCATION CODE

35022 *President of the board*

35143 *Annual organizational meetings; dates and notice*

GOVERNMENT CODE

54950-54963 *Ralph M. Brown Act*

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

(9/89 7/03) 7/17

CSBA Sample Board Bylaw

Board Bylaws

BB 9220(a)

GOVERNING BOARD ELECTIONS

Board Member Qualifications

Note: Education Code 35107 **and Elections Code 20** details eligibility for Governing Board membership as specified below. In 81 Ops.Cal.Atty.Gen. 98 94 (1998), the Attorney General opined that the residency requirement in Education Code 35107 is a continuing requirement for holding the office during the entire term of the Board member.

~~Pursuant to Elections Code 20, as added by AB 2410 (Ch. 160, Statutes of 2012), any person who has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or of conspiracy to commit any of these crimes, under California law or the law of any other state, the federal government, or a foreign government or country, is ineligible to be elected or to hold state or local public office unless he/she has received a pardon from the Governor or other authority as specified.~~

~~In addition, a A~~ person is ineligible to hold public office if he/she is not registered to vote. Elections Code 2201 lists the causes for cancelling an individual's voter registration and making him/her ineligible to hold public office ~~as including, but not limited to,~~ legally established mental incompetency, proof that the person is presently imprisoned or on parole for conviction of a felony, or official notification that the voter is registered **to vote** in another country or state.

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or **be elected as** a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

Note: Pursuant to Education Code 35107, a district employee elected to serve on the district Board must resign his/her employment before being sworn into office as a Board member.

Pursuant to Education Code 1006, ~~as added by AB 1662 (Ch. 499, Statutes of 2012),~~ employees of a school district **may now be are** eligible to run for the county board of education seat as long as their school district employer is not within the jurisdiction of the county board.

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)
(cf. 9270 - Conflict of Interest)

GOVERNING BOARD ELECTIONS (continued)

Note: The following paragraph is optional. See CSBA's web site for information about school board service that may be shared with candidates.

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

(cf. 9230 - Orientation)

(cf. 9240 - Board Training)

Consolidation of Elections

Note: The following optional section is for districts that currently hold their Board elections at a time that is not concurrent with municipal or statewide elections.

Education Code 5000 and Elections Code 1302 require the regular election of Board members to be held on the first Tuesday after the first Monday in November of each odd-numbered year. However, in accordance with Pursuant to Elections Code 1302 and 10404.5, districts are authorized to request consolidation of their Board elections with the local municipal or state primary or general election by adopting a Board resolution and submitting it to the County Board of Supervisors for approval. Within 30 days following approval by the County Board of Supervisors, the elections official will notify all registered voters in the district of the change of election date.

Whenever a change is made to a district's election cycle, the terms of office of incumbent Board members must be extended accordingly. In addition, before making any rule changes that may affect voting in their elections, districts within Kings, Monterey, and Yuba counties must obtain prior approval of the U.S. Department of Justice (preclearance), pursuant to 42 USC 1973-1973aa-6 (the federal Voting Rights Act). For these reasons, districts should explore the full ramifications of proposed changes to their election rules and should consult legal counsel when necessary.

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election **in accordance with Elections Code 1302**. Board election procedures shall be conducted in accordance with state and federal law.

Note: Pursuant to Elections Code 14051-14052, as added by SB 415 (Ch. 235, Statutes of 2015), districts are required to hold elections concurrent with statewide elections if holding nonconcurrent elections has previously resulted in a "significant decrease" in voter turnout. Pursuant to Elections Code 14051, a significant decrease has occurred when voter turnout for a regularly scheduled election held on a nonconcurrent date is at least 25 percent less than the average local turnout for the previous four statewide general elections. A district that holds Board elections other than on a statewide elections date may only delay the consolidation if, by January 1, 2018, it has adopted a plan to consolidate elections

GOVERNING BOARD ELECTIONS (continued)

by November 8, 2022. It is recommended that districts with nonconcurrent elections review the voter turnout for their recent elections, consult with legal counsel, and, as necessary, prepare and approve a plan by January 1, 2018 to move their election to a statewide election date. For a further analysis of SB 415, see CSBA's Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections.

Districts consolidating their elections due to low voter turnout should follow the procedures specified in Elections Code 1302, including the adoption of a Board resolution.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. The district shall move its election to the next state statewide election date, unless the Board has adopted a plan by January 1, 2018 to consolidate Board elections not later than the November 8, 2022 statewide general election. (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

(cf. 9110 - Terms of Office)

Elections Process and Procedures

Note: Pursuant to Education Code 5019, except in a school district governed by a board of education subject to a city or city and county charter, ~~each the~~ county committee on school district organization is authorized, ~~for the districts within its jurisdiction,~~ to establish trustee areas, rearrange boundaries of trustee areas, increase, decrease, or abolish trustee areas, and recommend any of three alternate methods of electing Board members as specified below and in Education Code 5030. **In addition, Education Code 5019 specifies that each county committee may approve or disapprove a proposal to decrease the membership of a board from five to three for any district whose average daily attendance during the preceding year was less than 300.** A proposal for any of these purposes ~~described above~~ may be initiated by the county committee, by a petition filed by voters, or by the ~~governing board of the school district~~ **Board.**

Option 1 below is for districts that use the "by trustee area" method to elect Board members (i.e., voters in each trustee area elect the candidate to represent their area), Option 2 is for districts that use the "at-large" method (i.e., all voters cast ballots for all candidates within the district), and Option 3 is for districts that use the "from trustee area" or "hybrid" method (i.e., Board members must reside within designated trustee areas but are elected by voters throughout the district "at-large").

~~Pursuant to Education Code 1000-1001, elections to fill county boards of education are required to be conducted based on the "by trustee area" voting method.~~

GOVERNING BOARD ELECTIONS (continued)**OPTION 1: (Election by trustee area)**

The district is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Note: To ensure equitable representation, Education Code 5019.5 requires any district using Option 1 to adjust its trustee area boundaries following each decennial federal census.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

Note: Any district that selects Option 2 or 3 should ensure that its decision is consistent with Elections Code 14025-14032 (the California Voting Rights Act (CVRA)) which prohibits the use of the "at-large" voting method for elections within jurisdictions with a history of "racially polarized voting" (i.e., difference between voters of a protected class and voters in the rest of the jurisdiction in the choice of candidates preferred). Any district seeking more information about the CVRA and its possible effects should consult legal counsel.

OPTION 2: (Election using "at-large" voting method)

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

Note: The extent, if any, to which a district using the "from trustee area/hybrid" method (Option 3) is required to balance its trustee areas by population is unclear; see *Dusch v. Davis*. Any district using Option 3 should consult with legal counsel regarding whether to **population** balance its trustee areas **by population**.

OPTION 3: (Election from trustee area/hybrid method)

Each Board member shall reside within the trustee area that he/she represents but shall be elected by all voters in the district.

Note: The remainder of this section is for districts using Option 2 or 3 and may be revised to reflect district practice. Such districts should periodically monitor the demographics within their geographical boundaries to ensure that no violation of the CVRA occurs. Any district found in violation of the CVRA could be held liable for attorneys' fees and legal costs. **Elections Code 10010, as amended by AB 350 (Ch. 737, Statutes of 2016), requires that a prospective plaintiff send written notice to the district prior to filing a complaint alleging that the method of election violates the CVRA so that the district will have the chance to cure any potential violations before the commencement of litigation. Even if the district cures the alleged violations, it may be required to pay reasonable costs incurred in supporting the written notice.**

GOVERNING BOARD ELECTIONS (continued)

To ensure ongoing compliance with the California ~~and federal~~ Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

Note: Converting from an "at-large" (Option 2) to a "by trustee area" (Option 1) voting method involves complex issues of law regarding matters such as the redrawing of maps, required approvals, and transition dates. **Elections Code 10010, as amended by AB 350 (Ch. 737, Statutes of 2016), requires the Board to hold hearings before and after drawing maps of the proposed district boundaries to allow for public input. If Board members will be elected at different times for staggered terms of office, hearings held after publishing the draft map(s) are required to include public input regarding the proposed sequence of elections.** Any district that is considering switching to "by trustee area" election method should consult legal counsel as necessary.

If the Board determines that a change is necessary, it shall **hold public hearings in accordance with Elections Code 10100 before** adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, ~~or other applicable provisions of law,~~ obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

Campaign Conduct

Note: Education Code 35177 has long authorized boards, by resolution, to limit campaign expenditures and/or contributions for candidates in board elections. However, in June 2006, the U.S. Supreme Court held in Randall v. Sorrell that limits on campaign expenditures are unconstitutional and violate a candidate's right to free speech. The court did hold that limits on contributions to candidates could be constitutional if such limits are not overly restrictive, allow candidates to compete in the race, and do not operate to protect incumbents. However, because Education Code 35177 provides no mechanism for the district to enforce any contribution limits set by the Board, such limits would be completely voluntary, and other candidates and/or the Board would have no **remedy recourse** in the event of noncompliance by a candidate. It is strongly recommended that, before adopting voluntary contribution limits under the authority granted in Education Code 35177, the Board consult legal counsel in order to ensure that the district's limits satisfy legal restrictions.

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

Note: The following paragraph is optional. Government Code 85300 generally prohibits the expenditure of public funds for the purpose of seeking elective office. However, as amended by SB 1107 (Ch. 837, Statutes of 2016), Government Code 85300 permits a candidate to expend or accept public funds for the purpose of seeking elective office if the Board establishes a dedicated fund for that purpose, provided that both (1) the public funds are available to all qualified, voluntarily participating candidates for the same office without regard to incumbency or political party preference, and (2) the

GOVERNING BOARD ELECTIONS (continued)

Board has established criteria for determining a candidate's qualifications. For school board elections, candidate qualifications are specified in state law (see section "Board Member Qualifications" above), and districts should not establish additional qualification requirements. It is recommended that the district consult legal counsel when establishing a dedicated fund for those seeking election to the Board.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

Optional

Note: Pursuant to Elections Code 20440, county election officials are required to present each candidate running for public office with a voluntary Code of Fair Campaign Practices for the candidate to sign. The pledge states the candidate's intent to conduct his/her campaign openly and fairly and provides that the candidate may not use or permit negative prejudice based on another candidate's race, religion, physical or mental disability, sex, gender, gender identity, gender expression, sexual orientation, or any other prohibited category of discrimination listed in Government Code 12940. Although neither the district nor opposing candidates have authority to enforce the pledge if it is violated, a candidate's signature is a matter of public record. The following optional paragraph expresses the Board's desire that candidates for Board membership sign and abide by the terms of the pledge.

The following optional paragraph expresses the Board's desire that candidates for Board membership sign and abide by the terms of the pledge.

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 9005 - Governance Standards)

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

GOVERNING BOARD ELECTIONS (continued)

Note: Pursuant to Elections Code 13307, the candidate statement is limited to 200 words (Option 1 below), unless the Board has authorized an increase to a 400-word maximum (Option 2 below).

currently
OPTION 1: Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

~~**OPTION 2:** Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 400 words. (Elections Code 13307)~~

Note: The following optional paragraph is for use by any district that authorizes electronic distribution of candidate statements in addition to or instead of the mailed voter's pamphlet. Pursuant to Elections Code 13307, a voter may receive by mail a voter's pamphlet that contains candidate statements or, when authorized by the elections official, may opt to obtain the voter's pamphlet and related materials electronically (i.e., from the elections official's web site or via email). If a candidate chooses to submit a statement for electronic distribution only, it will not appear in the mailed voter's pamphlet.

When electronic distribution is authorized by the elections official, districts may choose, pursuant to Elections Code 13307, as amended by AB 2010 (Ch. 128, Statutes of 2016), whether or not to permit Board candidates to prepare a statement for electronic distribution. The following paragraph may be revised to reflect district practice.

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

Note: Prior to the beginning of the nominating period, Elections Code 13307, as amended by AB 2010 (Ch. 128, Statutes of 2016), requires the Board to determine whether to have the district assume the costs of producing candidate statements of qualifications (Option 1 below) or to charge candidates for the costs (Option 2 below), regardless of whether the statements are for hard copy or electronic distribution. In 85 Ops.Cal.Atty.Gen. 49 (2002), the Attorney General opined that Elections Code 13307, which authorizes the district to pay for the distribution of candidate statements, does not conflict with Education Code 7054, which prohibits the use of district resources for campaign purposes. According to the Attorney General, distributing campaign statements cannot be considered campaigning for any particular candidate in a partisan manner so as to conflict with the Education Code prohibition.

Option 1 below is for districts that assume the costs associated with producing candidate statements, and Option 2 is for districts that charge candidates for the costs. The following options may be revised to reflect the method of distribution (i.e., electronic and/or hard copy) used by the district.

OPTION 1: In order to help defray the costs of campaigning for the Board, the district shall pay the cost of printing, handling, translating, and mailing, and/or electronically distributing candidate statements filed pursuant to Elections Code 13307.

GOVERNING BOARD ELECTIONS (continued)

OPTION 2: The district shall assume no part of the cost of printing, handling, translating, or mailing, or electronically distributing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

current practice

Tie Votes in Board Member Elections

Note: Education Code 5016 requires the Board to decide, before conducting any election, whether a potential tie will be resolved by lot or with by a runoff election. Option 1 is for use by districts that will make this determination prior to each election. For districts that do not re-determine the method at each election, Option 2-1 provides for the use of lots to determine the winner in case of a tie in every election, while Option 3 2 provides for a runoff election in every election, and Option 3 is for use by districts that will make this determination prior to each election.

Education Code 5016 requires the County Superintendent of Schools to provide certification of a tie vote in an election to the district Board.

OPTION 2 1: Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

current practice in our policy

OPTION 3 2: Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)

OPTION 1 3: Before each election, the Board shall establish decide whether to resolve a potential tie is to be resolved by lot or with by a runoff election. After an election for which If the Board has decided to resolve a tie by lot, the Board shall, immediately after the election, notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. If After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

Legal Reference: (see next page)

GOVERNING BOARD ELECTIONS (continued)*Legal Reference:*EDUCATION CODE~~1000 Composition, and trustee area, county board of education~~

1006 Qualifications for holding office, county board of education

5000-5033 Elections

5220-5231 Elections

5300-5304 General provisions (conduct of elections)

5320-5329 Order and call of elections

5340-5345 Consolidation of elections

5360-5363 Election notice

5380 Compensation (of election officer)

5390 Qualifications of voters

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions

7054 Use of district property

35107 Eligibility; school district employees

35177 Campaign expenditures or contributions

35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility

1302 Local elections, school district election

2201 Grounds for cancellation

4000-~~4004~~ 4008 Elections conducted wholly by mail**10010 District boundaries**

10400-10418 Consolidation of elections

10509 Notice of election by secretary

10600-10604 School district elections

13307 Candidate's statement

13308 Candidate's statement contents

13309 Candidate's statement, indigence

14025-14032 California Voting Rights Act

14050-14057 California Voter Participation Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42 52~~1973-1973aa-6~~ 10301-10508 Voting Rights Act*Legal Reference continued: (see next page)*

GOVERNING BOARD ELECTIONS (continued)

Legal Reference: (continued)

COURT DECISIONS

Rey v. Madera Unified School District, (2012) ~~438 Cal. Rptr. 3d 192-203~~ **Cal. App. 4th 1223**

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) ~~51 Cal. Rptr. 3d 821~~ **145 Cal. App. 4th 660**

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 *Ops. Cal. Atty. Gen.* 49 (2002)

83 *Ops. Cal. Atty. Gen.* 181 (2000)

81 *Ops. Cal. Atty. Gen.* **98 94** (1998)

69 *Ops. Cal. Atty. Gen.* 290 (1986)

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Legal Alert on the Impact of Senate Bill No. 415 on School Board Elections, January 2017

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: ~~<http://www.ss.ca.gov>~~ **<http://www.sos.ca.gov>**

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

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Policy Reference UPDATE Service

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CSBA Sample Board Bylaw

Board Bylaws

BB 9230(a)

ORIENTATION

Note: The following optional bylaw may be revised to reflect district practice.

Board Candidate Orientation

Note: CSBA's School Board Leadership publication is designed to assist Governing Board candidates and other community members by providing answers to frequently asked questions about school Board service, including Board roles and responsibilities, how to work effectively as a governance team, and requirements for becoming a Board member.

Pursuant to Elections Code 20440, when filing to run for public office, the county elections official presents each candidate with a voluntary Code of Fair Campaign Practices for the candidate to sign. For language regarding the Board's intent that candidates for the Board adhere to those fair campaign principles, see BB 9220 - Governing Board Elections.

The Governing Board desires to provide Board candidates with information that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, district operations, and Board responsibilities and the county election official's contact information.

(cf. 9200 - Limits of Board Member Authority)

(cf. 9220 - Governing Board Elections)

(cf. 9270 - Conflict of Interest)

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates shall have the same access as members of the public to district staff and information.

(cf. 1340 - Access to District Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

New Board Member Orientation

Note: The following optional bylaw may be revised to reflect district practice. In addition to providing new **Governing** Board members with information about district programs and operations, it is recommended that new Board members be provided information and professional development regarding the roles and responsibilities of the Board (see BB 9000 - Role of the Board) and professional governance standards agreed upon by the Board (see BB 9005 - Governance Standards). **The provision of information to Board candidates regarding the district and/or Board responsibilities is addressed in BB 9220 - Governing Board Elections.**

ORIENTATION (continued)

The Governing Board recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

(cf. 9000 - Role of the Board)

(cf. 9220 - Governing Board Elections)

(cf. 9223 - Filling Vacancies)

Note: Pursuant to Government Code 54952.2, if a majority of Board members congregate at the same time and location to hear or discuss matters within the jurisdiction of the Board, the meeting must be open to the public and proper notice provided; see BB 9320 - Meetings and Notices. The following optional paragraph provides for orientation meetings to be held with all members of the Board during a public Board meeting and may be revised to reflect district practice.

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

Want to include?

(cf. 9121 - President)

~~The Board shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board's functions, policies, procedures, protocols, and agreed upon standards of conduct. Incoming Board members shall receive the district's policy manual and other materials related to the district and Board member responsibilities.~~

Note: The following optional paragraph may be revised to reflect district practice. Pursuant to Government Code 54952.7, the Board may require that a copy of the Brown Act be given to each member of the Board and any person elected to the Board who has not yet assumed the duties of office. Government Code 54952.1 states that persons elected to serve as Board members, even if they have not yet assumed office, are subject to the requirements of the Brown Act as soon as they are elected.

Upon their election **or appointment**, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. **Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements**

ORIENTATION (continued)

related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

(cf. 1112 - Media Relations)

(cf. 1160 - Political Processes)

(cf. 9005 - Governance Standards)

(cf. 9010 - Public Statements)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

(cf. 9270 - Conflict of Interest)

(cf. 9323 - Meeting Conduct)

In addition, the Superintendent may or designee shall provide incoming Board members with additional **specific** background and information regarding **the district, including, but not limited to,** the district's vision and goals **statements,** operations, and current challenges in areas that include, but are not limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining. **local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.**

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

~~Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district.~~

Note: See CSBA's web site for information about CSBA conferences and workshops that address the needs of new Board members, including its Orientation for New Trustees, Institute for New and First-Term Board Members, and other education opportunities related to governance basics.

Pursuant to Government Code 54952.2, a "meeting" subject to Brown Act requirements does not include the attendance of a majority of the Board's members at a conference or similar public gathering, provided that a majority of the members do not discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the Board. See BB 9240 - Board Training and BB 9320 - Meetings and Notices.

ORIENTATION (continued)

Incoming members ~~also may be encouraged~~, at district expense and with approval of the Board, **to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and** workshops and conferences relevant to their individual needs ~~or to the needs~~ of **the individual member**, the Board as a whole, or the district.

(cf. 9240 - Board Training)

(cf. 9320 - Meetings and Notices)

*Legal Reference:*EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

ELECTIONS CODE

13307 Candidate's statement

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.2 Open meeting laws; posting agenda; board actions

54952.7 Copies of Brown Act to board members

*Management Resources:*CSBA PUBLICATIONS

School Board Leadership, 2007

Professional Governance Standards for School Boards, 2000

The Brown Act: School Boards and Open Meeting Laws, rev. 2007/2009

Guide to Effective Meetings, 2007

Maximizing School Board Leadership, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Becoming a Better Board Member: A Guide to Effective School Board Service, 2006

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppe.ca.gov>

National School Boards Association: <http://www.nsba.org>

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CSBA Sample Board Bylaw

Board Bylaws

BB 9400(a)

BOARD SELF-EVALUATION

Note: The following **optional** bylaw may be revised to reflect district practice.

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 2140 - Evaluation of the Superintendent)

The evaluation may address any areas of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy **development**, collective bargaining, community relations, **and advocacy**. The evaluation **also** may **also** address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other **governance or** boardmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

Note: CSBA's Maximizing School Board Leadership series contains sample questions for Board self-evaluation in each area of major Board responsibility.

The Board shall **be** evaluated **itself** as a whole. Individual Board members **also** are **also** **encouraged-expected** to use the evaluation process as an opportunity to **privately-assess** **and** **set goals for** their own personal performance.

Note: CSBA offers an online self-evaluation tool which can be accessed and completed electronically through the CSBA web site. Electronically generated results identifying areas of strength and growth are available to the district within a few days of completion by all Governing Board members.

Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures **a reasonable number of key components of board responsibility and** previously identified performance objectives. ~~Videotape~~ **Visual and/or audio recordings** of a Board meeting may **only** be used as an evaluation tool **only with the** **when** consent **of is given by** all Board members.

Note: Pursuant to Government Code 54962, the Board may hold a closed session only for purposes expressly authorized by the Brown Act (Government Code 54950-~~54962~~ **54963**) or by a provision of the

BOARD SELF-EVALUATION (continued)

Education Code. Neither code authorizes closed session discussions for the purpose of board self-evaluations; see BB 9321 - Closed Session Purposes and Agendas. Government Code 54957, which authorizes closed sessions for personnel matters such as evaluations, specifically excludes elected officers or members of a legislative body.

Any discussion **of involving** the Board's self-evaluation shall be conducted in open session.

Note: CSBA representatives are available to facilitate board self-evaluations and workshops that include the use of CSBA's self-evaluation tool. Boards that use a facilitator other than a CSBA representative should note that there is a proprietary right attached to CSBA's self-evaluation tool.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others **individual(s) with pertinent information** to provide input into the evaluation process.

Following the evaluation, the Board shall **develop strategies for strengthening Board performance set goals, define and/or refine protocols,** and shall establish priorities and objectives for the following year's evaluation. **The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.**

(cf. 9230 - Orientation)

(cf. 9240 - Board Training)

Legal Reference:

GOVERNMENT CODE

54950-54963 *Brown Act; board self-evaluations not covered*

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

Professional Governance Standards, 2000

Maximizing School Board Leadership, 1996

WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

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Policy Reference UPDATE Service

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